Finance Training Board Terms of Reference

Scope

The Board is responsible for the oversight and coordination of all areas of finance training, both internally for staff within FBA and externally to our stakeholders in academic and professional service areas. This includes both finance and non-finance staff.

The Board also provides oversight of the Professional Training Support Scheme to consider the training needs of staff undergoing professional training to obtain a qualification.

Terms of Reference

- Coordinate finance training provided by FBA to ensure this addresses the needs of users across the business, is accessible and has a common brand;
- Ensure the training provision is high quality in content, availability and style/method of delivery;
- Provide the link between the different areas of FBA to ensure the overall training offering is coordinated and appropriate;
- Ensure communication of the training activities is undertaken and appropriately targets end users;
- Ensure ownership and accountability for the development and delivery of training on different aspects of finance is clear for all areas of FBA and has a clear link to expertise;
- Prioritise and commission training, as required and identified by users, from appropriate areas of FBA to ensure the training provision is comprehensive, appropriate and up to date;
- Oversight of Professional Training Support Scheme to consider the training needs of staff undergoing professional training to obtain a finance qualification, including the funding model for the scheme and the availability and accessibility of the scheme to staff across UCL.