**Division of Biosciences Mentoring Programme**

**Aim**

The aim is to support the development of academic and professional staff in the Division by promoting mentoring in the Division.

**Who will be mentored**

Postdocs, research fellows, lecturers and teaching fellows are required to choose two academic mentors, who are currently in academic roles above themselves. For postdocs, one of these will be your supervisor (so you only need to find one other).

The programme is optional for senior lecturers, readers and professors.

Each member of staff can limit themselves to three mentees, but there is no upper limit.

**How mentoring will work**

For new staff, mentor assignments should be within 6 months of arrival.

* It is up to the mentee to contact potential mentors.
* Once mentors have been confirmed, mentees are to email biosciences.mentors@ucl.ac.uk with details. Meetings with mentors should also be logged by emailing this address.

Responsibilities: All responsibility for arranging and logging meetings lies with the mentee.

The mentor is not required to undertake training, however for inexperienced mentors, a number of options are available:

* Learning package from uMentor in PDF format will be emailed to new mentors.
* <https://www.learning.ox.ac.uk/resources/mentoring/>

Meetings with each mentor are to be held at least once a year.

**Departmental Mentoring Facilitators**

Each HoRD has appointed Mentoring Facilitators in each Department to oversee the programme and ensure that mentors are selected and that the required meetings take place. The facilitators are as follows.

* CDB – Prof Sandip Patel, patel.s@ucl.ac.uk
* GEE – Dr Helen Chatterjee, h.chatterjee@ucl.ac.uk
* NPP – Prof Josef Kittler, j.kittler@ucl.ac.uk
* SMB – Dr Kostas Thalassinos, k.thalassinos@ucl.ac.uk

*If you have any questions, please contact your Departmental Mentoring Facilitator in the first instance.*