



UCL

Welcome guide for students 2020/21



**‘Studying at
The Bartlett has
been one of the
most fascinating
and life-changing
experiences
I have had.’**

Ioulia – MArch Architectural Design

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Welcome guide for students 2020/2021

Welcome

We're The Bartlett, UCL's global faculty of the built environment. We're here to build a better future. Combining architecture and planning with disciplines such as energy and construction, heritage and public policy, we explore human spaces. Not just physical structures like homes, office blocks and cities, but the invisible structures that govern them. By sharing our research with leading thinkers from industry, government and beyond, achieving true diversity of perspective and expertise, we can understand how these structures affect the way we live. And we can create a vision of a fairer and more prosperous society.



A message from The Dean of The Bartlett

Professor Christoph Lindner

Welcome to The Bartlett, UCL's Faculty of the Built Environment. Over the past 100 years, The Bartlett has grown in name and size to be one of the most innovative and comprehensive built environment faculties in the world.

Most university faculties cluster together around a series of disciplines and methods, however The Bartlett is organised to tackle the challenges facing our planet and society in which the built environment plays a role. Our work at The Bartlett is all about human spaces. Yes, that means physical structures like houses, building and cities, but also, the invisible structures that govern these things: political and legal systems; economic institutions and social norms. Even our understanding of the past, present and future. Combining design, history and theory across all of these areas, we work to understand the forces shaping society today – and we work to make society fairer and more prosperous.

UCL and The Bartlett have many opportunities for you to meet other students, staff and industry experts from disciplines you wouldn't normally think of, so do make the most of lectures and seminars across the university. We're also based in London, one of the most exciting cities in the world. With such a diverse population, you are sure to forge memories and friendships that will last a lifetime.

Like you, I'm also excited about the work that lies ahead as we progress the Built Environment subject and what it means, while meeting everyone along the way.

Our work is about the shape and structure of human environments, and our ambition is boundless, and the possibilities are endless. And it is up to you as the next generation from The Bartlett to push the limits for the Built Environment disciplines, to tackle real world issues and to help build a better future.

Finally, don't forget that being a student should be fun, so make sure you take the time out to enjoy yourselves and make the most of being part of The Bartlett and UCL.

Professor Christoph Lindner
Dean





‘The experience of studying at UCL has been an exceptional one. Never before have I been part of such a multicultural collective with different experiences and perspectives from across the globe.’

Thomas – MSc Environment and Sustainable Development

The Bartlett

As one of the oldest but most radical Faculties of its kind, The Bartlett has built a reputation for education and research that draws students and academics from across the world.

Our Faculty contains a plethora of approaches, disciplines and specialisms, from Heritage, to Lighting, to Smart Cities to Landscape Architecture. These are divided into the Schools and Institutes shown on page 07.

Individually, our departments lead their fields. In partnership, they develop new responses to pressing world issues. Together, they represent a world-leading, multidisciplinary faculty, united by the radical spirit of UCL. With a wealth of resources, partners and history on our doorstep in London, we are able to learn about the built environment in ways that are impossible elsewhere.

We are proud to be an internationally renowned Faculty for the Built Environment. However, we know there is more we must do for our community and the wider world. We have developed a manifesto of 12 Commitments to Change which outline how we will build a better future for everyone.

You can learn more about our Commitments to Change here →

The Bartlett has a dynamic and intriguing history. Our name stems from Sir Herbert Henry Bartlett, who donated £30,000 to UCL in 1911 to construct a new home for the School of Architecture. As you can imagine, a lot has happened at The Bartlett since then. From our Division of Decoration 1928-1963, to our wartime evacuation to Aberystwyth, Wales, to staff and students squatting Tolmers Square in 1973. **You can delve more into our past here** →

3,500+
students

500+
staff

60+
nationalities



The Bartlett UCL Faculty of the Built Environment

The Bartlett is divided into the following sections and subsections



Dean Christoph Lindner
Director of Operations Sian Lunt
Academic Administration Manager Annabel Brown
[View all faculty staff](#)



UCL

Outside The Bartlett, you are joining one of the oldest and most prestigious universities in the UK. UCL opened its doors to students in 1826 and was the first to admit students of any race, class or religion, and to welcome women on equal terms with men. **You can learn more about the history of UCL here** →

Today, UCL strives to make its community as inclusive and supportive as possible to *all students and staff*, whilst recognising there is still a long way to go. On the Equality, Diversity and Inclusion webpages you can find information on support and networks relating to race, gender, religion and belief, sexual orientation, and disability, amongst other equalities initiatives. **Read more here** →

42,500+
students

13,500+
employees

150+
nationalities

250,000
alumni in
190 countries

10th
best university
in the world*

*(QS World Rankings 2021)



Your life at The Bartlett

Our locations

Situated in the heart of London, The Bartlett draws on the capital's numerous experts and facilities, and takes advantage of the flow of international built environment researchers and practitioners through the city.

