Information Services Governance Committee

Wednesday 3rd June 2015

M I N U T E S

Present:
Professor Michael Arthur (Chair)
Dame Nicola Brewer
Professor Nick Brook
Professor Mary Fulbrook
Mr Philip Harding
Professor Dame Hazel Genn
Professor Chris Husbands
Mr Rex Knight
Professor David Price
Professor Alan Thompson
Professor Jonathan Wolff
Dr. Michael Cope
Ms. Bridget Kenyon (Head of Information Security, partial)

Apologies:
Professor Steve Caddick
Professor Anthony Finkelstein
Professor Graham Hart
Professor David Lomas
Professor Alan Penn
Professor Geraint Rees
Professor Anthony Smith
Professor Sir John Tooke
Dr. Tom Crummey

1   15/06/01 Minutes of the previous meeting

Approved:

1.1   The minutes of the meeting held on the 1st April 2015 (paper **15/04)** were approved

2   15/06/02 Proposed IT Project Portfolio for FY 15/16

Noted:

2.1   A discussion paper on the Allocation of IT Project Investment Funding across IT domains in FY 15/16 (paper **15/06/02**) was noted.

Discussion:

2.2   The committee noted the large gap between funding and demand, especially to meet the aspirations of UCL 2034. The institution has grown considerably and our dependence on IT is increasing at a time when relative investment is going down. While the age of our technology infrastructure may not be as obvious as the estate, it is still vitally important for the success of the institution.

2.3.   The need to invest in student information was highlighted and it was noted this is driving cost in departments and faculties and making it harder to achieve academic objectives.

2.4.   The need to monitor attendance as part of our tier 4 visa status was highlighted and the project to take this forward was noted.

2.5.   Besides identifying where more investment is needed, it is also important to identify where savings will be made and to track the achievement of these. This is not an area where UCL has performed well historically. However, it was noted the much IT investment was just about basic operations and replacing old obsolete equipment where a financial return might not be so obvious.

2.6:   The Chair noted the need for a financial strategy for funding IT investment, much as we have for capital investment in the estate.

2.7.   The relative scale of investment in the estates compared to IT was noted. For FY 15/16, IT investment is less than 5% of the planned investment in the estate.

3.   15/06/03 Information Security Update (restricted)

Noted:

3.1   The Information Security Update (paper at **15/06/03**, highly restricted)) was noted.

Discussions:

3.2   Confidential

4.   15/06/04 Extended support of ISD services

Noted:

4.1   The paper on the need for extended support of some ISD services (paper at **15/06/04**) was noted.

Discussion:

4.2   The Director of Information Services summarised the paper.

4.3   The proposed extended support scheme was welcomed and the need for more effective support outside normal business hours was highlighted, especially for key student and research systems

4.4   Current recurrent budget pressures and the need to achieve financial sustainability mean it is unlikely that significant additional recurrent budget could be provisioned to support an extended support scheme. Therefore, the scheme will need to be self-funded from within existing budget envelopes, where possible.

5.   15/04/05 AOB

Discussion:

5.1   There were no AOB items

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17th June 2015

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