ICH RDO Use Only:

cc **research.registration@gosh.nhs.uk**

**ICH POSTGRADUATE RESEARCH PROJECT PROPOSAL FORM**

**Appointed Student □ Studentship\* □ ICH Unfunded Project Portfolio\* □ †**

(please tick appropriate box)

\* Studentships which are to be advertised and project proposals which are being submitted to the ICH Unfunded Project Portfolio will, in addition to the information below, require a one-page abstract, with top 5 references (see 4. below)

†This project will be fully reviewed/approved if selected by a student.

**Primary Supervisor**

Name:

Section:

Post:

Start date:

End date:

**Secondary Supervisor**

Name:

Section:

Post:

Start date:

End date:

**Student Name** (if known):

|  |
| --- |
| Project Title: |

1. Please provide a lay summary of no more than 200 words.

Description:

**Cont./2…**

2. It is the supervisor’s responsibility to arrange for the project to be registered with the R&D Office and to obtain ethics approval.

1. Has the project been registered with the R&D Office? Yes/No (delete as appropriate)
2. If yes, please provide the R&D No……….
3. Has the project received ethics approval? Yes/No (delete as appropriate)
4. If no, do you intend to apply for ethics approval before the student begins working on the project? Yes/No (delete as appropriate)
5. If not, please specifically address 3(d) below.

**NB: Risk assessment(s) relating to the student’s project should be carried out before the student’s start date.**

3. Please write an account of not more than 1,500 words (excluding references) explaining:

1. The purpose of the proposed investigation.
2. Project background (including details of existing funding support in this field).
3. The plan of investigation and description of work to be undertaken by the student (including a time line and references to the literature).
4. How the ethics approval process is to be built into the project timeline if this is to take place after the student begins work on the project.
5. Details of supervision to be provided.

**Review of the Key Literature:**

**Hypothesis and/or Aims:**

**6-12 Month Plan (eg experimental approaches, data collection, preliminary analyses):**

**Timeline (can be graphical):**

**Ethics Approval (if applicable – see 3(d) above):**

**References:**

**Cont./3…**

4.\* **Preliminary Research Proposal**: Please provide a one page summary of the project for advertising purposes. This is effectively a shortened version of section 3 above that can be clearly understood by student applicants. The following template should be used, and a maximum of 5 references given.

|  |
| --- |
| **Review of the Key Literature:**  **Hypothesis and/or Aims:**  **6-12 month plan (eg experimental approaches, data collection, preliminary analyses):**  **Timeline (can be graphical):**  **Ethics Approval (if applicable – see 3(d) above):**  **References (max. 5):** |

**Signature of Primary Supervisor:....................................................Date:..............................**

**Signature of Subsidiary Supervisor:...............................................Date:..............................**

**Signature of Head of Section:..........................................................Date:..............................**

**When completed, return by email (with e-signatures) to Stella Fusco (**[**stella.fusco@ucl.ac.uk**](mailto:s.fusco@ich.ucl.ac.uk)**) for final approval by the ICH Review Panel**