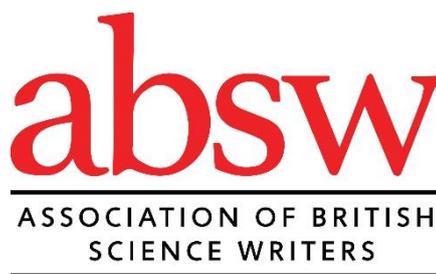


Terms & Conditions - Media Fellowships



(a) All Media Fellows must provide the ABSW with a signed letter of support, on headed paper, from their employer/ supervisor/ line manager/head of department/funder or equivalent. The letter will confirm that their employer/funder is willing to release them on full pay for the duration of the Fellowship and for the associated training and follow up events.

(b) Depending on the location, Media Fellows may be asked to relocate for the duration of their placement. If required, the ABSW will reimburse any reasonable out-of-pocket accommodation costs up to £250 per week for the Media Fellow only. The Media Fellow will be required to seek confirmation from the ABSW before spending on any item over £75. The maximum support for each Media Fellow's placement costs covered by the ABSW will be £1000.

NB: The ABSW will always work with the Media Fellow to try to find a placement that is most suitable to their location, commitments and needs.

(c) Media Fellows must participate in:

- Training Day(s) – either online or in person to prepare the Media Fellows for their placements
- Media placement – usually 2-6 weeks in the summer months
- Leadership day – a one day event either online or in person to report back on your experience. Media Fellows will be required to present a set of objectives with their employer/funder, and the ABSW, to use the skills, and disseminate the knowledge gained during their placement. These will be assessed after six months.

(d) Media Fellows are required to liaise with their employer/funders press office and public engagement team, which may include a few days in the press office and involve public engagement or media activities.

(e) Media Fellows are required to write a short report about the Media Fellowship and provide to their employer/funder and the ABSW