

FIND your FUTURE

UCL Careers Guide 2019/20



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Disclaimer: Please note that photographs and videos may be taken at all UCL Careers events for use in future publicity. Please speak to a member of UCL Careers staff if you have any questions or concerns.

Contents

How we can help you	3
Connect with us	4
Explore your options	5
Find opportunities	7
Internships and jobs	8
Events	14
Prepare to apply	19
Specialist support	22
Researchers	28
Graduates	26
Careers Extra	27
Student and alumni profiles	28



proportion of student body that are international

£26,000 starting salary for UCL

undergraduates

£28,000
starting salary
for UCL taught
postgraduates

£36,000
starting salary for UCL doctoral graduates







How we can help you

Our team of experienced career professionals is dedicated to helping you find the right path to ensure success in your future career.

We are here, not just to help you find jobs or options for further study, but to advise you on the opportunities you have now – during your time at UCL – to develop employability skills and to undertake part-time work, holiday work or internships. We also help you apply for work through our events, workshops and one-to-one guidance services.

We're here to help you find your future and we look forward to meeting you.

Online resources

The UCL Careers website will direct you to a wide range of curated resources related to your career planning, helping you quickly identify key starting points for the areas you're researching.

ucl.ac.uk/careers

> Employer connections

We are connected to almost 8,000 employers in the UK and around the world. Recruiters and employers visit our campus throughout the year to participate in a range of careers events and activities.

Come and visit us

Come visit our offices and talk to a careers professional about your options. We can help you with the application process and guide you on how to build a portfolio of experience, so that you're in a better position to access opportunities in your chosen field.

4th Floor, Student Central Malet Street, London, WC1E 7HY

ucl.ac.uk/careers/contact

Connect with us



myUCLCareers

is the online portal where you can:

- > Book an appointment
- > View our events calendar
- > Access our vacancy board
- > Sign up to our Careers Newsletter
- > Set your personal preferences for news and communications

ucl.ac.uk/careers/myUCLCareers

Careers newsletter

Sign-up to receive our newsletter to stay informed of our upcoming opportunities, events and features from employers and staff.

ucl.ac.uk/careers/myprofile

Follow us on social media:













Explore your options

Where to start?

Some people know exactly what they want to do from an early age. Others haven't got a clue!

Whether you know what sort of career you're looking for, or don't know where to start, you may find it useful to think more deeply about the sort of person you are, and what sort of work would suit you best.

After that, the next step is to look at the options that are available to you, by exploring the wide range of jobs and career paths that exist in different sectors and industries. By looking at yourself and researching your options, you will be in a better position to find your future.

Finally, you will need to learn more about the job application process, and how to succeed when applying for opportunities.

Don't forget, UCL Careers is here to help you at each stage along the way.

ucl.ac.uk/careers/options

Self-awareness

You can get a better idea of your strengths and weaknesses from our personality profiling workshops.

Understanding your personality – and how you relate to other people – will give you an insight into the types of work, and working environments, that suit you best.

At UCL Careers, we use the Myers-Briggs Type Indicator (MBTI) profiling tool. Find out more at:

ucl.ac.uk/careers/self-awareness



Explore options

Most people find exploring the range of career options available to be a key step towards finding the best fit for their skills, preferences, values and personality.

You can get a better idea of what suits you – as well as a better understanding of the job opportunities available – through internships and voluntary work.

You may find it useful to browse job opportunities online and to come to career events where you can meet employers and learn more about specific sectors, industries and organisations.

11,695
number of individual appointments with career professionals in 2018/19

To make sure you get the best opportunities, and make the most of them, UCL Careers offers these top tips:

- talk to people in the jobs and sectors that interest you, so that you can find out what their work is really like
- be open to ideas and suggestions and you will have more opportunities to choose from
- work out what you don't want to do and think about the reasons why – this can help you refine your choices
- think about the skills and qualifications you need to be successful in a particular role or sector, and consider what you need to do to ensure you have the right experience and employability skills to improve your chances of success

ucl.ac.uk/careers/explore ucl.ac.uk/careers/occupations

Find opportunities

Once you have a better idea of the direction you'd like to go in, you should start exploring opportunities – internships, part-time opportunities, full-time jobs and volunteering – that might help you on your way.

