

Privacy Notice for the Evaluation of ‘Learning Together’

This notice is effective from 24th May 2019

Your child’s school recently participated in a research project relating to the ‘Learning Together’ programme. This was an evaluation of the programme using a Randomised Control Trial (RCT). Schools were randomly allocated to receive the programme or to act as a comparison. The main trial is complete, and now we are examining the effects of the programme in relation to children’s academic attainment.

This phase of the research is being conducted by the University College London (Institute of Education) (UCL (IOE)) and the University of Manchester (UoM). The project involves personal data being shared with and accessed by these two institutions. This privacy notice sets out how the data will collect and use your personal data.

Why is data collected?

Bullying, aggression, and violence among children and young people are some of the most consequential public mental health problems. ‘Learning Together’ was designed to address these issues through the use of staff training in restorative practice; convening and facilitating a school action group; and a student social and emotional skills curriculum. Data are being used in the current phase of the project is to examine whether this programme was successful in improving student academic attainment and school attendance and whether there are any different gains for different groups of pupils (e.g. boys vs. girls).

Who is this research project funded by?

The Education Endowment Foundation (EEF) and the National Institute for Health Research are the funders of the project. UCL (IOE) is responsible for overseeing the delivery of the ‘Learning Together’ programme and seeing whether there has been any change in student’s health-data (see ‘what personal data is being collected for this project?’). UoM is responsible for independently evaluating the programme in respect of students’ academic attainment data. UCL (IOE) and UoM are joint data controllers for this research.

What is the legal basis for processing activities?

The legal basis for processing personal data is covered by (a) ‘public task’ GDPR Article 6 (1) (f) which states that ‘processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of the personal data’

And (b) Necessary for archiving, scientific, historical research or statistical purposes

(Article 9(2)(j)) - processing is necessary for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes based on law which shall be proportionate to the aim pursued, respect the essence of the right to data protection and provide for suitable and specific measures to safeguard the fundamental rights and the interests of the data subject

Our legitimate interest for processing personal data for this trial is to administer the RCT and analyse its data.

What personal data is being collected by this project?

If your child agreed to answer a survey between April and June 2017 UCL (IOE) has collected the following information:

- Pupil name
- Date of birth
- Trial arm ('Learning Together' or comparison)
- Victim of bullying score
- Frequent bullying score
- Perpetrator of bullying score
- Aggression score

UoM will access this information and link it to additional data held in the National Pupil Database (NPD):

- School code
- Key Stage 2 Attainment scores
- Free school meal eligibility
- Gender
- Key Stage 4 Attainment scores

Who will personal data be shared with?

The data noted above will be shared securely between UCL (IOE), the NPD, and UoM. The NPD will facilitate a secure data matching process, ensuring UoM is provided only the data needed to address the stated purposes for data processing.

At the end of project, UoM will send anonymised data to their archive partner. At this point EEF's data archive partner will keep a copy of the data and EEF will become the Data Controller. Anonymised data will also be stored in the UK Data Archive. Anonymised data will also be stored in the Office of National Statistics, and may be linked with other administrative datasets in the future for the purposes of research.

Is personal data being transferred outside of the European Economic Areas (EEA)?

No personal data for this project is being stored or transferred outside of the EEA.

How long will personal data be retained?

UCL (IOE) and UoM will retain personal data only for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal, accounting, or reporting requirements. When it is no longer necessary to retain your personal data, it will be securely deleted.

To determine the appropriate retention period for personal data, we consider the amount, nature, and sensitivity of the personal data, the potential risk of harm from unauthorised use or disclosure of your personal data, the purposes for which we process your personal data and whether we can achieve those purposes through other means, and the applicable legal requirements.

We anticipate that personal data it holds will be securely deleted by 2022.

Please note that, under Data Protection legislation, and in compliance with the relevant data processing conditions, personal data can be kept for longer periods of time when processed purely for archiving purposes in the public interest, scientific or historical research, and statistical purposes.

Can I stop my personal data being used?

UCL (IOE) and UoM handle your personal data in accordance with the rights given to individuals under data protection legislation. If at any time you wish us to withdraw your data or correct errors in it, please contact Russell Viner r.viner@ucl.ac.uk in the first instance.

In certain circumstances, data subjects have the right to restrict or object to processing. They also have the right to make a subject access request to see all the information held about them. UCL (IOE) and UoM will cooperate fully when a subject access request (SAR) is made. To exercise any of these rights, please contact UCL's information security officer: Robert Maughan (University College London) isg@ucl.ac.uk

Who can I contact with any enquires?

UCL (IOE) are responsible for the main trial and management of 'Learning Together'. If you have any queries about the 'Learning Together' or the trial itself, please contact Russell Viner r.viner@ucl.ac.uk. UoM is responsible for independent evaluation of academic attainment scores. If you have questions about how this processed is managed, please contact Michael Wigelsworth Michael.wigelsworth@manchester.ac.uk.

If you feel that you are unable to raise your concerns with the above contacts in the first instance, then you can contact the Information Commissioner's Office, the body responsible for enforcing data protection legislation in the UK, at <https://ico.org.uk/concerns/>.