

Guide To Lockers

One locker will be assigned per researcher for the duration of your time at UCL

A locker may be applied for using the form below:

https://forms.office.com/Pages/ResponsePage.aspx?id= oivH5ipW0yTySEKEdmlwoMeAnlypxpEum88_jPTnCNUOENRUF5VFNYQzQ1SEpJQ1JJT0Y1NVNKWC4u

You will be e-mailed with the number of a locker to use. Please do not use a different locker as otherwise it may be assigned to someone else. Let us know when you leave or if you want to swap to using a locker in a different location.

Setting a new code:



1) Set correct code (default is 3333)



2) Rotate knob 90 degrees clockwise



3) Hold in small button on outer rim and set new code



4) Turn knob 90 degrees anticlockwise then scramble code to lock

Opening the locker:

- Enter the correct code

- Turn the knob 90 degrees clockwise

Locking the locker:

- Turn the knob 90 degrees anticlockwise
- Move the dials to something other than the opening code

Please do write down your chosen code and keep it in a safe place. If you forget your code contact Simon Barrass, Ralph Hick or Nick Sned to have the locker opened and the code reset.