

3.1. Drone Flight Operations @ UCL – Flight Information and Authorisation Form:

*Operator Company:	
*Operators Address:	
*Operators Contact Details:	
*Name of Remote Pilot:	
UCL Dept. Contact Name:	
UCL Dept. Contact No:	
UCL Dept. Address:	
TASK INFORMATION:	
Task Location:	
Task Date(s) & Time(s):	
Flight Altitude (m):	
Vehicle Access / Parking Required:	
Drone Size (250g to 20Kg)	

Considerations:	Actions:	Findings:
People:	Congested Area / Events or Structures in flight ops area?	
PPE Required:	Hard hats, high visibility vests, or other safety equipment requirements.	
Risk Reduction:	Can the task be completed at times to avoid persons, events, or other activities?	
Weather:	Strong winds or other weather issues in area of flight operations?	

Specific Operational Notes:

CAA Auth' Copy		Insurance Copy		RAMS Copy		Room Bookings		Security Ops		Security Control Rm		BAU		Estates Photo		Area FM	
Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No