Looking for work with myUCLCareers

myUCLCareers is regularly updated with amazing opportunities from different sectors and employers – including some who are specifically looking for UCL candidates.

- you can search from thousands of vacancies in the UK and abroad and apply for them online
- the 'Vacancies' tab displays opportunities where you can apply

- directly to employers, while the 'UCL Managed Opportunities' tab will show you roles you can apply for through UCL Careers.
- you can also find any role (Vacancy or Managed opportunity) by using the filters on the left-hand side when viewing vacancies

When you set up a myUCLCareers account, you can set your preferences to include the sectors you're interested in. Your own personal dashboard will highlight the vacancies that match your preferences.

You can also sign up for daily or weekly careers emails. These will alert you to all the latest opportunities that might interest you.

ucl.ac.uk/careers/ myUCLCareers-jobs



Internships and jobs

UCL Talent Bank

Looking for a job – whether a part-time, summer internship or graduate role?

UCL Talent Bank actively sources opportunities for UCL students, researchers and recent graduates. As a shortlisting service, we can connect you to employers – including UCL alumni – in small-to-medium enterprises (SMEs).

You will need to upload a CV and tailored cover letter for each individual opportunity and if your application is suitable, UCL Talent Bank will present it to employers on your behalf.

ucl.ac.uk/careers/talent-bank

UCL Talent Bank goes a long way in helping you make that first leap and secure a paid job that gives you the relevant experience and contacts that will form the basis of a successful career."

UCL undergraduate student 2018

UCL Careers Summer Internship Scheme For Finalists and Graduates

If you are a finalist or a recent graduate you could spend your 2020 summer break getting paid to work as an intern for an SME in London via our UCL Careers Summer Internship Scheme.

From March 2020, you'll be able to browse exclusive opportunities for UCL students and graduates across a range of sectors, using the Managed Opportunities tab on myUCLCareers. The Summer Internship Scheme is supported by Santander Universities, which means your work can be paid at the London Living Wage.

Further details about the scheme will be released in the new year.

Don't forget to set your myUCLCareers preferences to receive updates if you'd like to be among the first to hear about these opportunities.

ucl.ac.uk/careers/summerinternships





Global Internships Programme

Undertaking an internship outside of the UK offers numerous benefits including:

- > developing your cultural awareness
- building a global network
- > increasing your confidence

To support you with making this exciting step of working overseas, UCL Careers has developed a Global Internships Programme. The aim of the programme is to connect students with organisations who are looking to recruit from UCL, while encouraging students to source their own internships.

Opportunities will be added to myUCLCareers, and you can use resources such as our digital careers library and GoinGlobal to find out more about working in other countries.

Funding may be available to support students with going overseas, so check our website for the most up-todate information.

ucl.ac.uk/careers/ global-internships

UCL Unitemps

UCL Unitemps manages the recruitment of student ambassadors and other roles on campus that are often undertaken by UCL students.

ucl.ac.uk/human-resources/ unitemps

Students' Union UCL Jobshop

If you're looking for work to fit around your studies, you might want to find casual temporary, part-time and seasonal vacancies from the Students' Union UCL Jobshop.

You will need to log in with your UCL ID and password.

studentsunion ucl.org/jobshop

Jobs at UCL

You can browse current vacancies at UCL – both academic and administrative – on the UCL Human Resources page. The search facility allows you to filter results according to your interests, apply for roles online and sign up for email alerts.

ucl.ac.uk/careers/jobsites

Working abroad

We can help connect you to the opportunities you want in the UK or overseas.

If you're thinking of working or studying abroad – either during or after your time at UCL – you can take advantage of our events, online resources, UCL Careers Global Internship Programme and our Global Citizenship Employability Programme (GCEP), which runs at the end of the academic year.

Resources on our website offer guides to different countries and information about studying abroad.

You will find links to resources such as our digital careers library – an online careers library that you can search for more detailed information about working and studying in a specific country.

