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## Information Services Governance Committee

Wednesday 29<sup>th</sup> June 2016

### MINUTES

#### **Present:**

Professor Michael Arthur (Chair)  
Ms. Wendy Appleby  
Dame Nicola Brewer  
Professor Andrew Brown  
Mr. Simon Cane  
Dr. Celia Caulcott  
Dr. Michael Cope  
Professor Dame Hazel Genn  
Mr. Andrew Grainger  
Mr Philip Harding  
Professor Graham Hart  
Mrs. Lori Houlihan  
Mr Rex Knight  
Professor Alan Penn  
Professor Geraint Rees  
Mr. Tom Rowson  
Professor Anthony Smith  
Mr. Mark Sudbury  
Professor Nigel Titchener-Hooker  
Mr. Nigel Waugh  
Professor Jonathan Wolff  
Dr. James McCafferty  
Dr. Fiona Strawbridge (partial)  
Dr. Clare Gryce (partial)  
Ms. Bridget Kenyon (partial)

#### **Apologies:**

Dr. Paul Ayris  
Professor Nick Brook  
Professor Mark Emberton  
Professor Mary Fulbrook  
Professor Charles Mitchell  
Professor Alan Thompson  
Professor David Lomas  
Professor David Price

#### **1 16/06/01 Minutes of the previous meeting**

##### ***Approved:***

1.1 The minutes of the meeting held on the 24<sup>th</sup> February 2016 (paper **16/06/01**) were approved

## 2 16/06/02 IT domain plans for FY 16/17

### **Noted:**

2.1 The proposed IT domain plans for FY 16/17 (paper **16/06/02a**) and the Summer 16 update to the Digital Masterplan (paper **16/06/2b**) were received.

### **Discussion:**

2.2 The Director of ISD, Head of Digital Education, Director of Research IT and Director of Service Delivery summarised the proposed plans.

2.3 Clarification was provided about the additional £5m of IT investment in FY 15/16. The Director of Finance explained this was possible because the spend rate on the estates capital programme had been less than budgeted this year. The allocation of this funding will not reduce the overall £1.2bn available to the estates capital programme.

2.4 Reassurance was provided that IT capital funds are being used for strategic investment and a proportion has been allocated for contingency, especially in the outer years, to cover unforeseen events, such as Brexit.

2.5 The value of the Data Safe Haven facility was highlighted by members of the committee and research groups are encouraged to use it for the storage and processing of sensitive data.

2.6 With the introduction of Grace, the new High Performance Computer, UCL's HPC facilities now rank at #400 in the world and #1 amongst UK universities. The Provost asked who is higher. The Director of Research IT explained that most of those higher are not universities but government facilities, defence institutes, banks and independent research institutes. [Post meeting note: There are 71 academic institutions from 22 countries ahead of UCL in the rankings. Most notable are the US with 17 academic institutions in the top 400, Japan with 11 and Germany with 10.]

### **Approved:**

2.7 The proposed IT domain plans were approved.

## 3. 16/06/03 Information Security Business Plan

### **Noted:**

3.1 The Information Security business plan (paper **16/06/03**) was received

### **Discussions:**

3.2 The Head of Information Security summarised the paper.

3.3 The Provost highlighted the importance of information security and the need to ensure it continues to have a strong focus.

### **Approved:**

3.4 The Information Security Business Plan was approved.

## 4. 16/06/04 Datacentre moves update

### **Noted:**

4.1 The paper outlining the major datacentre moves happening over the next 12 months and the associated risk mitigation strategies (paper at **16/06/04**) was received.

### **Discussion:**

4.2 The Director of ISD and Director of Service Delivery summarised the paper

4.3 The committee asked who the Project Director and Project Sponsors are for the project. It was explained that the Director of ISD is the Project Director and the Vice Provost Operations is the sponsor.

### **Noted:**

4.4 The paper on Datacentre moves was noted

**5. 16/06/05 HR Systems Transformation update**

**Noted:**

5.1 The HRST update paper (paper at **16/06/05**) was received.

**Discussion:**

5.2 The Director of HR summarised the paper and explained the need to defer the delivery of the new HR system to provide more time for i) business process re-engineering, ii) the technical work needed to subsume the functionality of the current SiP system into the new HR system and iii) the upgrade of the Oracle Finance system to version 12.2.

5.3 The Director of HR noted that the schedule meant that online performance management facilities could not be introduced until phase 2 during FY 17/18.

**Noted:**

5.4 The paper on the HR Systems Transformation project was noted

**6. 16/06/06 Information Security Update (highly restricted)**

**Noted:**

6.1 The Information Security Update (paper at **16/06/06 highly restricted**) was received.

**Discussion:**

6.2 Restricted

**Noted:**

6.7 The Information Security Update was noted.

**7. 16/06/07 ISD Update**

**Discussion:**

7.1 The Director of ISD provided an oral update highlighting i) the new extended support scheme which extends the support of key systems beyond normal office hours, ii) the forthcoming major organisation change in the IT Service Delivery organisations and iii) the large amount of activity over summer 16 to improve AV and other student facing technologies. Concerns remain about the quality and capacity of the WiFi system, the number of student computers and the quality of AV facilities.

7.2 The Provost and other members of the committee expressed concern about the quality of AV facilities. The Director of ISD explained that substantially more investment in AV and other educational technology is needed to address the effects of under investment in the past and also to accommodate the on-going growth in the institution. This is being prioritised in investment plans where possible.

**8. 16/06/08 AOB**

**Discussion:**

8.1 There were no AOB items

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