

UCL CAREERS
GLOBAL INTERNSHIPS



UCL

FIND *your* FUTURE

GLOBAL INTERNSHIPS PROGRAMME 2019-20



LONDON'S GLOBAL UNIVERSITY

UCL is London's **leading multidisciplinary university**, with more than 13,000 staff and 38,000 students. The institution is ranked **8th in the world** in the QS World University Rankings (2020).

With students from **150 different nationalities**, and over **15,500 from countries outside of the UK**, UCL is committed to **preparing students for global careers and lives**.

As part of our **Global Internships Programme**, we are seeking summer internships from overseas host organisations who are keen to develop students' global skillset.

“Having a global understanding of the world opens up many doors!”
- 2019 programme participant





GLOBAL INTERNSHIPS PROGRAMME

This exciting initiative is designed to support overseas host organisations with recruiting talented students for **high quality summer internships**.

Why host a UCL intern?

You can:

- **Advance a project** at your organisation and benefit from new ways of thinking
- Bring an **international perspective**, ideas and English language skills to your organisation
- **Raise awareness of your organisation** at a globally recognised university
- Develop a UCL student's **global skillset and employability**
- Create a **pipeline of talent** by converting interns into full-time graduate roles

SELECTION PROCESS

UCL Careers will **discuss** your internship proposal with you, **promote** it to UCL students and **receive applications** on your behalf. We will then send you a **shortlist** of suitable candidates for you to consider.

We will be running two rounds of the programme so you can choose the one which fits your schedule.

You can upload your internship proposal from:

8 January 2020

If you upload your proposal by:

10 February 2020

11 March 2020

You will receive your shortlist by:

> 13 March 2020

> 3 April 2020

You will be asked to inform us of your selection decision by:

30 April 2020

Internships take place during the summer vacation period between:

June – September 2020





INTERSHIPS GUIDANCE

A good internship will be one that benefits both the intern and the organisation. It should:

- Set clear **outcomes of the internship** and identify how these will be evaluated, including specific skill development
- Enable the intern to receive **quality feedback** on their performance
- Increase the intern's **sector knowledge** and commercial awareness
- Have a **positive impact on the organisation** by introducing new skills or advancing a project

“The programme brought the intern to Vietnam where local children don't have many chances to learn with foreign teachers to develop English skills. In addition, it gave the intern an opportunity to live and work in a different culture and context”
- 2019 host organisation

EXAMPLE INTERNSHIPS

Internships can be in a variety of roles, sectors and countries. Examples of internships that students completed in 2019 include:

- Brand Strategy and Innovation Intern in Hong Kong
- Growth Marketing Intern in Singapore
- Business Development Intern in Germany
- English Teaching Intern in Vietnam
- Legal Intern in Cyprus
- Cross-Cultural Communications Intern in Japan
- Audiovisual Translation & Subtitling Intern in Spain
- Sustainability and Design Project Intern in Hong Kong
- HR Policy Intern in France

“By working on the FAQ website page and the expat relocation stories, I was able to kick-start the organisation’s marketing goal of community building and building brand loyalty”
- 2019 programme participant



NEXT STEPS

To be accepted onto the programme, host organisations will be expected to:

- Provide a **meaningful learning opportunity** based outside of the UK
- Offer some form of **financial compensation**, e.g. a salary or significant benefits such as accommodation and flights
- Provide insurance to cover the intern at the workplace and ensure **a suitable and safe work environment**
- Assign a supervisor who can oversee and provide **quality feedback** on the intern's work

If you would like to be involved, please contact globalinternships@ucl.ac.uk and we will be in touch to discuss your internship opportunity.

