Schedule 2 Restricted transfers of Personal Data Outside of the United Kingdom (UK)

|  |
| --- |
| **Table 1** |
| **Will UCL be transferring Personal Data under this Agreement to a person that is located in a country that is not an “Equivalent Country”?** **“Equivalent Country” here means a country that the UK’s Information Commissioner has determined on the basis of article 45 of UK GDPR offers an adequate level of data protection.** | **Yes/No** [**Drafting Note**: If the response is Yes, then please choose ‘Yes’ above. Otherwise choose ‘No’.Choosing ‘Yes’ means that the EU Standard Contractual Clauses – Module One Controller to Controller apply along with the UK Addendum.][**Drafting Note**: Please check here for a list of countries with an adequacy decision from the UK that are “Equivalent Countries”: <https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/international-transfers-after-uk-exit/> ] |

|  |
| --- |
| **Table 2**This table is only relevant where UCL is transferring Personal Data to a person located in a country that is not an Equivalent Country |
| **Additional clauses that apply in respect of all restricted transfers of Personal Data by UCL outside of the UK or EEA under this Agreement** | The standard contractual clauses for the transfer of personal data to third countries pursuant to Regulation (EU) 2016/679 of the European Parliament and the Council (Module One controller to controller transfers) set out in Commission Decision 2021/914/EC (**EU Standard Contractual Clauses – Module One Controller to Controller**) and the UK International Data Transfer Addendum to the EU Commission Standard Contractual Clauses (**UK Addendum**) shall apply, copies of which can be found at:<https://eur-lex.europa.eu/eli/dec_impl/2021/914/oj> and <https://ico.org.uk/media/for-organisations/documents/4019539/international-data-transfer-addendum.pdf>[**Drafting Note**: This table is applicable if the answer to the question in Table 1 is Yes. If the answer to the question in Table 1 is No, then delete this Table 2 and Table 3.]  |
| **Table 3**This table is only relevant where the EU Standard Contractual Clauses and UK Addendum apply to restricted transfers of Personal Data by UCL under this Agreement |
| **Completing the details needed for the EU Standard Contractual Clauses and UK Addendum** | For the purposes of the EU Standard Contractual Clauses – Module One Controller to Controller:* the *data exporter* shall be UCL and the *data importer* shall be the Recipient Institution;
* the description of the transfer for the purposes of Annex I Parts B and C of the EU Standard Contractual Clauses is as set out in the rest of this table; and
* the technical and organizational measures including technical and organizational measures to ensure the security of the data for the purposes of Annex II of the EU Standard Contractual Clauses are as set out in the rest of this table.

For the purposes of the UK Addendum:* the *data exporter* shall be UCL and the *data importer* shall be the Recipient Institution;
* the key contacts shall be as set out in the rest of this table
* in Table 2 the second option shall be selected
* in Table 2 ‘Yes’ shall be entered against Module 1 ‘No’ against the other Modules
* in Table 2 against Module 1 the following selections shall be made:
	+ Clause 7 – No
	+ Clause 11 (Option) – No
* In Table 3 the information shall be as set out in the rest of this table and as set out in Appendix 1.
* In Table 4 the ‘Exporter’ option shall be selected

To the extent that there is any conflict or inconsistency between the terms of the EU Standard Contractual Clauses and UK Addendum, and the terms of this Agreement, the terms of the EU Standard Contractual Clauses and UK Addendum shall take precedence. |
| **Categories of data subjects whose personal data is transferred**The personal data transferred concern the following categories of data subjects | [**Drafting note***: Describe the categories of individuals whose personal data will be transferred outside of the UK or EEA. Simple example wording for this box is set out below. If any of this detail is captured in Schedule 1, that can be cross referred to here. This also applies to the sections below*] |
| **Nature and purposes of the data transfer(s) and further processing**The transfer is made for the following purposes | [**Drafting note**: *Describe why the transfer of the personal data outside of the UK is being made – the more specific you can be the better.*]  |
| **Categories of personal data transferred**The personal data transferred concern the following categories of data | [**Drafting note**: *Describe the types of personal data (other than sensitive data) being transferred outside of the UK. Simple example wording for this box is set out below.*]  |
| **Recipients**The personal data transferred may be disclosed only to the following recipients or categories of recipients | **[Drafting note***: Describe the third parties to which the Recipient* Institution *may disclose the transferred data. Simple example wording for this box is set out below.*] [**Drafting note**: *Recipient Institution to add the recipients to which it will disclose the personal data outlined above*] |
| **Sensitive data transferred** (if applicable)The personal data transferred concern the following categories of sensitive data | [**Drafting note***: Describe the types of special categories of personal data (such as health and racial origin information) and criminal convictions data (if any) being transferred outside of the UK or EEA. Simple example wording for this box is set out below. Put 'None' if no sensitive data is being transferred.*]  |
| **The frequency of the transfer** | [**Drafting note**: *Describe whether the data is transferred on a one-off or continuous basis.*] |
| **The period for which the personal data will be retained, or, if that is not possible, the criteria used to determine that period** | [**Drafting note**: *Describe retention period or criteria to determine retention period.*] *For UCL this can state ‘UCL shall retain the personal data in accordance with UCL’s Retention Schedule available athttps://www.ucl.ac.uk/library/collections/records-office/retention-schedule* *Please insert the data retention period or criteria to determine retention period of the Recipient Institution here]* |
| **Data protection registration information of data exporter** (where applicable) | The data exporter is registered as a controller with the UK Information Commissioner's Office under Registration Number Z6364106. |
| **Additional useful information** (storage limits and other relevant information) |  |
| **Technical and organizational measures of the Recipient Institution including technical and organizational measures of the Recipient Institution to ensure the security of data** | [**Drafting note**: insert details] |
| **Contact points for data protection enquiries** | DATA IMPORTER[**Drafting Note**: Recipient Institution to include details of Data Protection/Legal Team] | DATA EXPORTERData Protection Officerdata-protection@ucl.ac.uk  |