BABCP pathway

Thesis, viva or research proposals

**Assessments requiring internal course procedures**

Discuss with your course tutor and/or the BABCP pathway lead.

Consult your research supervisor at the earliest opportunity. There is more information on deferrals or extensions [here](https://www.ucl.ac.uk/clinical-psychology-doctorate/extensions-and-deferrals).

If sudden circumstances apply, please contact the course directly on the day, and arrange to meet your course tutor to discuss. Claims should be submitted no longer than one week after the examination.

Consult your course tutor and/or the course leads at the earliest opportunity to discuss. Following discussion, you would submit your EC request via [Portico](https://www.ucl.ac.uk/academic-manual/chapters/chapter-2-student-support-framework/2-short-term-illness-and-other-extenuating-1#1), accompanied by [supporting evidence](https://www.ucl.ac.uk/academic-manual/chapters/chapter-2-student-support-framework/2-short-term-illness-and-other-extenuating#2.8).

In advance

Retrospective

**Examinations**

**Clinical Reports** (including Service-Related Project)

1-week extension (CR) or 2-week extension (SRP)

> 1-week extension (CR) or 2-week extension (SRP)

Retrospective ECs

Consult your course tutor at the earliest opportunity. You will submit your EC request via [Portico](https://www.ucl.ac.uk/academic-manual/chapters/chapter-2-student-support-framework/2-short-term-illness-and-other-extenuating-1#1), accompanied by [supporting evidence](https://www.ucl.ac.uk/academic-manual/chapters/chapter-2-student-support-framework/2-short-term-illness-and-other-extenuating#2.8). Claims should be submitted no longer than one week after the deadline.

Consult your course tutor at the earliest opportunity to discuss the EC process. You will submit your EC request via [Portico](https://www.ucl.ac.uk/academic-manual/chapters/chapter-2-student-support-framework/2-short-term-illness-and-other-extenuating-1#1), accompanied by [supporting evidence](https://www.ucl.ac.uk/academic-manual/chapters/chapter-2-student-support-framework/2-short-term-illness-and-other-extenuating#2.8).

You can [self-certify](https://www.ucl.ac.uk/academic-manual/chapters/chapter-2-student-support-framework/2-short-term-illness-and-other-extenuating#2.7) your EC via [Portico](https://www.ucl.ac.uk/academic-manual/chapters/chapter-2-student-support-framework/2-short-term-illness-and-other-extenuating-1#1), and there is no need to consult your course tutor. Requests must meet UCL’s [grounds for ECs](https://www.ucl.ac.uk/academic-manual/chapters/chapter-2-student-support-framework/2-short-term-illness-and-other-extenuating#2.5) and be submitted prior to the assessment deadline.

**Assessments requiring formal EC requests** [**via Portico**](https://www.ucl.ac.uk/academic-manual/chapters/chapter-2-student-support-framework/2-short-term-illness-and-other-extenuating-1#1)