



Financial Performance and Planning Committee

Tuesday 31 October 2023, 2.30pm

Council Room / Teams

Minutes – Confirmed

Present Members:

Charu Gorasia (Chair); Simon Buller; Aimie Chapple; Paul Clark; Professor D'Maris Coffman; Sara Collins; Ian Galloway; Dr Thea Gibbs; Professor Jennifer Hudson; Professor Ivan Parkin; Professor Geraint Rees; Professor Anthony Smith; Julie Smith.

Apologies:

Beth Beasant, Donna Dalrymple, Geoff Dunk, Tansy Jones, Natasha Lewis, Professor Stephanie Schorge, Dr Michael Spence, Matthew Swales.

In attendance:

Suzy Adcock, DoO, Faculty of Life Sciences (for Stephanie Schorge)
Deepan Banati, Director of Finance Business Partnering
Marc Biebuyck, Programme Director: Enterprise Service Management (for Minute 13)
Dr Tom Crummey, Director of IT Services and Operations (for Minute 13)
Michael Devereux, Biosciences Finance Team Manager
Clare Foyle, Head of Strategic Delivery Account Management (for Minute 15)
Nick McGhee, Acting Secretary to FPPC
Margaret Spink, Business Transformation Advisor (Operations) (for Minute 13)
Tom Turner, Head of Finance, Professional Services
Jessica Yuille, Director of Financial Planning and Analysis

Part I: Preliminary Business

11. Minutes

- 11.1. FPPC approved the minutes of the meeting of 27 September 2023 [Minutes 1-6, 2023-24] and the Special Meeting of 3 October 2023 [Minutes 7-10, 2023-24].

12. FPPC Terms of Reference (Paper 2-01)

- 12.1. FPPC **approved** the proposed amendment of its Terms of Reference, for submission to UMC for approval.

Part II: Strategic Item for Discussion

13 Confidential – Enterprise Services Management (Paper 2-02)

- 13.1 Exempt from publication; please see confidential minutes.
13.2 Exempt from publication; please see confidential minutes.
13.3 Exempt from publication; please see confidential minutes.
13.4 Exempt from publication; please see confidential minutes.
13.5 Exempt from publication; please see confidential minutes.

14 Confidential – Capex Equipment (Paper 2-04)

- 14.1 Exempt from publication; please see confidential minutes.
14.2 Exempt from publication; please see confidential minutes.
14.3 Exempt from publication; please see confidential minutes.
14.4 Exempt from publication; please see confidential minutes.
14.5 Exempt from publication; please see confidential minutes.
14.6 Exempt from publication; please see confidential minutes.
14.7 Exempt from publication; please see confidential minutes.

15 Report on Stage Zero Proposals 2022-23 (Paper 2-05)

- 15.1 Following FPPC's first year of approving Stage Zero proposals it was intended that a review cycle be introduced to mirror the approval cycle. The broader context of the academic shape project was noted.
- 15.2 FPPC has approved 12 programmes over the past year, equating to an additional student headcount of 463 at steady state. Reports on the performance of those programmes would be submitted to FPPC over the coming academic year.

- 15.3 The approval process had been refined over the past year and involved a significant amount of work prior to FPPC. In response to an FPPC request (Minute 71B, 25.07.23) it was intended that 'norms' in respect of criteria such as staff:student ratios and PS staff ratios would be established and reflected in future papers. Consideration would also be given to how FPPC could be given an earlier preview of the pipeline of programmes being developed for approval, as well as how other modes of provision such as short courses and apprenticeships should be handled.

16 Any Other Business

- 16.1 It had been intended that a paper on lessons learned on student recruitment would be brought to the present meeting, but this had been delayed. This was parallel to but independent of separate work streams on diversification, admissions transformation, and tuition fee price sensitivity. The paper would be submitted to UMC shortly and circulated to FPPC. Members were invited to submit any comments to the Vice-President (Strategy).
- 16.2 It was noted that the student number data in the paper would be more current than the data available on Tableau as the latter did not yet reflect invoiced income and student loan data.
- 16.3 It was unclear what the impact of a later closing date for home student applications would have been on numbers overall.

Part III: Other Business for Approval or Information

17 September (P2) Month End Management Accounts (Paper 2-06)

- 17.1 Noted.

18. Confidential – Microsoft contract (Paper 2-07)

- 18.1 Exempt from publication; please see confidential minutes.

19 Date of next meeting

- 19.1 Thursday 14 December 2023 at 3.30pm.

Nick McGhee
Acting Secretary to FPPC
November 2023