

**Estates Management Committee****16 May 2023****MINUTES**

Present: Professor Anthony Smith (Chair), Deniz Akinci, Professor Kathy Armour, Professor Stella Bruzzi, Aimie Chapple, Donna Dalrymple, Ian Dancy, Professor Mark Emberton, Charu Gorasia, Dr Clare Goudy, Professor Jennifer Hudson, Natasha Lewis, Professor David Lomas, Professor Ivan Parkin, Professor Geraint Rees, Professor Eloise Scotford, Professor Stephanie Schorge, Andy Smith, Professor Alan Thompson, Professor Nigel Titchener-Hooker, Kirsty Walker, Professor Li Wei, Rebecca Whitham.

In attendance: Helen Bonneville, Director, Property and Asset Management (for minute 41); Nick McGhee (Secretary); Zak Patel, Head of Finance, Academic Projects (for minute 41); Neil Turvey, Assistant Director, Capital Projects (for minute 42).

Apologies: Professor Ibrahim Abubakar, Paul Clark, Professor Paola Lettieri, Professor Christoph Lindner, Dr Michael Spence.

Part I: Preliminary Business**40 MINUTES**

- 40.1 The minutes of the meeting of 18 April 2023 [EMC Minutes 36-39, 2022-23] were approved.
- 40.2 EMC confirmed its satisfaction that fire drills were occurring with appropriate frequency [Minute 37.1, 18.04.23].

Part II: Matters for Discussion**41 CONFIDENTIAL – CLARE HALL (Paper 4-01)**

- 41.1 *Exempt from publication. Please see confidential minutes.*
- 41.2 *Exempt from publication. Please see confidential minutes.*
- 41.3 *Exempt from publication. Please see confidential minutes.*
- 41.4 *Exempt from publication. Please see confidential minutes.*

41.5 *Exempt from publication. Please see confidential minutes.*

41.6 *Exempt from publication. Please see confidential minutes.*

41.7 *Exempt from publication. Please see confidential minutes.*

41.8 *Exempt from publication. Please see confidential minutes.*

42 BEAMS SMALL WORKS (Paper 4-02)

42.1 EMC **approved** the proposed drawdown from the Capital programme budget to complete the BEAMS Small Works Programme 2021/23.

42.2 A cost and delivery review on small works projects was being carried out. This would be shared with EMC when available.

Part III: Other Business for information or approval

43 DATE OF NEXT MEETING

43.1 Tuesday 4 July 2023, 10:00-12:00.

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