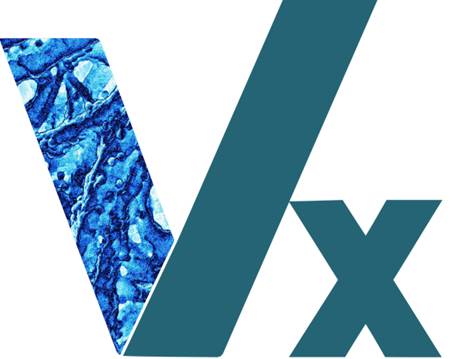
# THE UCL-OXFORD FUTURE VACCINE MANUFACTURING RESEARCH HUB

# FEASIBILITY STUDIES FUNDING

# APPLICATION FORM

JUNE 2020



# APPLICATION FORM

FEASIBILITY STUDIES FUNDING

**THE UCL-OXFORD FUTURE VACCINE MANUFACTURING RESEARCH HUB**

**GUIDE TO THE APPLICATION FORM SECTIONS**

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| **CHECKLIST** |
| **APPLICANT DETAILS** |
| * Title of feasibility study * Site(s) where research is to be undertaken * Feasibility study start date and duration * Additional time preferred and benefits expected if end date were to be extended beyond 31 March 2021 * Lead applicant\* contact information * Collaborator contact information (where applicable)   \*All awarded funds will be paid to the lead applicant. |
| **SECTION 1: NOVELTY** |
| * Describe the problem that is to be investigated, with reference to the evidence base and describe its fit to the aims of the Vax-Hub. * State clearly the aim and objectives of the feasibility study, its level of ambition, novelty, the expected addition to knowledge. * Explain the need for this particular feasibility study and note why your approach is the most appropriate and how, if appropriate, it might be scalable.   **Maximum 1,000 words.** |
| **SECTION 2: QUALITY** |
| * Describe and justify the research approach/method to be taken, making clear which team members will be responsible for delivery. * State the proposed outputs and expected outcomes from the feasibility study.   **Maximum 1,000 words.** |

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| **SECTION 3: MANAGEMENT** |
| * Justify why this team is the most appropriate to deliver the feasibility study, with reference to their expertise and track record/s. * The Vax-Hub is committed to equality of opportunity and values diversity and a culture in which inclusion is promoted. Describe how you have taken this into account when planning your feasibility study. * Explain (with a timetable[[1]](#footnote-1) and work package/task structure) how the team will ensure delivery of the feasibility study on time. * Provide an account of the key risks and how these will be managed (including any risks in respect of ethics, data management[[2]](#footnote-2), and staffing).   **Maximum 1,000 words; plus, a ONE PAGE Gantt chart (this can be appended as a separate PDF, if preferred).** |
| **SECTION 4: VALUE FOR MONEY** |
| * Provide a clear justification for all resources requested[[3]](#footnote-3). * Explain why your request is appropriate, given the scope and ambition of the feasibility study. * State how you will contribute to the aims of the Vax-Hub, making reference to your long-term plans for follow-on funding and collaboration.   **Maximum 1,000 words; plus, detailed costs must be included as a separate attachment using the budget sheet template. Please pay careful attention to the guidance on eligible and ineligible costs in the call document and budget sheet template.** |
| **SECTION 5: IMPACT[[4]](#footnote-4)** |
| * Describe the long-term effect that you expect your feasibility study to have on the vaccine manufacturing/research agenda, and how you would expect this impact to be measured or recognised. * Explain your overall approach to industry engagement and/or collaboration, including which people/organisations you will involve and how you will ensure this engagement. * Set out your pathway/s to impact, including your target audience/s and beneficiaries, how you will reach them and what change is expected.   **Maximum 1,000 words.** |

**APPLICATION FORM: ETAILS**

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| **CHECKLIST** | |
| **Project end date is not after 31 March 2021.** |  |
| **If project would benefit from an extended duration, length and benefits are described.** |  |
| **Workplan/Gantt chart provided.** |  |
| **Detailed costing enclosed using Budget Sheet template. Not less than £75,000 and not more than £100,000 including VAT (where applicable) is requested.** |  |
| **Additional questionnaire completed if equipment costs requested (for use in and based in LMIC settings). *Obtain a copy from*** [*vaxhub@ucl.ac.uk*](mailto:vaxhub@ucl.ac.uk) |  |
| **ODA questions answered.** | **ODA** |
| **Ethical questions answered and information provided.** |  |
| **Additional impact question: pathway to beneficial impact for LMICs question answered (if funding is not to be transferred to an LMIC).** |  |

