LIBRARY COMMITTEE

Tuesday 14 May at 10.00am
In the Haldane Room

M I N U T E S

PRESENT:
Professor Anthony Smith (*Chair*);
Dr Patti Adank; Dr Paul Ayris; Dr Simon Banks; Dr Richard Freeman; Dr Charles Inskip; Mr Zak Liddell; Mr Ben Meunier; Mr Martin Moyle; Professor Vivek Mudera; Ms Kate Pearce; Dr Sophia Psarra; Professor Philip Schofield

In attendance: Ms Lucy Butler (Secretary to Library Committee)

Apologies for absence were received from Dr Mike Cope; Professor Diane Koenker; Mr Saddiqur Rahman; John Sabapathy; Dr Hazel Smith

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Key to abbreviations

LC	Library Committee
UKHE	UK Higher Education
RDR	Research Data Repository
IOE	Institute of Education
LERU	League of European Research Universities
OA	Open Access
UKRI	UK Research and Innovation
AoHL	Action on Hearing Loss

Preliminary business

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27   **MINUTES OF 5 FEBRUARY 2019 MEETING**

27.1   *Approved* – the Minutes of the Library Committee meeting held on 5 February 2019 *[LC Minutes 15-26, 2018-19]*.

28   **MATTERS ARISING FROM THE MINUTES**
[see also 31,32, 33]

28A   **Library Services Survey Response Process**
       [LC Minute 20.3, 05.02.19]

28A.1 Pro-Vice-Provost (UCL Library Services) had liaised with the Survey Response Team
       to pass on the advice from LC regarding setting minimum response rates and/or
       offering incentives to respond. It was reported that analytical reports of the Library's
       performance in designated UCL surveys would be shared at a future meeting.

                                                              ACTION: Martin Moyle

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Matters for discussion

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29   **REPORT FROM THE PRO-VICE-PROVOST (UCL LIBRARY SERVICES)**
       [Paper 3-19, 2018-19]

       29.1   ***Received*** – the report at <u>LC 3-19 (18-19)</u>, presented by Dr Paul Ayris, Pro-Vice-
               Provost (UCL Library Services).

       29.2   ***Tabled*** – the Strategy Review 2015-18 at <u>LC 3-19 (18-19) (Annex 1).</u>

       29.3   The report mentioned that 95% of actions set in the Library Services Strategy
               2015-18 had been completed and an overview of the work completed during
               that period can be found in the Strategy Review 2015-18.

       29.4   It was highlighted that the new Student Centre, which opened on 18 February
               2019, has proven incredibly popular with students and was full to capacity on
               Day 2 of opening. It was noted that there may be a drop in numbers of students
               visiting in May post-exams. The Student Centre has set a high standard for
               learning spaces at UCL and it was suggested that both time and resources will
               be required to bring all learning spaces up to this standard. UCL is aiming for a
               learning space to student ratio of 1:6 to facilitate our 42,000-strong student
               community.

       29.5   The current completion rate for appraisals in Library Services was 89%, slightly
               below the 95% UCL target. It was reflected that with so many members of staff
               located at different sites, the Pro-Vice-Provost was happy with this effort and
               moving forward Library Services will work hard to achieve the 95%.

       29.6   It was largely Estates issues that were not completed in the Library Strategy
               2015-18 and these will be carried forward.

       29.7   UCL has been developing digital platforms for Open Access, particularly in the
               Science arena and more will be said on this in <u>LC 3-21 (18-19)</u>. UCL Discovery
               is UCL's institutional repository and reached the milestone of 20 million
               downloads in April 2019, making it one of the most heavily used repositories in
               UKHE. A new UCL Research Data Repository (RDR) has also been launched.
               Lots of building blocks have been put in place to make UCL one of the leading
               institutions in Open Science in any university in Europe.

29.8   During discussion it was suggested that one way to engage academic colleagues over Open Education was through case studies and the Chair added that he could incorporate this into a VP's view. One medical textbook published with UCL Press has been downloaded 60,000 times and though the writer could have published with a commercial press to financial gain, he chose not to in order to share his techniques globally via Open Access. It was noted that this would be a great example to help others better understand some of the benefits of Open Access. It was agreed that given the nature of the IOE this information may be beneficial to them and therefore the Pro-Vice-Provost would start discussion about textbooks with the IOE.

ACTION: Dr Paul Ayris

29.9   During further discussion it was suggested that UCL could better use Special Collections for outreach; for example, engaging with new students on open days. Departments could present materials to new students and parents and build activities around them. Due to a lack of awareness about the collection itself, it was agreed that a high level overview listing all top collections would be created and brought to the next LC meeting.

ACTION: Dr Paul Ayris

30   **OPTIONS FOR 24-HOUR OPENING**
        [Paper 3-20, 2018-19]

30.1   ***Received*** – the paper at LC 3-20 (18-19), presented by Ben Meunier, Director of Operations (UCL Library Services)

30.2   It was reported that the 24-hour opening time of the new Student Centre has proved a very popular resource with students and is being heavily utilised. Data is being collected to help better understand the impact of 24-hour usage. It was highlighted that this data is only in its early stages, but a proper report will be conducted in the summer.

30.3   Questions and ongoing challenges were discussed in relation to the possibility of more libraries becoming 24-hour and how UCL would resource this. It was noted that the Student Centre is well equipped for this service, but other buildings would require more security staff and relevant fire safety measures etc. Data showed that the current night-time usage across UCL's libraries could be catered for in the Student Centre, and therefore the case for more libraries becoming 24 hour is not necessarily justified. It was agreed that this issue should be treated with caution.