You can even use your UCL login and password to access GoinGlobal, with advice for more than 30 countries, covering everything from adapting your CV to cultural awareness.

You can also search for internships and other global vacancies on myUCLCareers, by filtering your search by country or region. See more information on our website:

ucl.ac.uk/careers/work-abroad

Volunteering

Build new skills and meet new people with the Volunteering Service.

Volunteering is a fantastic way to develop your skills while connecting with other people from across London. Whatever sector you're thinking of for your career, employers really value volunteering experience – it shows commitment, flexibility and a spirit of adventure.

As a UCL student, you've got access to a great range of volunteering roles, with over 500 opportunities on offer. The Volunteering Service – based in Students' Union UCL – is one of the biggest departments of its kind in the UK, helping you find volunteering opportunities that are just right for you.

ucl.ac.uk/careers/volunteering





Competitions and business challenges

Think you could beat other students from across the UK and around the world to win great prizes, and even paid work experience with top companies?

Get involved with one of the many competitions and business challenges running across industries such as Marketing, Journalism, Financial Trading, Project Management and more!

ucl.ac.uk/careers/competitions

Further Study

Some people embark on further or postgraduate study after their degree to help them progress in their career. Others love their subject and want to study it in greater depth, to further their academic interest. If you are considering further or postgraduate study the following links and services will help you find the right course.

Explore more:

ucl.ac.uk/careers/ explore-further-study

Find opportunities:

ucl.ac.uk/careers/opportunities/ further-study

For information and advice on funding, take a look at the UCL Financial Assistance page, which has links to information on doctoral fellowships, scholarships and prizes, as well as the Financial Assistance Fund.

ucl.ac.uk/careers/funding

Events

Start exploring your ideas in more depth at one of our many employer events.

Meet employers and UCL alumni to hear them talk about their careers in a wide range of different sectors, and the skills and attributes you need to be successful.

Careers Fairs

Would you like to talk, one to one, with employers who might be interested in hiring you?

We run sector specific careers fairs, to give you the opportunity to meet employers and graduate recruiters who are looking to hire UCL graduates. By talking to managers and human resources staff – as well as graduates who have recently started working for them – you will get a better idea of what it's like to work in a particular sector or company, and whether it's right for you.

As a UCL student or graduate, you're welcome to attend all UCL Careers fairs, no matter which course you are studying. Just bring your UCL ID to get in.

All of our careers fairs take place in the evening and no booking is required. Find out more on our website to hear about our latest events. You can also sign up for the UCL Careers newsletter:

ucl.ac.uk/careers/fairs



4,808
attendance
at fairs

427
number of employer led events

- Management Consultancy Fair Wednesday 2 October 2019, 5.30–8pm
- ▶ Banking, Finance & Economics Fair Tuesday 8 and Wednesday 9 October 2019 5.30–8pm (on both days)



Life & Health Sciences Fair
– held at The Francis Crick Institute
Monday 28 October 2019
4.30–7.30pm



IT & Technology Fair Wednesday 16 and Thursday 17 October 2019 5.30–8pm (on both days)



- Engineering & Built Environment Fair Monday 21 October 2019 5.30–8pm
- ▶ Law Fair Monday 28 October 2019, 5.00–7:30pm Tuesday 29 October 2019, 5.30–8.00pm



The University of

All fairs are located at: North & South Cloisters, Wilkins Building with the exception of the Life & Health Sciences Fair, which is located at The Francis Crick Institute.



Jobs Market 2020

Your last chance in the year to meet employers recruiting for roles starting soon. Keep up to date about the Jobs Market held at the end of the Summer term:

ucl.ac.uk/careers/jobs-market

Themed Weeks

During the Autumn and Spring terms, we run a programme of Themed Weeks covering a variety of industry sectors which are popular with UCL students.

With a mix of panel discussions, presentations and networking events, Themed Weeks are an ideal opportunity for you to learn more about a particular sector from industry professionals, UCL alumni, and careers professionals to give you a better understanding of what you need to succeed in a particular sector.

