Disabled person needs an adjustment(s)

If less than £500

Manager consults with Disabled Person and implements locally

Disabled Person or manager seeks advice from EDI Team

HRBP/manager/Disabled person refers to OHW for assessment. Does report confirm and identify further reasonable adjustments? (End of process if no)

Needs health advice to determine suitable adjustments

AtW assess, confirms and authorises level of support/funding

Dept orders equipment/puts adjustments in place (ASAP)

Dept claims costs and is reimbursed by AtW

If likely to cost £1K+ Disabled Person asked to make an AtW application. EDI covers half costs between £500-£1K and full costs over £1K if not covered by AtW. EDI covers reasonable costs AtW won't pay for. NB. If the adjustment relates to assistive technology, apply to AtW regardless of costs as these will be met by AtW.

* for 'disability' read 'disability, impairment or health condition'