



LOAN REQUEST FORM

Title of Exhibition:

Exhibition venue and dates:

(if a travelling exhibition please complete this form for different venues of tour)

Venue address:

Contact person:

Telephone no:

Fax no:

Email:

In principle, are you able to comply with the UCL Culture loan conditions?

Please confirm that you are enclosing a facilities report, including a plan of the gallery and details of security arrangements and environmental controls, with this request:

Brief description of the exhibition:

(please attach a fuller outline if you have one and feel it would help)

Aims of the exhibition:

Please list your target audiences and state expected no of visitors:

What publications do you hope to produce to coincide with the exhibition ?*(please include all types, ie schools packs, information leaflets, web publications)*

List of objects requested from UCL Culture

Why are these objects in particular important for the exhibition?

Which other institutions are you approaching for loans?

Thank you for completing this form which will help us in assessing your request