2,327
attendance at Careers
Themed Weeks

- Government & Policy Week
 21–25 October 2019
- Museums, Arts & Cultural Heritage Week 11–15 November 2019
- Media Week
 25–29 November 2019
- Charities & NGOs Week 27–31 January 2020
- ▶ International Development Week 3-7 February 2020
- ➤ Careers in Health Week 10–14 February 2020
- Sustainability Fortnight 24 February-6 March 2020
- Life & Health Sciences Week 9–13 March 2020

Make sure to book your place for each week's events on myUCLCareers. To find them, go to the events section of myUCLCareers and filter by event type.

ucl.ac.uk/careers/themed-weeks





Prepare to apply

Whatever you apply for, there's support available for the whole process; from writing applications to completing aptitude tests, or preparing for interviews and assessment centres.

Career Essentials

A series of Careers Consultant led lunchtime talks and workshops, covering topics such as career planning, personality profiling, job hunting, networking, writing applications, and preparing for interviews and assessment centres.

Career Essentials give you the chance to engage with all aspects of careers management, no matter where you are in your careers thinking.

ucl.ac.uk/careers/career-essentials

Careers Essentials Online

Access careers know-how when you need it with our e-learning and interactive guides.

Our six-module course is designed to help you learn how to market yourself in your CV, applications and interviews; to understand the graduate job market; and to explore your options and source jobs and work experience.

Courses comprise of information, video tutorials, interactive quizzes and exercises, action sets and key resources to help you move forward and take ownership of your future.

I found Career Essentials Online very useful in my preparations for recent interviews and an assessment centre. Videos of typical answers were especially helpful to come up with well structured answers. I succeeded in my assessment centre and received an offer from JP Morgan."

UCL Postgraduate student 2018



Global Citizenship Employability Programme

Would you like a head start in today's international and competitive job market?

Our Global Citizenship Employability Programme will guide you through all parts of the job search – from start to finish.

In the summer term, you can attend workshops, talks, panel discussions, networking events and skills development sessions with employers and careers consultants.

You will learn how to search and apply for roles, meet employers from different sectors and get to know and work with students from across UCL.

This programme will also give you a chance to consider your future in depth. You will be able to make the most of UCL's status as a truly global university and create a career path that chimes with your global values.

ucl.ac.uk/careers/gcep

This programme gave me so much – much more than I even expected. The ability to connect with employers and the UCL Careers staff has been something that has reinvigorated and inspired how I view not only my future career, but also my future involvement in the UCL community."

UCL student 2019

Employer-led skills sessions

Do you have the skills you need to start your career?

To get the most out of the job-finding process, you need to:

- understand what recruiters are looking for
- make sure you have those skills
- learn how to promote yourself and your skills to employers

Our skills development programme helps you master key job-finding techniques, providing employer-led panel discussions, workshops and coaching. Designed in partnership with the Students' Union UCL, sessions are delivered by graduate recruiters and careers professionals.

Employer-led skills sessions are led by a wide variety of employers, and especially supported by:



Panel discussions

Panel discussions are great for:

- insight into how different sectors view and look for skills
- expert advice on how to improve those skills
- hearing from up to five employers from different sectors share their thoughts on what you can do to stand out from the crowd
- showing you how to make the best of your application forms, CVs and covering letters
- learning about success at interviews

Each panel discussion also offers you the chance to ask the questions that matter to you.

Workshops

Employability skills are crucial to success in any career – and you can learn them directly from employers at one of our interactive workshops. Topics include commercial awareness, negotiation skills, presenting and influencing, and more.

Coaching

One-to-one coaching from an employer will help you get your CV up to scratch or provide valuable feedback on an application. You can also practice your interview techniques. Find out more about what we offer on our website.

ucl.ac.uk/careers/skills

Specialist support

Alumni mentoring

Would it help to talk to someone who has been in your shoes?

UCL's Alumni Online Community allows students from all levels of study to connect with volunteer alumni mentors from 190 countries worldwide.

