UCL-WHO Tuberculosis Individual Patient Data (TB-IPD) platform

data ACCESS Request form

Please review the Data Access Agreement before completing this form.

Please complete all sections of this formand return to tb-ipd@ucl.ac.uk with the following attachments:

* Academic CV of the Lead Requestor (any format)
* WHO Conflict of Interest Forms completed by the Lead Requestor and each of the Co-applicants listed
* Any supporting materials listed below

|  |  |
| --- | --- |
| Project Title |  |
| Lead Applicant |  |
| Application Date |  |
| Is this a new application or a re-submission? | New / Resubmission (give date / reference number of original application)(delete as appropriate) |

1. ReSEarch team Information

|  |
| --- |
| Lead Applicant details |
| Title |  |
| First name (given name) |   |
| Surname (family name) |  |
| Position at employing organisation/ institution |  |
| ORCID ID <https://orcid.org/> *(if available)*  |  |
| Email |  |
| Telephone |  |

|  |
| --- |
| **Employing Organisation/Institution** *Institution with a remit including health, research or academic pursuit, and with legal status which includes the scope to sign the Data Access Agreement* |
| Organisation / Institution name |  |
| Address |  |
| Department *(if applicable)* |  |
| Country |  |
| Please acknowledge that your institution agrees to execute the Data Access Agreement (following approval of your application) | YES / NO(delete as appropriate) |

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| Co-Applicants *(Add rows as necessary)* |
| **Co-applicant 1*** Name
* Title
* Organization/Institution and country in which it is based
 |  |
| **Co-applicant 2*** Name
* Title
* Organization/Institution and country in which it is based
 |  |

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| Analysis expertise*Please indicate those with the analytic expertise in your team (either mentioned above, or in addition) who will lead, process and analyse the requested data. Note that others will not be permitted to analyse the data without requesting and obtaining permission. Please add rows as required.* |
| **Data processor/analyst 1*** Name
* Title
* Organization/Institution and country in which it is based
* Brief statement of expertise
 |  |
| **Data processor/analyst 2*** Name
* Title
* Organization/Institution and country in which it is based
* Brief statement of expertise
 |  |

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| Other people who will handle the data*For data protection reasons, please indicate if there are people other than the analysts who will have access to the data, with their role. Please add rows as required.* |
| **Data contact 1*** Name
* Title
* Organization/Institution and country in which it is based
* Brief statement of expertise
 |  |

NB. All people who will have access to the data i.e. the Data processor/analysts and Data contacts listed here, must be named in the Appendix to the Data Access Agreement (unless they are the Data Recipient signing the Agreement)

1. Project SUMMARY and SUPPORTING Information

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| --- | --- | --- |
| Purpose of ProjectMark all that apply | [ ]  | Meta-analysis or combination with other study data  |
| [ ]  | Clinical (i.e. other clinical hypotheses) |
| [ ]  | Methodology |
| [ ]  | Other (specify below) |
| If ‘Other’, specify: |
| Background and RationaleWhat is the background of the project, and the reason for undertaking the project, including knowledge gaps that will be addressed *(maximum 300 words)* |  |
| Lay summary *(maximum 100 words)* |  |
| Scientific summary *(maximum 300 words)* |  |
| Research Objectives What are the research questions?*(maximum 150 words)* |  |
| Primary outcome measure(s)Define primary outcome measure and reason for choice |  |
| Secondary outcome measure(s)Define secondary outcome measures and reason for choice |  |
| Analytical methodologyDescribe the analysis population(s), methodology to be used to estimate the primary and secondary outcome measures, handling of missing data and other analytical aspects deemed to be important based on the defined objectives *(maximum 500 words)* |  |
| Data storage, security and retentionWhere will the data be stored, and what measures will be in place to protect the integrity of the data, and its security? How long are you required to store data following publication, and by whom (e.g. institution, government, funder)?*(maximum 200 words)* |  |
| FundingProvide details of how this research will be funded / resourced*(maximum 100 words)* |  |
| Ethics and other approvalsProvide details of any ethical considerations relating to the research proposal. Additionally, list any approvals required by your institution to undertake this work, list reference numbers and dates of any approved proposals, or explain why no approvals are required.  |  |
| **Scientific Review** *(optional)*Has the project or its components been scientifically reviewed? (For example by your institution, a funder/donor or review committee. If yes, provide details. *(maximum 200 words)* |  |
| **Equity and Capacity Building**  *(optional)*Provide details of how this research will support health equity and/or capacity building in endemic regions affected by or at risk of TB.*(maximum 200 words)* |  |

1. STUDY DATA AND REQUIREMENTS

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| --- | --- |
| Why are data from the IPD platform needed for this project? |  |
| What are the timelines for the project?(If funding has not yet been confirmed, give estimates) | Data ideally required by: |  |
|  | Planned date of completion of the analysis and write-up of the findings: |  |
|  | Any other notable timelines? |  |
| Which dataset is required?Do you require the latest version of the IPD, or a specific previous version; alternatively, do you require different datasets that are not in the IPD, such as clinical trial data?  | [ ]  | Most recent IPD dataset |
|  |[ ]  Previous IPD version?  |
|  | Specify: |  |
|  |[ ]  Other dataset(s)  |
|  | Specify: |  |
| Restricted data variablesWill you need access to restricted data variables, such as geographical locations more specific than country? Please justify. Note that not all variables will be available for all datasets | Specify: |  |

1. Publications and outputs

|  |  |
| --- | --- |
| **How and where do you plan to present and publish the results of this project? Are there any other outputs planned?** |  |

1. SUPPORTING DOCUMENTS

| Provide relevant documents to support the application *(optional)*These should be included as separate documents with this application form. For each item, list the filename and contents of the file  |  |
| --- | --- |

1. Equality information

| Provide this information for each applicant / co-applicant (add rows as required) |
| --- |
| Lead Applicant | Gender:Country of host institution/organization: |
| Co-applicant 1 | Gender:Country of host institution/organization: |

1. Signature

The answers in this document are true and accurate to the best of my knowledge. I have read and understood the conditions above.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Lead Applicant Name:** |  |  |  |  |
|  |  |  |  |  |
| **Lead Applicant Signature:** |  |  | **Date:** |  |

We acknowledge use and modification of resources provided by the Infectious Diseases Data Observatory at <https://www.iddo.org/> in the production of this document