



Council

Monday 11 December 2023 at 2:00pm

Council Room, South Wing / via Microsoft Teams

Minutes

Present Members:

Victor Chu CBE (Chair for Minutes 30 – 34); Professor David Attwell; Professor Stephanie Bird (Minutes 38-58); Dominic Blakemore (Chair for Minutes 35 – 58); Roger Blundell; Shaban Chaudhary; Phil Clark; Dr Alun Coker; Tina Harris; Tania Holt; Dr Sandra Leaton Gray; Mary McHarg; Lindsay Nicholson MBE; Turlogh O'Brien CBE; Professor Helen Roberts; Lord Sharkey; Dr Michael Spence; Dr Justin Turner KC (Minutes 35-58); Sarah Whitney.

Apologies:

Professor Jon Butterworth
Charu Gorasia, Chief Financial Officer

In attendance:

Aimie Chapple, Vice-President (Operations)
Dr Clare Goudy, Chief of Staff, President & Provost's Office
Natasha Lewis, General Counsel
Professor Anthony Smith, Vice-Provost (Faculties)

For Minute 35:

Paul Clark, Vice-President (Strategy)
Marie Gallagher, Executive Director of Student Services and Registrar (Acting)
Kirsty Walker, Vice-President (External Engagement)
Jess Yuille, Director of Financial Planning and Analysis

For Minute 38:

Professor Alan Thompson, Pro-Provost (London)

For Minutes 40-41:

Dr Joanna Carrington, Executive Director of Health and Safety
Max Hill, Director of Workplace Health

For Minute 42:

Angharad Milenkovic, Vice-President (Advancement)

For Minute 43:

Andrew Firth, Head of Financial Accounts

Matthew Swales, Director of Finance Services

Jess Yuille, Director of Financial Planning and Analysis

Officers:

Edward Hossack, Assistant Secretary to Council

David Pacey, University Secretary

Olivia Whiteley, Governance Officer

Part I: Preliminary Business

30. Welcome to new member of Council

30.1. Lindsay Nicholson was welcomed to Council following her appointment on 6 November 2023 as appointed Member of Council and Senior Appointed Officer to fill a casual vacancy until 30 September 2024.

31. Operation of the meeting

31.1. The meeting was held in a hybrid format. Some members of Council participated by video conference, and some attended together face to face, using tools that enabled all members to see and hear each other simultaneously. It was noted that a quorum was achieved by all those Council members who attended the hybrid meeting.

32. Declaration of Interests

32.1. The Chair of Council invited Council members to declare any new interests they may have or any interests they had in the items being considered at the meeting. No declarations of interest were noted.

33. Minutes of the last meeting (2-01)

33.1. Council approved the minutes of the meeting held on 6 November 2023.

34. Matters Arising

34.1. No matters were identified.

Part II: Strategic Items for Discussion

35. Confidential: Outcomes of the 2023-24 student recruitment round and proposed actions (2-02)

35.1. Exempt from publication, please see confidential minutes.

35.2. Exempt from publication, please see confidential minutes.

35.3. Exempt from publication, please see confidential minutes.

36. Confidential: Annual Faculties report (2-03)

36.1. Exempt from publication, please see confidential minutes.

36.2. Exempt from publication, please see confidential minutes.

36.3. Exempt from publication, please see confidential minutes.

37. Provost's Report to Council (2-04)

37.1. Dr Michael Spence, President and Provost, introduced the Provost's Report to Council.

37.2. The President and Provost informed Council that the University's Student Support and Wellbeing team continued to provide support to any students who may have been impacted by recent events in Israel and Gaza. He acknowledged the engagement and involvement of the Students' Union UCL and also the work of the Equality, Diversity and Inclusion Team and staff in his office.

37.3. Council received the Provost's Report to Council.

38. Pro-Provost (London) update (2-05)

38.1. Professor Alan Thompson, Pro-Provost (London), introduced the update to Council.

38.2. The following points were raised in discussion:

- a. Council was updated on work to build on the relationship with the Mayor of London and Lord Mayor, and that there had been a focus of attention on international collaboration. While the success of borough level activity and the community work of Students' Union UCL were acknowledged, it was identified that there was potential for further collaboration with other London universities, and to increase access to the University from local communities.

- b. Responding to a question from Council, the Pro-Provost (London) informed Council of the work with BusinessLDN as an example of activity and collaboration in the corporate sector. Council sought regular further updates on identified objectives for collaboration in the corporate sector (including the Knowledge Quarter). Council also noted opportunities available for further collaboration with UCL Consultants Ltd..

38.3. Council received the Pro-Provost (London) update.

39. Confidential: Council Effectiveness Review (2-06)

39.1. Exempt from publication, please see confidential minutes.

39.2. Exempt from publication, please see confidential minutes.

39.3. Exempt from publication, please see confidential minutes.

40. Work Health and Safety Committee annual report (2-07)

40.1. Aimie Chapple, Vice-President (Operations), introduced the Work Health and Safety Committee annual report.

40.2. The following points were raised in discussion:

- a. The Vice-President (Operations) and the President and Provost informed Council that much progress had been made in Health and Safety (including regular reviews by the University Management Committee) and acknowledged that further work would follow. Council was informed that part of progress made included a clear identification of further work required. Dr Joanna Carrington, Executive Director of Health and Safety, informed Council that work was planned in 2024 on record retention and document management as part of this work.
- b. The role to be played by Council's People Committee was discussed, and it was noted that Council held ultimate responsibility for health and safety. The Executive Director of Health and Safety also informed Council that an initial meeting had been held with the Interim Director of Equality, Diversity & Inclusion (EDI), and the potential had been identified to embed matters of EDI into health and safety.

