### UCL FINANCE & BUSINESS AFFAIRS

### UCL open logoGOWER STREET, LONDON WC1E 6BT

**TRAVEL SERVICE APPLICATION FORM Either print off & complete or insert info in [ ] boxes**

To: Barclays Bank Plc

|  |  |
| --- | --- |
| 6-17 Tottenham Court Road | To be collected on: |

|  |  |
| --- | --- |
| Mr, Mrs, Ms or Title: | Collected from: Tottenham Court Road |

|  |  |
| --- | --- |
| Initials: | UCL Reference Number: |
| Surname: | Advance Ref: **FA** |

Please supply the following:

**Foreign Currency Notes**

|  |  |  |
| --- | --- | --- |
| Country | Amount of Foreign Currency | Or Sterling Equivalent |
|  |  |  |
|  |  |  |
|  |  |  |

**Sterling Traveller Cheques**

Available for use in all countries throughout the world, but travellers in North and Latin America and the Philippines are advised to take Travellers Cheques expressed in US Dollars

|  |
| --- |
| Country to be visited: |

|  |  |  |
| --- | --- | --- |
| Number required | Denomination | Value |
|  | Of £20 each | £ |
|  | Of £50 each | £ |
|  | Of £100 each | £ |

|  |  |
| --- | --- |
| **TOTAL VALUE** | £ |

|  |
| --- |
| Name of Signatory on Traveller Cheques: |

**Currency Travellers Cheques**

|  |  |  |
| --- | --- | --- |
| Country | Amount of currency | Or Sterling equivalent |
|  |  | £ |
|  |  | £ |

|  |
| --- |
| Name of Signatory on Traveller Cheques: |

DECLARATION (**FOR UCL FINANCE USE ONLY**)

Please debit my account Sort Code Account Holding Branch

|  |  |  |
| --- | --- | --- |
| 20996351 | 20-10-53 | 6-17 Tottenham Court Road |

Bank Mandate Signatory Date

|  |  |
| --- | --- |
|  |  |

Project Charging Info:

|  |  |  |  |
| --- | --- | --- | --- |
| Project: 514934 | Task: 100 | Award: 156285 | Exp: 52022 |