

# AGREEMENT

INFOBRIC GROUP  
SERVICES AND PRODUCTS

This Agreement, with its appendices, (the '**Agreement**'), has been made by the Parties below. They are referred to jointly as the '**Parties**' and individually as '**Party**'. The Agreement is signed by qualified electronic signature (verification and signature details are at the end of the document).

1)	<p>Infobric AB Corporate identity no. 556646-2940</p> <p>Address: Gjuterigatan 9 553 18 Jönköping</p> <p>(the '<b>Supplier</b>')</p>	
2)	<p>Name: UCL Estates Development Corporate identity no. RC000631</p> <p><b>Address:</b></p> <p>(the '<b>Customer</b>')</p>	<p>Customer's Agreement Manager ('<b>Agreement Manager</b>') <b>Name:</b> <b>Role:</b> <b>Personal identity number:</b> (for digital signature)</p> <p>State whether the Agreement Manager will be entitled to sign for the Customer for additional services during the term of the Agreement. <input type="checkbox"/></p> <hr/> <p>System Administrator Customer ("<b>System Administrator</b>") <b>Name:</b> <b>Telephone:</b> <b>Email:</b> <b>Personal idnumber:</b></p>

## 1. BACKGROUND

Infobric Group is a Nordic digitalisation partner, helping build a sustainable society. Its mission is to create socially sustainable, resource-efficient workplaces in which the services and products supplied make working safer and simpler for people every day.

The services and products covered by the Agreement are specified in the attached Service and Product Description, Appendix 1, ('**Services**' and '**Products**').

The Customer wants to gain access to and use the Services and the Products for its operations.

The Parties have made the Agreement against this background.

## 2. AGREEMENT DOCUMENTATION

The Agreement consists of the main Agreement document and the following appendices. In the event of conflict between the documents, the main Agreement document takes precedence over the appendices, and the appendices apply in the order below.

**Appendix 1 - Service and Product Description, with price terms and special provisions**

**Appendix 2 - General Terms and Conditions Infobric Group**

**Appendix 3 - Personal Data Processing Agreement**

## 3. SCOPE OF THE AGREEMENT

The Supplier will supply the Services and the associated services from time to time to the Customer at the prices and on the terms and conditions specified in the Agreement.

The Agreement entitles the Customer and all companies in the same group as the Customer (i.e. companies in which the same parent company has a majority of votes and/or shares) to use the Services.

When the Supplier offers new or changed services and products, they are also covered by the Agreement if the Customer decides to use them and thus accepts any additional terms and conditions.

The Agreement replaces any previous Agreements that may have been made by the Parties.

## 4. PRICES

Prices are specified from time to time on [www.infobric.se/prislista](http://www.infobric.se/prislista) and in Appendix 1.

## 5. SYSTEM ADMINISTRATOR AND AGREEMENT MANAGER

The Customer is responsible for ensuring that the System Administrator has the authority to give instructions to the Supplier regarding the handling of personal data and to delegate tasks to other system users.

When the Agreement is signed, the Customer must notify the Supplier of who will be entitled to act on behalf of the Customer as Agreement Manager. The Customer is liable to ensure that the Agreement Manager has the authority and powers to give instructions to the Supplier regarding the processing of personal data and the opportunity to delegate tasks to other system users and that this officer is entitled to sign Agreements for new services on behalf of the Customer. The Customer is liable to ensure that the Agreement Manager has the necessary authority and powers, where applicable.

## 6. OTHER

Following negotiations, the Parties have agreed as follows.

- Minor works projects are charged a fixed monthly fee of 166 GBP regardless of the amount of projects where the Estates will be responsible for managing the admin and add new sites. This invoice is sent to UCL Estates Development
- Capital projects are charged 250 GBP/month/project where the invoices are sent directly to the Contractor

- SMP's projects are charged 100 GBP/month/project where the invoices are sent directly to the Contractor
- Regarding Capital projects and SMP's: The Contractors are responsible to send project information to Infobric that will be in charge of adding the projects to the web platform. The PMO team is responsible to quality check this information and if wrong, update the information in the web platform. When a project has ended, the Contractors are responsible to inform both Parties via email when it has ended (a more detailed routine for project creation and project ending has been agreed on in a separate document)
- Monthly statistic reports is included free of charge
- The onboarding fees stated in Appendix 1 is only applicable if the Contractor contacts Infobric, asking for an onboarding session for that specific site. Otherwise, no start-up fees will be charged when Infobric adds the projects to the web platform. The Contractor, not UCL Estates Development, will be charged
- The Customer Success delivery is optional and not included when signing this Agreement but can be activated whenever throughout the Agreement period at a monthly fixed fee of 250 GBP regardless of the amount of projects (details of what's included can be found in Appendix 1)

## **7. AGREEMENT TERM AND DATE OF COMMENCEMENT**

This Agreement comes into effect when the Parties sign the Agreement and applies thereafter for one (1) year. If the Agreement is not terminated no later than 30 days before the given date, the Agreement is automatically extended by one (1) year at a time with a 30-day notice period before the expiry of each extension period.

Termination of the Agreement shall be in writing.

In the event that the Service is not used or no orders are placed in the course of one year, the Agreement ceases however to apply when Infobric no longer has any instructions to process the Customer's personal data as per the Agreement.

### *Concerning Construction Activity*

If the Customer, on the date when the Agreement should have terminated as per the previous paragraph, has ongoing building construction sites as defined in the Swedish Tax Procedures Act, for which Infobric Ease is used, the Customer shall, despite termination of the Agreement, be authorised to continue to use Infobric Ease for storage of the completed construction project during the period that the information shall be stored as stipulated in the Swedish Tax Procedures Act

The Customer is granted access to the Service on the date that the Parties agree on in a separate document.

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