**Desk 2140**  
This is normally *STAFF NAME’s* desk (they can cross out any scheduled day that they will not be using the desk).   
The table below shows who is scheduled to sit here over the current fortnight.   
Any free days can be signed up for.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Week beginning** | **Mon** | **Tues** | **Wed** | **Thurs** | **Fri** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

*STAFF NAME* to update each fortnight.