Whether you are seeking professional advice to perfect your CV or want to explore a particular career path, a global network of experienced UCL alumni are ready to support you.

ucl.ac.uk/careers/alumni-mentoring

UCL Innovation & Enterprise

Make the most of your time at UCL and beyond by developing entrepreneurial skills and thinking.

Enterprise helps students, staff and alumni to be innovative in their chosen career and to start up new businesses and social enterprises.

Entrepreneurial skills are vital if you want to positively contribute to global challenges and create a better society. No matter what career you have ahead of you, skills to innovate and to be entrepreneurial will be valuable.

ucl.ac.uk/enterprise

UCL Connect

Could you benefit from more networking and skills development?

Attend UCL Connect, an award-winning professional development series - a great opportunity to find out how to break into an industry or sector. From panel-based discussions to speed networking, skills workshops and international events, this is your chance to meet with and learn from alumni experts across UCL's global community.

UCL Alumni Online Community

All students and alumni are invited to join an exclusive social network for members of the UCL community. Once you have registered you can search the directory for a potential mentor from the pool of experienced alumni. There is no limit to the number of alumni you can contact to gain interview advice, course guidance and recommendations from thousands of alumni across the globe who have signed up, willing to support you.

uclalumnicommunity.org



Researchers



Are you completing your research studentship or research staff position?

UCL Careers is here for you at every stage of finding your future. We recognise that, as a researcher, you need specialist advice about how to use your qualification and expertise.

You may want to stay in academia, or move to a new career. Perhaps you need to learn more about your options.

Whatever stage you're at, UCL Careers has a dedicated team to support you.

One-to-one advice

You can book a one-to-one appointment with one of our specialist careers consultants for researchers throughout the year.

Appointments last up to 30 minutes and are an opportunity for you to seek guidance on your career path and ask questions or get feedback on an application.

If you're preparing for an interview, we can also help by offering you a practice interview session. We can support you whether you are looking to progress in academia or beyond.

ucl.ac.uk/careers/advice

Events for researchers

We organise skills workshops and sector-specific careers events, designed for researchers.

Our specialist careers consultants deliver workshops on career planning, application and interview skills and invited employer representatives deliver workshops on work-place relevant skills.

Sector-specific events typically involve question and answer sessions with panels of guest speakers with backgrounds in academic research. You'll see the ways they are applying their skills and expertise to exciting careers.

Information & vacancy provision

We believe that an essential part of effective career management is to learn how others have managed their careers successfully.

Researchers can learn about the career paths of people after a research studentship through our events programme and our online collection of case studies, including doctoral graduates from UCL and beyond.

Research students also have access to our myUCLCareers database of internships and full-time job opportunities. This includes opportunities where research skills or a research qualification may be essential or desirable.

ucl.ac.uk/careers/researchers

Online resources

If you can't get to our office, but would still like some ideas about finding your future, you may find the resources on our website interesting and helpful.

Our resources give you the opportunity to watch interviews with research qualification holders in a variety of occupations from across the working world.

There are also seminars on aspects of the application process from a researcher's perspective, such as writing an effective academic CV, funding proposal or personal statement.

ucl.ac.uk/careers/researchers

4,000
UCL Careers online careers information library links to websites and resources on careers

number of student and staff research specific events

Graduates

About to finish your degree course at UCL?

Your time at UCL may be nearly over but we're still here to help you find your future for two years after you leave.

One-to-one advice

You'll have continued access to oneto-one support through a range of different appointment types, just as you did when you were a student.

If you're preparing for an interview, we can also help by offering you a practice interview session that includes:

- a mock interview
- feedback on your performance covering your general interview technique as well as the quality of your answers
- advice and tips on how improve
- time for you to ask questions and raise any concerns you may have

If you can't visit us in person we will try to make other arrangements for your appointment.

ucl.ac.uk/careers/advice

Events

You are still welcome to join us at careers fairs and employer presentations, where you will have the opportunity to meet employers and graduate recruiters who are looking to hire.

ucl.ac.uk/careers/events-list

Jobs

You will find some of the most exciting graduate job opportunities in the world on myUCLCareers.

