GLOBAL INTERNSHIPS PROGRAMME

TURING GRANT INFORMATION PACK 2024

(1) ABOUT THE GRANT

If you have self-sourced a summer internship or research placement at an organisation outside of the UK, you may be eligible for the Turing Grant as part of the UCL Careers Global Internships Programme. This **Turing Grant** is co-managed by UCL Study Abroad and UCL Careers.

Selection process will be based on the application showing sufficient and eligible proof of mobility supported by the host organisation, ensuring that the student and the mobility fall within all our eligibilities. We are particularly keen to fund applicants from groups under-represented for Study Abroad. Please see Page 2 of this document for more details.

You must apply **at least 3 months before the start month of your mobility.** Your deadline to apply therefore depends on the month of your internship start date:

May start date: apply by 1 February 2024   **July start date: apply by 1 April 2024**
June start date: apply by 1 March 2024   **August start date: apply by 12 May 2024**

If you are successful, **the amount of funding allocated to you will depend on the duration and location of your internship** (see table below). The grant is only paid during or after your trip as a partial reimbursement to the cost of your trip and you are advised to consider additional sources of funding to ensure your experience is affordable.

For full information about countries and groups, please refer to the UCL Turing Scheme information page or the UK government official Turing Scheme website.

For placements lasting between four and eight weeks

Country of Destination	Weekly Grant
Group 1 countries or territories	£136.25
Group 2 & 3 countries or territories	£120

For placements lasting over eight weeks

Country of Destination	Monthly Grant
Group 1 countries or territories	£380
Group 2 & 3 countries or territories	£335

If you meet one or more of the criteria below, you may be eligible for an increased Turing Grant rate, as well as a travel grant:

For UK-domiciled students:
- Household income of £42,000 or less
- Receiving income-related benefits or UCL Bursary
- Received an Access UCL offer
- Care-experienced
- Caring responsibilities
- Estranged students
- Refugees and asylum seekers
- Black African, Black Caribbean or mixed Black African/White or Black Caribbean/White
- Mature (aged 21 or older at the beginning of their first, current, **undergraduate** degree)
- Part-time

For international students:
- Household income of £25,000 or less (or the equivalent in another currency)
- Care-experienced
- Caring responsibility
- Estranged students
- Refugees and asylum seekers
- Mature (aged 21 or older at the beginning of their first, current, **undergraduate** degree)
- Part-time

Increased rate for placements lasting between four and eight weeks

Country of Destination	Weekly Grant
Group 1 countries or territories	£163.50
Group 2 & 3 countries or territories	£147.50

Increased rate for placements lasting over eight weeks

Country of Destination	Monthly Grant
Group 1 countries or territories	£490
Group 2 & 3 countries or territories	£445

Travel grants for students from under-represented groups above:
  i. 10 to 99km: £20
  ii. 100 to 499km: £165
  iii. 500 to 1,999km: £250
  iv. 2,000 to 2,999km: £325
  v. 3,000 to 3,999km: £480
  vi. 4,000 to 7,999km: £745
  vii. 8,000 to 12,000km: £905
  viii. 12,000km+: £1,360

Awards are made at the discretion of UCL Careers and UCL Study Abroad whose decision is final.

(2) ELIGIBILITY AND TERMS

You are personally responsible for sourcing, applying for and securing an internship or research placement. UCL is not guaranteeing internships as part of this initiative. **Please ensure that you read all the eligibility criteria and agree to the terms carefully before making an application.**

To apply for the grant, you must:
- **Have already secured an internship or research placement** – you will need to provide proof of your placement at the time of application
- Be an undergraduate or postgraduate student at UCL at the time of application OR graduated in or after September 2023 for graduate applicants
- Complete all forms and documentation / activities as instructed by Study Abroad:
  - **Turing Grant Application Form** – the official application form detailing your mobility.
  - **Preparedness Plan** – assessment of the risks posed as you make final preparations to work abroad in your host country.
  - **Turing Grant Agreement** – required to process the payment to you.
  - **Confirmation of Funding Start Date Form** – signed by the host organisation at the start the internship or research placement.
  - **Post-Mobility Turing Surveys** – sent to you on completion of your mobility. Surveys from both UCL Careers and Study Abroad Team must be completed if you would like the experience recognised on your Higher Education Achievement Record (HEAR).

The internship must fulfil all the criteria below:
- Take place outside of the UK
- Start no later than 4 August 2024
- Last for at least 4 weeks (28 days)
- Not form part of a course requirement

Funding will only cover period up until 31 August 2024 when the funding cycle comes to an end. If your internship goes beyond 31 August 2024, you must make sure that your host organisation will be happy to confirm and sign off your mobility and funding end date as 31 August 2024.

As your mobility is undertaken optionally, you are personally responsible for:
- Ensuring that you have appropriate health insurance for the duration of your internship. Some grant recipients (except applicants in final year or recent graduates) may be eligible for UCL's travel insurance whilst abroad. You should also request a GHIC card (if applicable), in addition to any private insurance you may need.
- Obtaining the relevant visa for the country in which you are working in prior to starting your mobility (if applicable).
- Ensuring you have accommodation in place for your mobility.
- Preparing for the experience of living overseas and understanding local laws and traditions.
- Planning your own emergency procedure for any issues that may arise whilst you are away.
- Understanding health, safety, and other related policies of the host organisation.

(3) APPLICATION PROCESS AND DEADLINE

You will need to apply via the Turing Grant Scheme on your myUCLCareers account.

You will need a confirmation letter from your host prior to making an application. This must include start and end dates, location, a named supervisor (if applicable) and description of duties (if applicable).

Applications will be reviewed on a regular basis until 11:59pm on **Sunday 12 May 2023**. This is NOT your deadline because students must apply **at least 3 months before** the start month of your internship or research placements. Only students starting a mobility in August will be able to submit an application anytime before the deadline.

If your application is successful, your details will be passed on to Study Abroad and you will be contacted by them outlining what documentation you and your host organisation will need to complete. You must complete the Study Abroad online Turing Grant Application Form to proceed with your application for funding. Failure to do so will lead to automatic withdrawal of your application.

Successful applicants will usually receive Turing grant in 2 instalments:
- First instalment when you have arrived at your host organisation and submitted the required paperwork (signed Grant Agreement, Preparedness Plan and Confirmation of Funding Start Date Form signed and stamped by your host)
- Second instalment upon completion of mobility and submission of the Post-mobility survey)

No payments are made upfront and delay may happen where students only receive both instalments after the trip. Please do not count on the grant as your financial source for the trip.

(4) GLOBAL INTERNSHIPS PROGRAMME

Recipients of the Turing Grant will be considered as participants of **UCL's Global Internships Programme**, which is managed by UCL Careers. This means you will be enrolled onto the Global Internships Programme Moodle page where you will have access to a variety of resources and activities. You are encouraged to make use of these before, during and after your internship.

In addition, there will be two feedback forms for you to complete and you may be contacted by UCL Careers for a case study after your mobility. This helps us to evaluate the Programme and develop marketing materials (with your consent) to showcase the success stories of students undertaking internships outside of the UK.

If you have any questions about our selection procedure or about this document, please email globalinternships@ucl.ac.uk
Please direct any questions regarding the Turing Scheme to UCL Study Abroad via email study-abroad@ucl.ac.uk or by raising an enquiry on askUCL for Study Abroad.