



# The UCL Community Commitment to Protect Each Other

**Keeping  
safe on  
campus**

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# The UCL Community Commitment to Protect Each Other

## Introduction

Our priority is to make sure our campus is as safe as possible and everyone, whether you are staff or a student, has a part to play.

The UCL Community Commitment to Protect Each Other sets out the expectations of all members of our community as we start the new academic year 2020-21 during the COVID-19 pandemic.

It follows the most up-to date local and national guidance, including guidance from our own experts.

Please read this document carefully and discuss it with others. If you have any questions about it, please contact [srs@ucl.ac.uk](mailto:srs@ucl.ac.uk).

Our Community Commitment is published online at [ucl.ac.uk/coronavirus/community-commitment](https://ucl.ac.uk/coronavirus/community-commitment)

## Principles

- The safety of our community is paramount: all measures have been put in place to ensure safety on campus.
- We all have a responsibility to keep up-to-date with and comply with the Government's requirements and UCL's guidance and requirements. These will change over time.
- We are committed to keeping the campus and its buildings open.
- We are a diverse community and our approaches must be inclusive.
- Each of us has a responsibility for our own safety and for the safety of others.
- When off campus, particularly in halls of residence and in private rented accommodation, our students continue to abide by the Government's requirements and the law.
- We treat each other respectfully and respond positively if others remind us of our obligations.
- We respect the dignity of others and work to foster an inclusive culture that promotes UCL's values.

## Protecting each other on campus

### We all have a responsibility to follow the guidance:

- Stay at home if you have a fever, new, persistent dry cough, and/or have lost your sense of smell and taste.
- Keep your distance: stay 2 metres from others wherever possible
- Follow the new one-way system, zoning and seating plans
- Respect lift and room capacities and use the stairs wherever possible
- Wear face coverings
- Use the hand sanitation stations provided, wash your hands frequently and don't touch your face or face covering
- Always sneeze or cough into a tissue, throw it away and wash your hands
- Hold meetings on [Microsoft Teams](#) or [Zoom](#),
- Be considerate of others

### We all have a responsibility to support each other:

- remind others in a friendly and polite way if they have made a mistake, overlooked or are not following the guidelines.
- do not take offence if someone reminds you of your own slip or mistake. We're all just trying to keep everyone safe.

### Don't forget

Some members of our community are not able to wear face coverings. Some of them could be wearing or displaying a [sunflower lanyard](#), a [TFL exemption card](#) or a [Government exemption badge](#). If you see any of these, there is no need to remind that person of their responsibilities.

### Please note

If you do not co-operate with the safety requirements at any UCL event, whether it be teaching, enrichment, a student union society or other in-person event, you may be asked to leave the event; the organiser may also decide to terminate the event.

## Reporting a case of COVID-19

### We all have a responsibility to report symptoms and positive cases of COVID-19.

Report symptoms that you may be experiencing, and any positive tests.

This includes where:

- you (or someone you live with) has a new continuous cough, high temperature or a loss of or change in your sense of taste or smell;
- you have tested positive for the virus;
- or you have been contacted by NHS Test and Trace.

See the [UCL step-by-step guide to reporting and responding to cases of COVID-19](#)

If you are a student who is quarantining, please notify us notify UCL by completing the online UK arrival quarantine notification form on askUCL.

## Keeping safe in halls of residence and other student residential accommodation

### All residents have a responsibility to adhere to the [Accommodation General Regulations 2020-21](#) and the additional requirements that make halls safe during the pandemic.

You are required to comply with requests from Wardens, Student Residence Advisers, and the UCL Accommodation, Security and Cleaning teams: they are there to help you and make sure you are safe. Always be considerate of others.

## Keeping safe in the wider community

**We all have a responsibility to respect the community we live in and its local residents.**

You must follow the requests of the police and other emergency services and ensure that your behaviour respects the dignity and rights of other members of the UCL community and the wider communities in which we live and work. Students living in the community should be considerate of their neighbours at all times.

### Intercollegiate study

Students studying intercollegiate modules at other universities will be required to follow safety measures put in place by the host institution. Likewise, intercollegiate students studying at UCL are asked to take account of our Community Commitment.

## If others don't follow the Commitment

UCL expects all staff and students to abide by this Community Commitment to Protect Each Other.

However, there may be some individuals who wilfully ignore the Commitment and our other guidance.

Such behaviour is unacceptable. It puts other people at risk. It may also cause distress and anxiety, not only to those near you, but also to the wider community, who might become aware of poor behaviour through social media or the press.

Our disciplinary policies and procedures cover the issue of safety: if you put others at risk through your behaviour, UCL will take proportionate action.

Those responsible for delivering teaching, enrichment and social events or any other UCL activity are entitled to terminate the event if they judge that a participant's behaviour is putting others at risk.

Whether you are a staff member or a student, if you wish to pass on concerns about others' behaviour that falls short of our Commitment and our work to protect each other, please write to [srs@ucl.ac.uk](mailto:srs@ucl.ac.uk)

[ucl.ac.uk/coronavirus/community-commitment](https://ucl.ac.uk/coronavirus/community-commitment)



## Keeping safe on campus

Find more about the protective measures we have introduced in response to COVID-19 on our [Keeping safe on campus](#) web pages.