# Conflict Management Plan template

This is a template for guidance only. Please modify and adapt it to suit the specific purposes of the Conflict Management Plan (CMP) required.

To support this template, UCL has developed [Conflict Management Plan guidance](https://www.ucl.ac.uk/enterprise/about/governance-and-policies/disclosure-conflict-and-declaration-interest-policy/conflict).

All CMPs must reflect the contents of the [UCL Disclosure of Conflict and Declaration of Interest Policy](https://www.ucl.ac.uk/enterprise/about/governance-and-policies/ucl-disclosure-conflict-and-declaration-interest-policy).

## 1. Details of Discloser and Reviewer

Section 3.1 of UCL’s [Conflict Management Plan guidance](https://www.ucl.ac.uk/enterprise/about/governance-and-policies/disclosure-conflict-and-declaration-interest-policy/conflict#first-steps)supports this section.

**Name of Discloser:**

**Position and Department of Discloser:**

**Name of Reviewer:**

**Position and Department of Reviewer:**

**Date of CMP development:**

**Period of CMP:**

**Date of agreed review:**

## 2. Interest and current situation

Section 3.2 of UCL’s [Conflict Management Plan guidance](https://www.ucl.ac.uk/enterprise/about/governance-and-policies/disclosure-conflict-and-declaration-interest-policy/conflict#current-situation) supports this section.

**Type of interest:** (highlight or delete as appropriate)**:** business position, appointment, consultancy, investment, gift, other personal interest.

**Description of the situation:**

1. **Describe the situation giving rise to the conflict:**
2. **Describe the anticipated impact of the conflict on both UCL and on your responsibilities to UCL:**
3. **Describe the expected duration of the conflict:**

## 3. Mitigating Steps

Section 3.3 of UCL’s [Conflict Management Plan Guidance](https://www.ucl.ac.uk/enterprise/about/governance-and-policies/disclosure-conflict-and-declaration-interest-policy/conflict#mitigating-steps) supports this section.

**Details of mitigating steps agreed upon to manage the conflict:**

## 4. Agreement of the plan

Section 3.4 of UCL’s [Conflict Management Plan Guidance](https://www.ucl.ac.uk/enterprise/about/governance-and-policies/disclosure-conflict-and-declaration-interest-policy/conflict#uploading) supports this section.

**Confirmation and agreement of the plan:**

This Conflict Management Plan has been developed by the Discloser and Reviewer in line with [UCL's Disclosure of Conflict and Declaration of Interest Policy](https://www.ucl.ac.uk/enterprise/about/governance-and-policies/ucl-disclosure-conflict-and-declaration-interest-policy).

The Discloser commits to implement the plan and the Reviewer commits to review the plan, as set out above.

### Discloser

Name:

Date:

Position:

### Reviewer

Name:

Date:

Position: