**GLOBAL ENGAGEMENT OFFICE**

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**Global Engagement Funds 2019/20 – Offline Application Form**

The deadline for submission of applications is ***23:59 UK time on Friday 17 May 2019.***

*This word version of the form is for* drafting purposes only - ***only applications made via the online form will be considered for funding****.*

*We recommend consulting the short Guidance Notes and*[*Frequently Asked Questions*](https://www.ucl.ac.uk/drupal/site_global/sites/global/files/faq_global_engagement_funds_2018-19.pdf)*available on the* [*Global Engagement Funds webpage*](https://www.ucl.ac.uk/global/funding/global-engagement-funds) *before completing your application.*

**Section 1: About you and your global colleagues**

**A. Your information**

**Criteria:** Please see criteria online

1. **UCL Lead Applicant**
* **Prefix**
* **Name \***
* **Extension number \***
* **Email \***
* **Department \***
* **Faculty \***
* **Role**

If the activity you are applying for will require approval from your supervisor please confirm you have discussed this application with them and approval have been given.

Yes

**B. UCL Co-applicants**

* **Are you applying with any UCL co-applicants? \***

Yes No

* **Name(s) \***
* **Email(s) \***
* **Department \***
* **Faculty**

**C.i) Please list up to 3 significant publications of the UCL Lead Applicant (including author, title, year and reference)\* (200 words)**

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**C.ii) List up to 3 representative achievements of the UCL Lead Applicant (e.g. publications; policy engagement; international lectures etc.) \* (200 words)**

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**D. Have you received Global Engagement Funds before (formerly known as 'Sea and Currents' funding)?\***

Yes, for a related activity

 Yes, for a different but unrelated activity

 No

**D.ii). If yes, please provide details on the most important outcome and/or achievement of your previously funded activity (200 words)**

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**E. Global Partner(s)**

**Criteria:** activity must be in collaboration with one or more named ‘global partner(s)’, that is, one or more colleague(s)/research team(s)/department(s), based at an overseas higher education institution, research institute or international public/corporate/charitably organisation. Applicants may have worked with the selected partner(s) in the past, or it may be a new collaboration.

Please only include the names of colleagues/institutions with whom you have already discussed the proposed activity, and their commitment obtained. Please avoid using acronyms where possible.\*

**E i) Please let us know about all institutions involved in the proposed activity (including UK partners). \***

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| **Name of colleague(s)** | **Department(s)** | **Institution(s)** | **Country/Countries** |
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*There is no limit to the number of partners involved; please add rows as necessary.*

**E.ii)** **For up to 3 of your selected partners above explain in a few words how each is a quality partner, or provides added value to this project. Please also indicate if you have worked with them before and give brief details (e.g. publications, workshops etc.) \* (250 words)**

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**F. ‘Lead Region’ – select the region in which the 'global partner' is located. \*** If you are collaborating with partners in more than one region, select the region which you feel is most relevant to the application.

North America Latin America Europe Africa & Middle East

 South Asia East Asia South East Asia & Australasia

**Section 2: About the activity**

**Criteria: The proposed activity can be academic or enterprise activity involving one or more UCL individuals and a ‘global partner’ (see definition below). Interdisciplinary activity addressing global issues are particularly welcome. T**he proposed activity must:

* be a new activity (not one that has already happened or that can be covered using other funds.  Projects can be co-funded through other schemes internal to UCL providing the funds are not requested to cover the same aspect of the activity).
* have objectives which meet one or more of the [strategic drivers of the GES](http://www.ucl.ac.uk/global/strategy/strategic-drivers) (see section 4).

Activities may include, for example:

* Organising a joint seminar(s) with international partners (venue, transport etc.).
* Visiting a global partner or research project, or, bringing over an international partner to work on a research paper/project (costs for flights, hotel, food etc.).

The following activities are **not** eligible:

* Activity which does not involve a global partner; activities which are solely UK-based/focused; equipment; attending conferences; work for which there is already a significant existing funding stream; activity that has already happened.  Staff time cannot be covered, except UCL postgrad assistant time.

**A. Proposed Activity \***

**Ai) Title of the activity\*** (A one sentence title suitable for general communications, e.g. “Preventing gender-based violence in Rwanda”. (20 words)

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**Aii) Description of the activity\*** (250 words). *Please bear in mind this will be reviewed by a panel including non-specialists in your field of expertise. If you have received Global Engagement Funding previously, ensure you explain how this funding will build on previous outcomes.*

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**B. Intended outcomes** \* (150 words)

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**C. Strategy to disseminate outcomes e.g. a publication, blog, meeting report, funding bid etc.** \*(150 words)

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**D. How do you plan to develop the partnership or project after this initial activity is complete?\***(100 words)

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**Please tick to confirm that the activity is planned to be purchased and take place between 1 August 2019 and 31 July 2020\***

Tick here to confirm.

**Section 3: Alignment with UCL's Global Engagement Strategy**

**Criteria:** [the Global Engagement Strategy has five 'drivers', which describe the direction and scope of our Global Engagement Strategy, covering all aspects from students through to research, enterprise and our global profile.](http://www.ucl.ac.uk/global/strategy/strategic-drivers)  The activity must meet one or more of these drivers.

**A. Please select which driver of the Global Engagement Strategy your activity meets: \***

 1. Cultivating our global outlook to offer our students the best possible preparation for global lives and careers

2. Co-creating wise solutions to global challenges and problems

3. Increasing independent research capability around the world

4. Marshalling our expertise in enterprise, innovation and translational research

5. Strengthening our position as London’s Global University by amplifying our achievements and engaging more effectively

**B. Please explain how your activity meets this driver/these drivers. \*** (150 words)

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**Section 4: Funding amount**

**A. How much are you applying for?**

**\*** Bids can be submitted between £500 and £2,000. (£4,000 if you have selected either Social Historical Sciences or Arts & Humanities as the lead faculty)

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| **£** |

1. **Total cost of activity \***

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| **£** |

**C. Cost breakdown of bid amount spend (item and value in GBP).**

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| **Expense** | **£** |
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**D. If the total cost of activity is greater than the amount you are applying for please explain how this will be covered? (100 words)**

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**E. Are you receiving any other additional funding sources for work related to this activity (see note below)? (100 words)**

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**F. All travel and expenses must be calculated according to** [**UCL expenses and travel policy**](https://www.ucl.ac.uk/finance/policies-procedures/expenses-policy).

Tick here to confirm.\*

**Funds transfer**

Successful recipients will receive funds using the internal transfer process known as 'journal transfer' (JT). We will request a PTAE code for this transfer in the award notification email.

**G. If you have any other comments that you have not had the opportunity to mention elsewhere in the form, please add them here**. (100 words)

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