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Checked by: Date: Award: Authorised by: Date:

Notes:

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| **Centre for Multidisciplinary and Intercultural Inquiry****Postgraduate Research Student Fund**Application Form | **CHECKLIST**[ ]  Has supporting documentation been attached?[ ]  Have you signed the form?[ ]  Have the Statements been provided and the form signed by the Supervisor and Head of Department? |

**Please complete all sections. Incomplete applications will be returned.**

1. Personal Details

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| --- | --- | --- |
| Title:  | First name:  | Family name: |
| Department:  |
| Address (for correspondence): | Email:  |
| Tel. no:  |
| Fee Status: [ ]  UK/EU [ ]  Overseas |
| Please state any Scholarships/Studentships held:  |
| Please provide a statement explaining why your funding body is not funding this trip:  |

Please give details of your undergraduate / Master’s degrees or equivalent:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Degree/sObtained | Subject | Year ofGraduation | Class ofHonours | College or University |
|  |  |  |  |  |

Please give details of your current research degree registration:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| CurrentDegree | Subject | Date ofRegistration | Full or Part-time | Full name of Principal Supervisor |
|  |  |  |  |  |

Please give the title / provisional title of your thesis:

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2. Proposal

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| Name of conference/ training course or brief details of research trip:  |
| Location:  | Date from:  | To:  |
| Are you presenting a PAPER (if attending a conference)? [ ]  Yes [ ]  No | Are you presenting a POSTER? [ ]  Yes [ ]  No  |
| If **Yes** to either, please attach your abstract AND documentation outlining acceptance of paper / poster for presentation. |
| See attached abstract and invitation. |
| Please state how your request is relevant to your research: |

3. Previous Awards

Please list any previous awards received from UCL:

|  |  |  |  |
| --- | --- | --- | --- |
| Details of the award i.e. name of conference/ event/ training course\_ | Location | Award Reference No.or date of application | Amount received |
|  |  |  |  |

4. Estimated Costs & Contributions

|  |  |
| --- | --- |
| Exchange Rate (if applicable - please use the [www.xe.com](http://www.xe.com) currency converter): |  |
| **Travel:** (please give details)  |  |
| **Total Travel:** |  |
| **Accommodation: included in summer school fee**No. of nights: Cost per night:  |  |
| **Total Accommodation:** | **£**  |
| **Conference or training course Fee:**  |  |
| **Subsistence:** **Total Subsistence:** |  |
| **Total Estimated Expenses:** |  |
| **Assured contributions** (please give details where necessary): |  |
| UCL contribution: | £  |
| Amounts assured from other organisations (please give source and amount):**Applicants are advised to apply to external bodies, where appropriate**. | £  |
| Personal contribution: |  |
| **Total Assured Contributions:** |  |
| **Amount Requested from the Faculty:** | **£**  |
| **Contributions requested but not yet assured:** Organisation applied to: | Date of decision:  | Amount requested: |
|         |        |       |
| Signature of applicant: | Date:       |
| APPLICANTS: Please pass this form to your Supervisor and Graduate Tutor for endorsement. IMPORTANT: Please ensure your department forwards this form (with any relevant documentation) to the Faculty. |

5. Supervisor’s Endorsement

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| Applicant’s full name (please print):  |
| Department: CMII |
| Full name of Supervisor (please print):  |
| Supervisor’s department (for correspondence):SELCS Dutch | Email:  |
| Tel:  |
| **Supporting Statement:*** Please indicate the relationship of the proposed trip to the student’s thesis.
* If the student is in her/his final year, will s/he complete by the end of the Completing Research Student period?
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| Signature of Supervisor:  | Date:  |