UCL’s General knowledge exchange application

## Project Info

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| --- | --- |
| Project title |  |
| Call | Stream: KEIF*Sub-stream*: ☐ AHRC IAA ☐ EPSRC IAA ☐ STFC IAA ☐ HEIF*Call*: KEI2023(-XX) |
| PI / academic lead at UCL | *Given Name* | *Last Name* |
| *UCL Email* | *UPI* |
| *Department* |

Co-Investigators at UCL

|  |  |  |  |
| --- | --- | --- | --- |
| Name | UCL Email | Department | UCL UPI |
|  |  |  |  |

Declaration of Interest

|  |  |
| --- | --- |
| Are you in compliance with UCL’s policy on Disclosure of Conflicts and Declaration of Interest? | Please provide details as needed e.g. details of interest, an explanation if your answer is ‘No’ |
| ☐ Yes ☐ No  |  |
| If relevant to this proposal, have you disclosed any actual, potential or perceived conflicts of interest to UCL? | Please provide any further information if applicable |
| ☐ Yes ☐ No  |  |

Ethical Approval

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| --- |
| Do you require ethical approval for this project? |
| ☐ Yes ☐ No  |

Confidentiality

|  |  |
| --- | --- |
| [ ]  Yes, my application contains confidential information that should not be shared publicly | [ ]  No, my application does not contain confidential information that should not be shared publicly |
| *Please provide details:* |

## Partner Organisation(s) *(if any)*

|  |  |
| --- | --- |
| **Name** |  |
| **Organisation type** | [ ]  Public – Central Government[ ]  Public – Local Government[ ]  Public – NGO[ ]  Private – Public Limited Company (PLC)[ ]  Private – Limited Company (Ltd)[ ]  Private – Limited Liability Partnership (LLP) | [ ]  Private – Community Interest Company (CIC)[ ]  Charity or Trustee Managed[ ]  Social Enterprise[ ]  Higher Education Institution[ ]  Research Institute[ ]  Funding Body[ ]  Other (please specify) |
| **Size of company** | ☐ Micro ☐ SME ☐ Large ☐ Large multinational |
| **Lead contact**  | *Name* | *Email* |
| *Job title* | *Business phone number* |
| **Address** |   |
| **Sectors** (select up to 2) | [ ]  Aerospace, Defence, Marine[ ]  Agriculture, Food, Drink[ ]  Chemicals[ ]  Communities and Social Services/Policy[ ]  Construction[ ]  Creative Economy[ ]  Culture, Heritage, Museums and Collections[ ]  Digital/Comms/Info Tech[ ]  Education[ ]  Electronics[ ]  Energy | [ ]  Environment[ ]  Financial Services & Management Consultancy[ ]  Government, Democracy and Justice[ ]  Healthcare[ ]  Leisure, incl. sports, recreation & tourism[ ]  Manufacturing, incl. Industrial Biotechnology[ ]  Pharmaceuticals and Medical Biotechnology[ ]  Retail[ ]  Security, Diplomacy[ ]  Transport[ ]  Other (please specify) |
| **Is this the first time you have worked with this partner?** |  ☐ Yes ☐ No ☐ Don’t know |
| **Details of previous engagement** |  |

## Planned Activities

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| --- |
| **Proposed activity category** (**HEIF ONLY**; select as many as applicable): |
| ☐ Secondments, people exchange ☐ Workshops or seminars ☐ Employment of specialist staff☐ Publications ☐ Engagement events with industry/users | ☐ Networking☐ Training☐ Public Policy activities☐ Commercial ventures/Social Enterprises☐ Other (provide details) |
| Summary of aims and objectives of the project: |
| **Describe fully the activities to be undertaken and how they will increase the impact of the underpinning research** |
| **Describe the role of the partner organisation(s)** (if any) |

## Impact and risk assessment

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| --- |
| **How does this project fit in with the** [**Innovation & Enterprise’s Strategy for 2021-23**](https://www.ucl.ac.uk/enterprise/ucl-innovation-and-enterprise-interim-strategy-2021-2023)**?** |
| **Provide an outline of why this project will make a difference outside the university sector?** |
| **Describe (i) anticipated outcomes, (ii) the potential impact and beneficiaries, (iii) measures of success:** |
| **Plan for ongoing activity and securing further funding if project is successful** |
| **Risk assessment and competitor analysis:** |
| **Commercialisation possibilities, including UCLB engagement:** |
| **UCLB Business Manager:** |

## Track Record

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| --- | --- |
| Summary of underpinning work and link to grant portfolio | *Summary:* |
| *Project numbers:* |
| *EPSRC/STFC grant(s)* | *Other* |

|  |  |
| --- | --- |
| Outline of your previous engagement in knowledge exchange or innovation | *Summary:*  |
| *Project numbers & year received:* |
| *EPSRC* | *External* | *Other UCL* |

## Resources and Financial Details

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| --- | --- | --- | --- |
| Proposed start |  | Proposed end |  |
| Partner contribution | *Details of contribution from partner organisation:* |
| *Cash (£)* | *In kind (£)* | *Total (£)* |
|  |  |  |
| UCL funding requested(£, direct costs only)  | *Staffing and recruitment requirements:* |
| *Justification of resources requested:* |
| *Salaries* | *Consumables* | *Travel* | *Other* | *Total* |
|  |  |  |  |  |
| *List expected spend by month:* |
| *Funding request per financial year (1st Aug–31st July):* |
| *Financial Year 1* | *Financial Year 2* |
| *Financial Year 1 Value (£)* | *Financial Year 2 Value (£)* |
| Funded staff details (add more copies of this table if needed) | *Name* | *FTE* |
| *UCL background*☐ Doctoral student ☐ Postdoctoral staff ☐ Teaching☐ Other academic staff ☐ Technical/support ☐ Other (please specify) |
| *Date from* | *Date to* |
| Departmental Manager or Departmental Administrator with budgetary responsibility | *Given Name:* *Last Name:* *Email:* *Department:* *UPI:*  |
| *Worktribe ID*  | *MyFinance Organisational Unit* |

## Completion & Documents

Confirm Documents attached

1. Standalone Worktribe costings (Excel)
2. Evidence of Partner Organisation support (i.e., letter or email of support)

Head of Department

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| --- | --- | --- |
| Head of Department | *Given Name* | *Last Name* |
| *UCL Email* | *UPI* |
| *Department* |