**UCL Doctorate in Clinical Psychology**

RESEARCH PROGRESS REVIEW

**Year 2, Term 3**

Form updated: 02/07/2020

**Part 1:** to be completed before meeting with your principal UCL supervisor.

**Part 2:** to be completed together with your supervisor.

Please complete the form and submit a scanned copy via email to the Research Administrator.

Part 1: Trainee Review

Trainee: …………………..……………….. Internal supervisor(s): …………………………..………

Date: ……………......….

1. General

• Name and email address of your external supervisor(s):

• Working title of your study:

• Short title (up to 60 characters – for course admin purposes):

• Setting(s):

**2. Research Governance Checklist (all are mandatory)**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Yes** | **No** | **If no, approximate date expected** |
| Ethical approval |  |  |  |
| Trust R& D project registration (for NHS projects only) |  |  |  |
| Data protection |  |  |  |
| Risk assessment  |  |  |  |

Part 2: Joint Supervisor and Trainee Review

UCL supervisors and trainees: please set aside time to jointly review the trainee’s progress.

1. What has the trainee accomplished in their research to date?

2. When will the tasks on the Research Governance Checklist be completed (see part 1 of this form)?

3. Have any problems arisen (or are any foreseen)? If so, how are these being addressed?

4. What plans are there for the literature review? Please give a detailed timetable, including the following milestones: (1) identification of research question for the review; (2) completion of literature search; (3) synthesis of findings, usually done by creating a table; (4) writing methods and results; (5) submitting a first draft to your supervisor.

Please check on Moodle the due date for getting a draft to your supervisor.

5. What are the objectives (aside from those identified for the literature review above) for the next six

months? Please give a detailed timetable.

6. What goals for the development of research skills have been jointly agreed (e.g. writing skills, computing, statistical analysis, time management)? Note – please consult the Doctoral School Training website to see if any of the courses available would be useful - https://doctoral-skills.ucl.ac.uk/list-training.pht

7. Overall rating of progress:

Very good [ ] Good [ ] Satisfactory [ ] Poor [ ] Very poor [ ]

8. Any other comments:

**Reminder: please complete the UCL online research log (initial point) right away.**

**Signed:** ………….……………….………… (Supervisor) Date: …………………

 ………………….……………….… (Trainee) Date: …………………