



RESEARCH GOVERNANCE COMMITTEE

Wednesday 5th December 2018

MINUTES

PRESENT:

Professor David Price (*Chair*)

Professor Lynn Ang, Ms Wendy Appleby; Dr Helene Burningham; Mr Andrew Cooper; Dr Ivana Drobjnak; Dr Sarah Edwards; Professor Alison Fuller; Professor Michael Heinrich; Ms Rowena Lamb; Professor Catherine Law; Dr Magda Morawska; Dr Nick McNally; Professor David Shanks; Professor Cheryl Thomas; Dr Kathryn Walsh.

In attendance: Ms Rachel Port (Secretary).

Apologies for absence were received from: Professor Janet Darbyshire CBE; Mr Robert Maughan; Mr Saddiqur Rahman; Ms Fiona Ryland; Professor Ian Zachary.

Preliminary business

1 DECLARATION OF INTERESTS

1.1 **Noted** – no interests were declared.

2 TERMS OF REFERENCE, CONSTITUTION AND MEMBERSHIP 2018-19

[PAPER 1-01 (18-19)]

2.1 **Received** – details of the committee's terms of reference and constitution and membership for 2018-19 session.

3 MINUTES OF 19 JULY 2018 MEETING

3.1 **Approved** – the Minutes of the last meeting held on 19 July 2018 [RGC Minutes 30-32, 2017-18].

4 MATTERS ARISING FROM THE MINUTES

4.1 There were no matters arising.

Other matters for approval or information
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5 DATES OF MEETINGS IN 2018/19 SESSION

5.1 Dates of next meetings in 2018/19 session:

- **Wednesday 20 March 2019, 2.30pm – 4.00pm**
- **Wednesday 10 July 2019, 1.30pm – 3.00pm.**¹

All meetings to be held in the Ground Floor Meeting Room at 2 Taviton Street.

5.2 Given the high volume of business covered by the committee, the Chair proposed that the meetings be extended to last two hours henceforward.

ACTION: RGC Secretary

RACHEL PORT

Secretary to Research Governance Committee

Research Governance Co-ordinator, Academic Services, Student and Registry Services

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February 2019

¹ Subsequent to the meeting, the start times of both meetings were confirmed to begin 30 minutes earlier at 2.00pm and 1.00pm respectively.