**UCL Engagement – Beacon Bursary 2022-2023 – Application**

**Please note that all information provided in this document will be shared with the Beacon Bursary Panel.** They will not see any additional information provided in the online form, that is for UCL Engagement record keeping only.

Upload your completed application through the [Application Submission Portal](https://forms.office.com/r/sXMSiqLQfH) by **17:00 on Wednesday 19th October 2022.**

**Demographic Questions:**

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| **Project Title** |  |
| **Name of Lead Applicant** |  |
| **Name of Co-Applicants (if applicable)** |  |
| **Role at UCL** |  |
| **Department** |  |
| **Faculty** |  |
| **Amount requested (maximum £2,000)** |  |
| **Will your project involve people from East London?** If yes, please provide a few details. | ☐ Yes  ☐ No  Details if Yes: |

**Short Answer Questions:**

**1) What are the aims and objectives of your public engagement project and what are the expected benefits for those involved? Use bullet points if you wish. (150 words) Tips**

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**2) What will happen in your proposed public engagement project? How will you ensure accessibility? (300 words) Tips**

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**3) Up to £2000 of funding is available. Please provide a breakdown of the amount requested. Please also provide details of any funding or resources coming from elsewhere, including in-kind support.** **Tips**

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|  | **Description** | **Subtotal** |
| **Travel** (e.g. participant transportation costs to activities/events, your travel to communities; does **not** pay for international travel) |  |  |
| **Equipment** (e.g. design and editing software, video equipment, recording equipment) |  |  |
| **Consumables** (e.g. printing, postage and stationery, photocopying, computer supplies, catering, materials for workshops) |  |  |
| **Training** (e.g. upskilling necessary for project success) |  |  |
| **Services** (e.g. video editing, podcast production, graphic designer, translation, website design, student’s time etc.) |  |  |
| **Other** (Costs that do not fall into the other categories) |  |  |
|  | **Total (max £2000)** |  |
| **Additional funding or resources** coming from elsewhere (e.g. in-kind support, event spaces, staff time) |  |  |

**4) Who is the community of interest or target public group for your project (e.g. demographic or shared interest) and why? Please also tell us about any external partners involved and how you will connect with public groups to ensure their participation. (300 words) Tips**

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**5) How does this public engagement project link to UCL research, teaching or learning? (150 words) Tips**

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**6) How will you evaluate whether your project has achieved its aims and objectives and has positive, long-term effects?** *If you are new to evaluation or would like some new ideas,* [*read this useful guide to find some helpful tips and hints.*](https://www.ucl.ac.uk/culture/sites/culture/files/100831_methods_for_evaluation.pdf)**(150 words) More tips**

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**7) OPTIONAL: Feel free to disclose whether you or your external partner(s) are from under-represented communities within the sector/UCL.** We are asking this question to give you the opportunity to provide extra context to your application for the panel. **Tips**

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