Find out more at:

ucl.ac.uk/careers/myuclcareers

Careers Extra

UCL Careers Extra is a programme of additional activities and support for UK undergraduate students (home fee status) from the following groups:

- neither parent went to university and you went to a UK state school
- care leaver
- carer
- disabled
- household income below £25,000 (as declared to Student Finance England)
- black african, black caribbean or mixed black african/white or black caribbean/white
- Received an Access UCL offer

Students signed up to UCL Careers Extra are automatically added to a circulation list for targeted employer events and programmes. They can also apply for bursaries to help cover the cost of undertaking internships, work experience or volunteering, and can access preferential booking for some UCL Careers events, longer careers appointments (with easier booking) and extra careers events that are exclusive to UCL Careers Extra students.

ucl.ac.uk/careers/extra



Cecily Liu

Senior Financial Services Research Officer, City of London Corporation Graduated 2011

How did you get to where you are now in your career?

After graduating with a BA English Literature degree, I started my first job as a journalist in the London bureau of China Daily. I specialised in financial reporting, and acquired most of my finance knowledge on the job, through interviews with economists and business executives. In this process, I gradually discovered the full extent of my passion and talent for finance.

That's why I made a career change to become a financial services researcher at the City of London Corporation. I lead on financial services research projects, and give expert advice and support to colleagues working in regulatory affairs, trade and investment, and innovation in financial services.

What skills are involved in your current role? Core research skills such as information gathering and processing, data analysis, interviewing and writing are key. Communication, teamworking and leadership skills are also important because I collaborate extensively with colleagues and external partners.

Were you able to make use of UCL Careers? If so, how did it help you? I visited UCL Careers for one-to-one advice sessions. UCL's experienced Careers Consultants inspired me to strategically plan my career path, reflect on my strengths, and consider possibilities I wouldn't have ever thought of myself.

What advice would you give to current students on getting into your sector? Be open-minded, proactive and show your unique characteristics. The government sector is a dynamic and diverse place, full of young talents with a wide range of skills. Instead of trying to fit into the perceived image of the civil servant, it is more effective to make a case for your unique talents and contributions.



Rishikesh Ranjith

Business Technology and Integration Associate, Accenture Graduates 2020

How did you get to where you are now in your career? The first step that I took was to make a list of companies that I was interested in. Then I made sure that my cover letter and CV were perfectly tailored for each role. We are long past those days where one CV can be used for multiple applications. Luckily the UCL Careers team are experts in helping you with this. The third step was growing my network. This meant browsing through each company's 'Events' page and seeking opportunities to interact with some wonderful people.

Were you able to make use of UCL Careers? If so, how did it help you? Right from the start, the UCL Careers team were there to check my documents and give me feedback. Mock interview sessions, sessions about assessment centres and competency based interviews, really helped me achieve an edge over my competition.

What advice would you give to current students on getting into your sector? The consultancy sector is open to accepting students from all backgrounds. One of the most important things that they look for in a candidate is their genuine interest in the sector they have applied for. Most importantly do not get disheartened by rejections. Sometimes good things take a little bit of time.

If you could give a current student one piece of advice on something you wish you'd have known prior to starting your career what would it be? Professionals in London are generally open towards talking to students and sharing their knowledge of the industry. If you really want to secure an edge over your competition, try getting as connected as you can with the industry.



Kaitlin Fritz Cofounder and COO, Musemio Graduated 2018

How did you get to where you are now in your career? Both my academic and professional backgrounds have been interdisciplinary, combining my passion for education with my love of innovation. Looking back, my past work experiences, from educational policy internships to marketing with start-up companies, have all helped to shape and sharpen the skills necessary for building my own start-up, Musemio.

Were you able to make use of UCL Careers? If so, how did it help you? I used UCL Careers throughout my degree to investigate potential career avenues and job options for someone with my background. It allowed me to gain two beneficial insights—what tracks I did want to pursue after graduation and what fields I knew I did not.

What advice would you give to current students on getting into your sector? Get curious about your future! Practice the principle of proximity—find people, places, and mentors within the areas you are interested in and reach out. Everyone at UCL is incredibly welcoming and will share their time or knowledge.

