

SUMMER INTERNSHIP SMART GOAL

Name: **John Taylor**

Try to understand more about what other staff in the organisation do so I can get a broader perspective on roles within the organisation/ sector. Specifically I will have:

- spoken to at least 5 staff to get perspectives on what other staff roles encompass, their motivations, their career paths and any advice they might have for me.
- have made notes that will help me reflect on what I've learnt.

What are the Actions I need to take to achieve this:

Steps:	By when:
<ul style="list-style-type: none"> • carry out some initial online research into what the company does (to inform my questioning and establish credibility). 	1 July
<ul style="list-style-type: none"> • put together a list of potential 'information interview' questions I can use to inform conversations 	1 July
<ul style="list-style-type: none"> • begin to understand who's who in the organisation by looking at staff profiles on the organisation website/ LinkedIn 	8 July
<ul style="list-style-type: none"> • consider how to inform and potentially enlist my supervisor's support for this plan early in the internship period 	12 July