|  |  |  |  |
| --- | --- | --- | --- |
| **New teaching practice induction form** | | | |
| **Meeting date** |  | | |
| **Practice name** |  | | |
| **Practice address** |  | | |
| **Contact number and bypass number** |  | | |
| **Lead GP tutor(s)’ name and email address** |  | | |
| **Practice manager/administrator name and email address** |  | | |
| **UCL Primary Care representative** |  | | |
| **Names of practice members taking part in meeting** |  | | |
| **Contact information provided to****Primary Care Team** [**pcphmeded@ucl.ac.uk**](mailto:pcphmeded@ucl.ac.uk) |  | | |
| **Reason for meeting** |  | | |
| **Tutor development opportunities**  [**Our website link**](https://www.ucl.ac.uk/epidemiology-health-care/research/primary-care-and-population-health/gp-teaching)  [**UCL arena link**](https://www.ucl.ac.uk/teaching-learning/professional-development/ucl-arena-fellowships)  [**Training to teach**](https://www.ucl.ac.uk/medical-school/study/postgraduate/training-teach) **course**  [**UCL Annual GP Tutors’ Conference**](https://www.ucl.ac.uk/epidemiology-health-care/research/primary-care-and-population-health/gp-teaching/gp-tutors-conference-2022) |  | | |
| **Payment information** [**pcphmededfinance@ucl.ac.uk**](mailto:pcphmededfinance@ucl.ac.uk) |  | | |
| **Service Level Agreement signed?** [**SLA link**](https://www.ucl.ac.uk/epidemiology-health-care/sites/epidemiology_health_care/files/sla_-_primary_care_providers_2021-2022.pdf) **, please return to** [**pcphmeded@ucl.ac.uk**](mailto:pcphmeded@ucl.ac.uk) |  | | |
| **Student feedback** |  | | |
| **Student Attendance** |  | | |
| **Student support & wellbeing signposting**  [**UCL Support and wellbeing Website link**](https://www.ucl.ac.uk/students/support-and-wellbeing-0) |  | | |
| **Video:**['Information for patient considering taking part in general practice teaching'](https://youtu.be/YYObff2T3B0) |  | | |
| **Current and/or proposed teaching involvement** | *Current* | *Possible* | *Courses* |
|  |  | Community/GP Placements (Years 1 & 2) |
|  |  | iBSc in Primary Health Care placements (Year 3) |
|  |  | Medicine in the community (MIC Year 4) placements |
|  |  | Core General Practice placements (Year 5) |
|  |  | Care of the Older Person (COOP Year 5) placements |
|  |  | Dermatology in Primary Care placements (Year 5) |
|  |  | Mental Health in Primary Care placements (Year 5) |
|  |  | Final Year GP Assistantship placements (Year 6) |
|  |  | Student Selected Components (SSCs) placements  *Specify SSC* |
|  |  | Other teaching *(Please specify including other medical schools)……* |
|  | |
| **Brief summary of discussion** |  | | |
| **Actions agreed for practice** |  | | |
| **Actions agreed for department** |  | | |

Please return the completed form to: [pcphmeded@ucl.ac.uk](mailto:pcphmeded@ucl.ac.uk)