

UCL Ear Institute Emails

Email	Purpose	Access
ear.admin@ucl.ac.uk	for student facing communication and internal communication of PGT and UG matters.	Claudia Amphlett (Owner) Kiel Wu Marteene Nick Jacobs
ear.pgradmin@ucl.ac.uk	for all aspects of research applicant and student administration	Claudia Amphlett (Owner) Sally Dawson
ear.hr@ucl.ac.uk	for all Ear Institute HR matters	Sakina Nabkhail (Owner) Michelle Tuohy
ear.rooms@ucl.ac.uk	for requesting room bookings	Ricky Kemp Nick Jacobs Jo Innes
ear.courses@ucl.ac.uk	for management of Short course and Masterclasses (external delegates)	Jo Innes (Owner) Ricky Kemp
ear.finance@ucl.ac.uk	for non-research administration finances - discretionary account, queries for expenses, purchase order queries.	June Dugard Sabine Austen Zohra Hamidi
EAR.Research-Admin@ucl.ac.uk	for all research grant-related administration (pre-award, post-award and contracts).	June Dugard Sabine Austen Zohra Hamidi
ear.comms@ucl.ac.uk	For all Ear Institute communications, marketing matters.	Neil Roberts (Owner)
ear-itsupport@ucl.ac.uk	IT support and printer issues - run through a ticketing system.	Faculty IT Team
Ear.headofeducation@ucl.ac.uk	for enquires directed to the Head of Education for teaching and learning matters.	Rosemary Monk Paul Radomskij Jonathan Gale