# Beacon Bursary Funding Scheme 2020/21: Application Form

## Deadline: **12pm (midday) on Monday 19th October 2020.**

Please fill in all boxes. Your completed form must be under 4 pages in length (with answers in 11pt Calibri).

*Applicants who do not read the guidance documents, available on our website, are unlikely to receive funding.*

| Have you received advice on your application from a member of the UCL Engagement Team? |
| --- |
| Yes [ ]  | No [ ]  |

**The following fields are mandatory**:

|  |  |
| --- | --- |
| **Project title** |  |
| **Amount requested (max £2,000)** |  |
| **Project start and end dates** |  |

|  |  |
| --- | --- |
| **Applicant name** |  |
| **Department/Institute/other** |  |
| **Faculty/School** |  |
| **Phone** |  | **Email** |  |
| **Select your role from the list below**: |
| **Professor** [ ]  | **Professional services staff** [ ]  |
| **Associate Professor / Senior Lecturer / Reader** [ ]  | **Research associate** [ ]  |
| **Lecturer** [ ]  | **Research fellow** [ ]  |
| **Teaching fellow** [ ]  | **Postgraduate research student** [ ]  |
| **Teaching assistant** [ ]  | **Other (please state)** |
| **Does your project work with communities in east London?** |  |

|  |  |
| --- | --- |
| **Department/institute/appropriate finance contact****name and email address** |  |
| **As part of our ongoing work to improve the inclusivity and accessibility of the scheme, please let us know the ethnic background that best represents you.** [**You can use the categories defined by central government**](https://www.ethnicity-facts-figures.service.gov.uk/style-guide/ethnic-groups) **or tell us in your own words.**  | **Prefer not to share: ☐** |

**Q1. Briefly state the aims and objectives of the public engagement project.**

|  |
| --- |
|  |

**Q2. Who is the community of interest or target public group for your project? Please also tell us about any external partners involved and how you will connect with public groups to ensure their participation.**

|  |
| --- |
|  |

**Q3. What will happen in your proposed public engagement project? How will you ensure accessibility? Please be explicit about how your project will be able to run in the likelihood of continued social distancing guidelines over the next year.**

|  |
| --- |
|  |

**Q4. Who is involved in running the project? Please give details of UCL and non-UCL people, their roles, and a short summary of any relevant experience.**

|  |
| --- |
|  |

**Q5. How does this public engagement project link to UCL research, teaching or learning?**

|  |
| --- |
|  |

**Q6. How will you assess whether you have achieved your aims and objectives? Tell us about how you will evaluate your project and what expected benefits it will have for those involved.**

|  |
| --- |
|  |

**Q7. How will you share what you learn during this project with colleagues (staff, students) at UCL and beyond?**

|  |
| --- |
|  |

**Q9. Please provide a breakdown of the amount requested – what will the money be spent on? Please also provide details of any funding or resources coming from elsewhere, including in-kind support.**

|  |
| --- |
|  |

**Q10. Will any form of this project take place if this application is not funded? If so, what will it look like?**

|  |
| --- |
|  |

**All project leaders who are awarded funding will be asked to:**

1. Attend a kick-off meeting and evaluation planning workshop for awardees and meet with other project leaders
2. Stay in touch with the Public Engagement Team and submit spending updates where requested
3. Complete the Project Learning and Impact Form at the end of the project.
4. Share their learning as widely as possible and participate in UCL Public Engagement Network activities

[ ] Please tick this box to indicate that you are happy to take part in the aforementioned activities as a condition of funding and have your name and department listed on our website so that other UCL staff and students can contact you regarding their own public engagement projects.

Please submit your application by **12pm (midday) on Monday 19th October 2020** to publicengagement@ucl.ac.uk.

If you would like to hear more from UCL Engagement please sign up to our newsletter at the link [here.](https://wwwdepts-live.ucl.ac.uk/event-ticketing/ucl-pen-list/)