



Summary

Reference: RA064600/2

Sign-off Status: Authorised

Date Created: 12/10/2023	Confidential? No
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Assessment Title: UCL Chamber Music Club (CMC) - practice room risk assessment

Assessment Outline: This risk assessment is for general use of the CMC practice room, which has been re-opened after covid restrictions have been lifted.

The activity that will be carried out is music practice, using the piano provided or instruments belonging to our members.

The number of people in the room at any one time could be between 1 and 4.

The Chamber Music Club is not affiliated with any UCL Department (the person doing the Risk Assessment is the Club's chair and works in the London Centre for Nanotechnology, but this department is not responsible for CMC activities). This Risk Assessment will be approved by two other members of the CMC Committee.

Area Responsible (for management of risks)		Location of Risks On-Site	
Division, School, Faculty, Institute:	Faculty of Maths and Physical Sciences	Building:	Wilkins Building (Main Building)
Department:	London Centre for Nanotechnology	Area:	Basement
Group/Unit:	All Groups/Units	Sub Area:	Other

Further Location Information:	The room number is B59.
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Is additional GM or HG approval required? Only relevant to specialist biological risk assessments (GMM2, GMM3, HG2, HG3, GM animals, GM plants) except GMM class 1.:	Click SELECT to change ONLY if this is a GMM Class 2, GMM Class 3, HG2, HG3, GM animals or GM plants risk assessment
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Assessment Start Date: 12/10/2023	Review or End Date: 11/10/2024
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Relevant Attachments:
Description of attachments:
Location of non-electronic documents:

Assessor(s): FISHER, ANDREW

Approver(s): ELIZABETH MOONEY MARIA KILADI
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Reason for Review
Type: Periodic Review
Reason:

Signed Off: MARIA KILADI (12/10/2023 18:07) ELIZABETH MOONEY (13/10/2023 17:26)

PEOPLE AT RISK (from the Activities covered by this Risk Assessment) *

CATEGORY
Employees
Post-Graduates
Undergraduates
Members of the Public



1. Music rehearsals

Description of Activity:

Music practice/rehearsals by individuals and/or small ensembles of up to 4 persons, using the piano provided and/or instruments owned by CMC members.

Hazard 1. Potential transmission of SARS-Cov-2 virus between groups using the practice room

Possibility of passing COVID-19 infection between individuals

Existing Control Measures

Interval to be observed between bookings: bookings will start on the hour and use of the practice room should end by ten minutes before the next hour (the 'UCL hour') - this will also allow the user time to return the room key to the Security Office in time for the start of the next booking.

Hazard 2. Lights left on when not in use

Increased use of energy from lighting results in inability to meet UCL carbon emissions targets and increased costs for UCL

Existing Control Measures

Display notice to request room users switch off lights when vacating the room.

Hazard 3. Excessive waste

This relates to the small waste bin in the room.

Increase in waste costs to UCL and potential environmental damage from disposal.

Existing Control Measures

Ensure that the bin is emptied when the room is cleaned (once per month).
Encourage users to take away their waste and not leave in the room.

Hazard 4. Heating/Cooling left on when not required

This relates to the radiator in the room that can manually be switched on and off.

Increased use of energy from equipment results in inability to meet UCL carbon emissions targets and increased costs for UCL.

Overheating/cooling of the area causes discomfort. Increased use of energy from heating/cooling results in inability to meet UCL carbon emissions targets and increased costs for UCL

Existing Control Measures

Display notice to request room users switch off radiator when vacating the room.

Hazard 5. Lone working

Being alone in the room could result in no-one being able to assist if an incident/accident happens

Existing Control Measures

CMC has a Lone Worker Policy, detailing what to do in an emergency, and the measures in place to check in on Lone Workers.

We will ensure all members have access to the policy, and are expected to read it before using the room.

Risk Level

With Existing Controls:

Risk
Level

**A -
Very
Low /
Trivial**