UCL’s Innovation network application

## General project information

|  |  |  |
| --- | --- | --- |
| Project title |  | |
| Activity | Either scoping or establishing an innovation network | |
| Call | Stream:  Sub-stream:  Call: | |
| PI / academic lead at UCL | Given Name | |
| UCL Email | Last Name |
| Department | UPI |

Co-Investigators at UCL

|  |  |  |  |
| --- | --- | --- | --- |
| Name | UPI | Department | Email |
|  |  |  |  |

Declaration of Interest

|  |  |
| --- | --- |
| Are you in compliance with UCL’s policy on Disclosure of Conflicts and Declaration of Interest? | Please provide details as needed e.g. details of interest, an explanation if your answer is ‘No’ |
| Yes/No |  |
| If relevant to this proposal, have you disclosed any actual, potential or perceived conflicts of interest to UCL? | Please provide any further information if applicable |
| Yes/No |  |

Ethical Approval

|  |
| --- |
| Do you require ethical approval for this project? |
|  |

Confidentiality

|  |  |
| --- | --- |
| Yes, my application contains confidential information that should not be shared publicly | No, my application does not contain confidential information that should not be shared publicly |
| Please provide details: | |

## Partner Organisation(s)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  |  | | --- | --- | --- | --- | | Name |  | | | | Organisation type | Public – Central Government  Public – Local Government  Public – NGO  Private – Public Limited Company (PLC)  Private – Limited Company (Ltd)  Private – Limited Liability Partnership (LLP) | Private – Community Interest Company (CIC)  Charity or Trustee Managed  Social Enterprise  Higher Education Institution  Research Institute  Funding Body  Other (please specify) | | | Size of company | ☐ Micro ☐ SME ☐ Large ☐ Large multinational | | | | Lead contact | *Name* | | *Email* | | *Job title* | | *Business phone number* | | Address |  | | | | Sectors  (select up to 2) | Aerospace, Defence, Marine  Agriculture, Food, Drink  Chemicals  Communities and Social Services/Policy  Construction  Creative Economy  Culture, Heritage, Museums and Collections  Digital/Comms/Info Tech  Education  Electronics  Energy | | Environment  Financial Services & Management Consultancy  Government, Democracy and Justice  Healthcare  Leisure, incl. sports, recreation & tourism  Manufacturing, incl. Industrial Biotechnology  Pharmaceuticals and Medical Biotechnology  Retail  Security, Diplomacy  Transport  Other (please specify) | | Is this the first time you have worked with this partner? |  | | | | Details of previous engagement | | | | |

## Planned Activities

|  |  |
| --- | --- |
| Proposed activity category, please select all that apply | |
| Secondments, People Exchange | Networking |
| Workshops or seminars | Training |
| Employment or specialist staff | Public Policy activities |
| Publications | Commercial ventures or social enterprises |
| Engagement events with industry/users | Other |
| Summary of aims and objectives of the innovation network: | |
| **Describe fully the activities to be undertaken and how they will increase the impact of the underpinning work** | |
| **Describe the role of the partner organisation(s)** | |

## Impact and risk assessment

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| --- |
| **How does this project fit with Innovation & Enterprise’s strategy for 21-23?** |
| **Provide an outline on why this project will make a difference outside the university sector:** |
| **Describe (i) anticipated outcomes, (ii) the potential impact and beneficiaries, (iii) measures of success:** |
| **Plan for ongoing activity and securing further funding if the innovation network plans to operate beyond the funded period:** |
| **Risk assessment:** |
| **Commercialisation and consultancy possibilities, including UCLB/UCLC engagement (if relevant):** |

## Track Record

|  |  |
| --- | --- |
| Summary of underpinning work and link to grant portfolio |  |

|  |  |
| --- | --- |
| Outline of your previous engagement in knowledge exchange or innovation |  |
| Project numbers & year received | From UCL or any other external sources |

## Resources and Financial Details

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Proposed start |  | | Proposed end | | | |  | |
| Partner contribution | Details of contribution from partner organisation: | | | | | | | |
| *Cash (£)* | | *In kind (£)* | | | | *Total (£)* | |
|  | |  | | | |  | |
| UCL funding requested  (£, direct costs only) | Staffing and recruitment requirements: | | | | | | | |
| Justification of resources requested: | | | | | | | |
| *Salaries* | *Consumables* | | *Travel* | | *Other* | | *Total* |
|  |  | |  | |  | |  |
| List expected spend by month: | | | | | | | |
| Financial Year 1 | | | | Financial Year 2 | | | |
| Financial Year 1 Value (£) | | | | Financial Year 2 Value (£) | | | |

**Funded Staff Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | UCL background | FTE | Dates from / to |
|  |  |  |  |

|  |  |  |
| --- | --- | --- |
| Departmental Manager or Departmental Administrator with budgetary responsibility | Given Name:  Last Name:  Email:  Department:  UPI: | |
| Worktribe ID | MyFinance Organisational Unit |

## Completion & Documents

Confirm Documents attached

1. Standalone Worktribe costings (Excel)
2. Costing tool
3. Evidence of Partner Organisation support (i.e., letter or email of support)

Head of Department

|  |  |  |
| --- | --- | --- |
| Head of Department | Given Name | Last Name |
| UCL Email | UPI |
| Department | |