

ACED Directors of Training

Summary of Role

One of the key aims of ACED is to train and support the next generation of early detection researchers. The Directors of Training are responsible for providing oversight and leading the development of the ACED training strategy. The Directors of Training will report to the ACED Executive Board (AEB) on the progress of training activities and advise the AEB as to its training strategy and opportunities across the Alliance. The Directors will be supported by the ACED Operations (Ops) Board, CRUK and the ACED Training Working Group in the delivery of their roles.

The purpose of the ACED Directors of Training is to:

1. Provide Leadership for all ACED training programmes and activities ensuring they remain relevant and up to date with the wider early detection landscape.
2. Chair and facilitate meetings of the ACED Training Working Group and ensure members are actively involved in shaping the Alliance Training portfolio.
3. Be responsible for leading the development and innovation of future training initiatives to support ACED researchers, in particular PhD students and early- & mid-career researchers.
4. Encourage engagement and interaction between researchers across all career stages across the wider ACED research community to promote ongoing career and professional development for ACED students and researchers.
5. Make recommendations for future training investment to the ACED Executive Board.

Responsibilities

1. Provide direct leadership of the ACED Training Working Group, setting the agenda to develop and implement the ACED training strategy.
2. Ensure ongoing development of the ACED PhD Training Programme across all years of training and consider approaches to engage with ACED PhD students to ensure that they are part of a larger collaborative cohort.
3. Oversee selection of candidates for ACED funded training awards, including PhD studentships, Skills Exchange and Development Travel Awards and Pathway Awards, to make recommendations to the AEB for funding.
4. Determine the remit for the annual ACED Early Detection Summer school in consultation with the Training Working Group to ensure annual continuity and relevance of content. Convene a scientific steering committee from across the ACED Centres with suitable experience to undertake planning and delivery of the Summer School supported by the Ops Board.
5. Work with the Training Working Group and other stakeholders as necessary to ensure harmony and synergy (where possible) between both UK and US, and clinical and non-clinical training and career pathways across the ACED training strategy.
6. Lead the development of new and innovative training activities and initiatives to support the professional and career development of ACED researchers.
7. Encourage engagement and foster interaction between students and researchers across all Centres and career stages.
8. Make strategic recommendations to the AEB to deliver on the Alliance training objectives.

Commitment & Governance

The role is anticipated to require up to approximately 5 hours per month for activities including but not limited to:

- Chair and facilitate regular Training Working Group meetings, considering the requirements of the WG membership, setting agendas and ensuring delivery of actions by WG members, supported by CRUK and the ACED Ops Board. These one-hour meetings are anticipated to be held approximately every 4-6 weeks.
- Report on training strategy and activities biannually at AEB meetings.
- Regular review of training activities and progress and update with the ACED Ops Board, at least quarterly.

Appointed post holders will be entitled to use the honorary title of ‘ACED Director of Training’ as appropriate for the duration of their post, as determined by the AEB. The role will be fixed term for 1 year followed by open invitation of applicants for which the post holders will be eligible to apply for a further term.

To acknowledge the required time commitments, each Director will receive up to £1,500 GBP / \$2,000 USD contribution to conference expense fees (registration fees, travel and accommodation) to attend conferences or events specifically related to early detection research (as approved by the AEB).

The Directors will have the freedom to operate within their role at their discretion however they feel is most effective to deliver the ACED training strategy, remaining accountable to the AEB. Directors will be expected to demonstrate, where possible, scientific rigour and promote equality, diversity and inclusion in their associated activities with this role.