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| **APPLICANT DETAILS** | |
| **Title of the proposed feasibility study** |  |
| **Site(s) where the research will be undertaken** |  |
| **Expected start date** |  |
| **Expected duration** |  |
| **At present all projects must end on or before 31 March 2021. If your feasibility study would benefit from additional time, please outline the expected advantages and time required**  **(up to 30 September 2021). No additional funding would be made available to cover any period of extension.** |  |

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| **Name of lead organisation** |  | |
| **Address** |  | |
| **Lead organisation principal investigator/lead contact** | **Name:** | **Email:** |
| **Name of partner organisation (where applicable)** |  | |
| **Address** |  | |
| **Partner organisation key contact** | **Name:** | **Email:** |

If there is more than one collaborating organisation, please copy and paste the box above, as appropriate.

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| **FOCUS OF PROPOSED FEASIBILITY STUDY**  Please indicate which of the following areas your study will focus on. Please tick all that apply. |
| * VLP vaccines * Formulation, thermostability * Glycoconjugated vaccines * Viral vectored vaccines * Health economics * Policy * Decisional tools (cost of goods, supply chain management, etc.) * Regulation |
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| **SECTION 1: NOVELTY** |
| ***Maximum 1,000 words***  Please insert your response here. |
| **SECTION 2: QUALITY** |
| ***Maximum 1,000 words***  Please insert your response here. |
| **SECTION 3: MANAGEMENT** |
| ***Maximum 1,000 words plus a ONE PAGE Gantt chart (this can be appended as a separate PDF, if preferred).***  Please insert your response here. |
| **SECTION 4: VALUE FOR MONEY**  *Detailed costs must be included as a separate attachment using the budget sheet template.* |
| ***Maximum 1,000 words***  Please insert your response here. |
| **SECTION 5: IMPACT** |
| ***Maximum 1,000 words***  Please insert your response here. |

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| **ETHICAL QUESTIONS** |
| Will your feasibility study involve human participants, their data or tissues?  Yes  No  Will your feasibility study involve the use of animals?  Yes  No |
| **ETHICAL INFORMATION**  *Please use this space to demonstrate how you have fully considered any ethical issues concerning the material you intend to use, the nature and choice, current public perceptions and attitudes towards the subject matter or research area. Vax-Hub funds must be used in compliance with EPSRC rules on ethics and we will not fund a feasibility study if we believe that there are ethical concerns that have been overlooked or not appropriately accounted for.* |
| **Maximum 1,000 words**  Please insert your response here. |

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| **ODA COMPLIANCE**  All feasibility studies funded by this call must be ODA compliant. Please respond to the following questions. |
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| ***Q1:*** *Which country/ countries on the* [*DAC list*](http://www.oecd.org/dac/stats/daclist.htm) *will directly benefit from this proposal and are these countries likely to continue to be ODA eligible for the duration of the research?* |
| Please insert your response here. |
| ***Q2:*** *How is your proposal directly and primarily relevant to the development challenges of these countries?* |
| ***Maximum 1,000 words***  Please insert your response here. |
| ***Q3:*** *How do you expect that the outcome of your proposed activities will promote the economic development and welfare of a country or countries on the* [*DAC list*](http://www.oecd.org/dac/stats/daclist.htm)*?* |
| ***Maximum 1,000 words***  Please insert your response here. |

**ADDITIONAL LMIC IMPACT QUESTION**

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| **PATHWAY TO IMPACT**  *Where the awarded funds are not to be transferred to an LMIC, please use the space below to demonstrate a strong vision of the pathway to significant beneficial outcomes for low- and middle-income countries.* |
| ***Maximum 1,000 words***  Please insert your response here. |

1. A clear timetable or Gantt chart for the project and the intended progress of the research through the different stages. [↑](#footnote-ref-1)
2. Research data quality and provenance are important. Research data generated must be well-managed by the awardee during the grant period to enable their data to be best exploited for further research. [↑](#footnote-ref-2)
3. The answers provided in the application form should explain why the resources requested are appropriate, taking into account the nature and complexity of the feasibility study. [↑](#footnote-ref-3)
4. Describe how the potential impacts of your research will be realised, for example, users and beneficiaries of the research such as LMICs, industry and policy makers). [↑](#footnote-ref-4)