If you could give a current student one piece of advice on something you wish you'd have known prior to starting your career what would it be?

Your field of study may not be exactly what you go into. I use the tenets of my degree everyday though I am in a tech company. Create a tool kit of transferable skills that will prepare you for the ever-changing workplace. Once you are on your way to success, don't forget to be grateful for all those who helped you get there!



Georgia Frances Amos Trainee Solicitor, Clyde & Co LLP Graduated 2016

How did you get to where you are now in your career? Whilst in Australia for my term abroad as part of my third year at UCL, where I studied Geography, I applied to eight law firms for their Summer Vacation Schemes. In the summer after third year, I undertook vacation schemes at Simmons & Simmons and Clyde & Co. After accepting a training contract at Clyde & Co, I completed my Graduate Diploma in Law (GDL) at the University of Law and then my Legal Practice Course (LPC) at BPP University in London. I began my training contract in September 2018 and have spent six months in Trade & Energy Sanctions, three months on placement at Costain and three months in Projects & Construction so far.

Were you able to make use of UCL Careers? If so, how did it help you? Whist at UCL I attended a wide variety of career events, from the UCL Law Fair to the law firm panel discussions and also events on networking and making an impact. I gained tips and advice and had the opportunity to meet people from different companies and industries.

What advice would you give to current students on getting into your sector?

The legal field is one of the most competitive industries to get into so push yourself to embrace different and forward-thinking experiences. For example, my summer as a legal intern in Ghana is has always intrigued interviewers and peers at networking events opposed to my year as a paralegal.



Raffaela Accurso

Graduate Assistant Director, Explore Learning Graduated 2017

How did you get to where you are now in your career? Following my gap year, I began studying BA History at UCL, and I also began my journey as a Part-time Tutor at Explore Learning. When I first joined Explore learning, I just wanted a flexible job to earn money before travelling; but by the time I was in my final year of university, I was totally dedicated in the pursuit of a career in the Education sector.

With my admiration for Explore Learning and all it represented; I knew that I wanted to have greater involvement in the business. I decided to shadow the Graduate Assistant Directors in my centre and take on extra managerial roles to get a taste of their everyday responsibilities. I spoke to my regional manager about my aspiration to add more value at Explore Learning and as a result I was invited to apply for the Graduate Assistant Director role. I'm now working towards becoming a Centre Director.

What skills are involved in your current role? I have enjoyed learning how to articulate myself more effectively, which I can honestly say I have continued to do verbally every day with my colleagues, the children and their parents. I have learnt how to adapt the language I use, whether it be within the community, for marketing events or in the centre when discussing development with the tutors.

If you could give a current student one piece of advice on something you wish you'd have known prior to starting your career what would it be? Pursue a career not for its reputation or for the glamourfactor, but because you will enjoy it every day. Do your research and search for a company whose values match your own.



Joshua Fawcett Geospatial Analyst, Civil Service Graduated 2019

What advice would you give to fellow students on starting their search for work? Keep your mind open to everything! Do not limit the search to certain sectors or places and never let the degree in which you are studying hold you back from something you are interested in.

Why did you arrange an internship and take part in volunteering? Arranging an internship and taking part in volunteering meant that I was able to meet a variety of people who were at one stage in the same position I'm in now. I was able to learn more about how they got to where they are today.

I also wanted to make sure that the area of work that I was interested in going into after university was the right one for me.

Were you able to make use of UCL Careers? If so, how did it help you? I found the one to one guidance sessions helpful in my first year when I was just starting to explore all of the different career options. These sessions provided me with the opportunity to ask questions about applications and career searching, and to improve my CV for when I started to apply for internships in the following year. When I was unsuccessful in my applications to internships and work, the sessions also helped me understand why I was unsuccessful, and how my applications could be improved for next time.

What did you find useful about UCL Careers Extra? One of the most useful things about UCL Careers Extra was being able to talk to the same Careers Consultant every time so that I was able to build a relationship. The longer sessions were also useful for the opportunity to get my cover letter and CV checked in more detail.





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