40.3. Council received the Work Health and Safety Committee annual report.

41. Workplace Health and Safety Report (2-08)

41.1. Dr Joanna Carrington, Executive Director of Health and Safety presented the Workplace Health and Safety Report for September and October 2023.

41.2. Council received the Workplace Health and Safety Report.

42. Confidential: UCL Philanthropy and Alumni Engagement (2-09)

42.1. Exempt from publication, please see confidential minutes.

42.2. Exempt from publication, please see confidential minutes.

42.3. Exempt from publication, please see confidential minutes.

43. Confidential: Office for Students (OfS) Financial Monitoring Return (2-10 – 20-12)

Confidential: Draft Audit Committee annual report, year ending 31 July 2023 (2-11)

43.1. Exempt from publication, please see confidential minutes.

Confidential: 2022-23 Annual Report and Financial Statements (2-10)

43.2. Exempt from publication, please see confidential minutes.

43.3. Exempt from publication, please see confidential minutes.

43.4. Exempt from publication, please see confidential minutes.

Confidential: Annual Financial Return to the Office for Students (2-12)

43.5. Exempt from publication, please see confidential minutes.

44. Confidential: Committee Reports

44.1. Exempt from publication, please see confidential minutes.

44.2. Exempt from publication, please see confidential minutes.

45. UCLB update report

45.1. Exempt from publication, please see confidential minutes.

45.2. Exempt from publication, please see confidential minutes.

Part III: Other Business for Approval or Information

46. Confidential: Council business plan 2023/24 (2-13)

46.1. Exempt from publication, please see confidential minutes.

47. Confidential: Strategic Plan progress report (2-14)

47.1. Exempt from publication, please see confidential minutes.

48. UCL Health Alliance update (2-15)

48.1. Council noted that:

- a. In May 2023 the boards of the UCL Health Alliance and UCL Partners had supported the proposal to create a single innovation partnership for North Central London (NCL), maximising their collective impact on health outcomes;
- b. The UCL Health Alliance had become a division within UCL Partners, with a specific budgetary line and governance oversight through a board subcommittee, reporting to the UCL Partners Board;
- c. To facilitate the new partnership, the alliance chair had been appointed to chair UCL Partners, with a remit to progress integration within a short timeframe; and that
- d. The UCL Partners Board had agreed it was necessary to change the name of the UCL Health Alliance to NCL Health Alliance (NCLHA) to remove confusion between the two UCL branded entities.

49. Confidential: Wellcome Africa Health Research Institute Grant

49.1. Exempt from publication, please see confidential minutes.

50. Confidential: Honorary Award Recommendations (2-17)

50.1. Exempt from publication, please see confidential minutes.

51. Confidential: Appointment to Vice-Provost (Faculties) recruitment panel (2-18)

51.1. Exempt from publication, please see confidential minutes.

52. Amendment of Regulation for Management 5.2 (2-19)

52.1. Council approved the amendment of Regulation for Management 5.2 with immediate effect.

53. To Receive the Following Committee Reports:

Confidential: Nominations Committee Annual Report (2-20)

53.1. Exemption from publication, please see confidential minutes.

Confidential: Remuneration Committee Annual Report (2-21)

53.2. Exempt from publication, please see confidential minutes.

54. Upcoming events in 2023/24 (2-22)

54.1. Council noted the report of upcoming events in 2023/24.

55. To Receive the Following Reports:

OfS Standing Report (2-23)

55.1. Council received the OfS Standing Report.

Confidential: Chair's Action report (2-24)

55.2. Exempt from publication, please see confidential minutes.

55.3. Exempt from publication, please see confidential minutes.

55.4. Exempt from publication, please see confidential minutes.

55.5. Exempt from publication, please see confidential minutes.

Confidential: UCL Seal Report (2-25)

55.6. Exempt from publication, please see confidential minutes.

Confidential: Current Litigation Summary (2-26)

55.7. Exempt from publication, please see confidential minutes.

56. To Receive the Following Paper:

Terms of Reference, Constitution and Membership (2-27)

56.1. Council noted the Council Terms of Reference, Constitution and Membership for 2023/24.

57. To Receive the Following Committee Minutes:

Academic Board Unconfirmed Minutes, 1 November 2023 (2-28)

57.1. Exempt from publication, please see confidential minutes.

Finance Committee Confirmed Minutes, 19 October 2023 (2-29)

57.2. Exempt from publication, please see confidential minutes.

Finance Committee Confirmed Minutes, 30 October 2023 (2-30)

57.3. Exempt from publication, please see confidential minutes.

People Committee Unconfirmed Minutes, 30 October 2023 (2-31)

57.4. Exempt from publication, please see confidential minutes.

58. Date of the Next Meeting

58.1. The date of the next meeting of Council would be 15 February 2024.

Edward Hossack
January 2024