31   **PLAN S – RESPONSE TO THE IMPLEMENTATION PLAN FROM LERU (LEAGUE OF EUROPEAN RESEARCH UNIVERSITIES)**
        [Paper 3-21, 2018-19]

31.1   ***Received*** – the paper at LC 3-21 (18-19), presented by Dr Paul Ayris, Pro-Vice-Provost (UCL Library Services)

31.2   It was reported that Plan S is an initiative for OA dissemination and requires that scientific publications that result from research funded by public grants must be

published in compliant OA journals or platforms. It is coordinated by Science Europe and includes funders such as UKRI and the Wellcome Trust. This is a significant change and any funded researchers at UCL will only be able to publish with publishers that meet the requirements of Plan S from 1 January 2021.

31.3   It was noted that whilst Science Europe have lengthened the transition period in their revised Plan S Implementation Plan, they are remaining strict about implementation. It will mean lots of changes for UCL. It was noted that the university can meet the Plan S requirements in part through its own publishing platforms like UCL Discovery (for Green Open Access) and UCL Press.

32   **ESTATE DEVELOPMENTS IN GRAY'S INN ROAD LIBRARIES, INCLUDING INTERACTIONS WITH THE ACTION ON HEARING LOSS CHARITY**
[Paper 3-22, 2018-19]

32.1   ***Received*** – the paper at LC 3-22 (18-19), presented by Martin Moyle, Director of Services (UCL Library Services)

32.2   It was reported that the Eastman Dental Library will close in September 2019 and all relevant materials will be transferred to the Cruciform Hub. 20 new study spaces will also be created in the Cruciform Hub. The Ear Institute Library will close in September 2020 and the most significant items from the collection will go to the UCL School of Pharmacy Library.

32.3   The Action on Hearing Loss (AoHL) Library has been delivered in partnership with UCL since 1994. It was reported that the charity are reducing its financial contribution to £8K in 19/20 from £26K in 18/19. Questions and challenges were discussed in relation to this and it was agreed that the AoHL Library is an important archive for the deaf community and that there was the risk of reputational harm to UCL if the collections were unavailable. The general consensus was that going forward it was more beneficial to keep the financial relationship with the charity but look at the dynamics of the relationship, taking account of the new financial relationship between the parties.

33   **ESTATE DEVELOPMENTS ACROSS THE FAMILY OF UCL LIBRARIES**
[Paper 3-23, 2018-19]

33.1   ***Received*** – the paper at LC 3-23 (18-19), presented by Ben Meunier, Director of Operations (UCL Library Services)

33.2   The Pro-Vice-Provost (Library Services) and the Director of Operations have had a number of discussions with the Estates team about Library priorities in the UCL Estates Strategy. One was the matter of quality learning space provision and it was reported that UCL now has a better ratio of study spaces to students than any other Russell Group University. Questions were raised about how UCL can go from being better than average to excellent and how it can improve resources. It was highlighted that UCL needs to look specifically at improving postgraduate study spaces. It was agreed that this requires a balance of resources from local level up to central services. Another priority was finding a new home for UCL Special Collections and it was reported that there were possible facilities for part of the collection at UCL East.

33.3   It was reported that a new UCL East Library Working Group has been convened with a student member providing insight. In terms of library provision, there will be a range of spaces in both the Marshgate and Pool Street buildings, with 466 learning spaces at Marshgate and 40 at Pool Street. There will also be a 'Memory Workshop' developed in collaboration with the Culture Lab and the Urban Room, which will open up access to UCL's public and oral history collections.

33.4   It was confirmed that plans set out at a Project Board meeting in March 2019 for the School of Pharmacy's Junior Common Room refurbishment have been approved. This will include a new social learning space, an improved Student Services desk and an increase of around 40 seats in the library. Finally, it was noted that plans for the new library at Moorfields Eye Hospital and the UCL Institute of Opthamology are being devised now as part of Project Oriel and the report on this will likely be given at an LC meeting next year.

33.5   It was reported that a few Town Hall meetings have taken place now in relation to UCL East and the Director of Operations thanked all who attended. It was noted that in regards to Estates Strategy, it is important that requirements from academic colleagues are taken into account. Over the coming months there are going to be a number of meetings to establish these requirements.

33.6   It was noted that UCL East will not have a large print holding and so the student experience will need to work as a *digital* experience. There will only be 90 metres of shelving available for print collections

33.7   It was reported that Professor Deborah Gill will be chairing a committee on study spaces and it was suggested that the LC liaise with her to make sure there is LC presence.

ACTION: Ben Meunier

33.8   Moving forward there will be longer term plans for each library in the UCL family.

Other matters for approval or information

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34   PROJECT BIDDING IN UCL LIBRARY SERVICES
[Paper 3-24, 2018-19]

34.1   *Received* – a summary of the Library's progress in project bidding applications at LC 3-24 (18-19)

35   REPORTS FROM WORKING GROUPS
[Paper 3-25, 2018-19]

35.1   Since the previous meeting of LC, LC Officers had received the Minutes of the following Working Groups of LC:

- Library Estates Development Working Group – 18 July 2018 and 16 January 2019;
- Open Science Platform – 11 December 2018;
- Publications Board – 14 January 2019.

36   REPORTS FROM FACULTY LIBRARY COMITTEES
[Paper 3-26, 2018-19]

36.1   Since the previous meeting of LC, LC Officers had received the Minutes of the following FLCs or Faculty-level Committees:

- Arts and Humanities and Social and Historical Sciences Joint Faculty Library Committee – 28 November 2018;
- Built Environment Faculty Library Committee – 7 February 2019.

37   DATE OF NEXT MEETING

37.1   The next meeting of the Library Committee would take place on **Monday 4 November 2019** at **2pm.**

Lucy Butler
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28 June 2019