The Bartlett is also based at Here East, a 1.2 million square foot complex in London's Queen Elizabeth Olympic Park. In 2016, UCL acquired 3,000 square metres of studio space at Here East to undertake ground-breaking research in topics such as architecture, infrastructure, transport and robotics.

Our designated Bartlett Library is located on the ground floor of Central House, 14 Upper Woburn Place – close to the centre of campus. The Library offers a mix of silent and group work study spaces, and houses books, journals and DVDs covering all of The Bartlett's teaching and research interests.

Our Departments and facilities are spread across UCL's campus in several different locations, which you can learn more about on our 'About Us' webpages. [Read more here](#) →

Your safety on campus

In line with UK Government guidance and the expertise of our researchers, we are introducing a range of measures to make sure UCL is as safe as possible. These include the use of face coverings, deep cleaning, one-way systems, soap and hand sanitiser availability, and encouraging people to check their temperature at least once a day. [You can see our FAQs about safety on campus here](#) →



'The Bartlett has a very special atmosphere and it made a life-long impression on me. The building is buzzing with people keen to investigate and innovate on many different layers of the built environment.'

Barbara – MA Architecture and Historic Urban Environments

Your life at The Bartlett

Continued

Teaching in 2020/21

In term one, new students have the option of studying on campus or wherever you are based around the world. We understand that you may need to change your mind, so we will remain flexible to allow for your changing circumstances. Similarly, as government guidance and public health advice evolves, we may need to make changes but we will always inform you as early as possible to enable you to take decisions that are right for your circumstances. Please be assured that remote or in-person, you will not be placed at any academic disadvantage in terms of completing your degree.

Our events

Wherever you are based within The Bartlett, we encourage you to look beyond your programme and unit. The Faculty contains a whole world of built environment research and activity. Staff and students alike will tell you that experiencing a different discipline's approach to your research can be hugely rewarding, and connect you with new people from across the Faculty.

From public seminars, to lectures, to film screenings, you can keep up-to-date with events taking place across The Bartlett on our events webpages. [Read more here](#) →



'My experience at UCL's Bartlett has been fantastic, you are learning from world leading minds with access to the latest innovation and resources'

Jordan – Mc Space Syntax: Architecture and Cities

The Bartlett's Doctoral Networks

Our active and diverse range of Doctoral Networks, run by and for PhD students and staff, also regularly run events and activities →

UCL Urban Laboratory

The UCL Urban Laboratory is a world-leading cross-disciplinary centre which promotes critical, creative and collaborative inquiry into urgent urban problems. Bringing together the finest urban teaching and research at UCL, Urban Lab's activities showcase, promote and build on work from across the university, and provide a platform for urbanists to come together and collaborate.

Based in London, Urban Lab actively engages with the city, and encourages participation from the diverse audiences and communities who inhabit it. It also actively shares the knowledge produced through a wide range of events, publications, and engagement activities, and plays a leading role in urban debate. Whilst being London-based, Urban Lab prioritise the internationalisation of urban research, and work closely with networks across the globe to focus on cities across Africa, Asia, the Americas and Europe.

If you are a PhD student undertaking urban-related research, it is possible to affiliate with the Urban Laboratory. **You can learn how to do this, discover more about Urban Lab, and view their upcoming events here →**



Your life at The Bartlett

Continued

Student societies

The Bartlett is home to various societies run for students, by students. These include the **Bartlett Urban Planning Society (BUPS)** → and the **Bartlett School of Architecture Society** →

Across UCL, there are over 250 different student-run societies which are supported by the Students' Union. These can keep you inspired and entertained with everything from chess to conservation, and provide a welcome break from your studies. You can **browse the different societies here** → and **discover the latest events here** →

Student academic representatives and decision making

The UCL Students' Union → exists to ensure you get the most out of your time at The Bartlett and UCL more broadly. This includes supporting a vital network of student representatives, who collaborate with staff and ensure every student has a voice in how UCL and The Bartlett is run.

In The Bartlett we collaborate closely with our student reps, and have huge admiration, respect and appreciation for their consistent hard work and enthusiasm. From co-leading research projects, designing events and activities, to helping produce documents such as this, there are so many things to get involved in as a rep.

'Despite a difficult academic year due to the pandemic, my experience has still been overwhelmingly positive. I had the time and opportunity to become a student rep for my course and I thoroughly enjoyed having a role in improving student life in the Bartlett'

Tash –MSc Space Syntax: Architecture and Cities



Any student can become a rep. There are several different roles, each with their own responsibilities. All reps work closely with staff in their Department, The Bartlett Faculty and/or the Students' Union to make positive changes across UCL. Each role is discussed in more detail on the **Students' Union website** →

Being a rep demonstrates your motivation and commitment to achieving the best possible UCL experience for you and your peers. You'll work alongside fellow reps from your department, build collaborative relationships with staff and receive exclusive training from the Students' Union. Reps are appointed during early October – speak to staff in your department to get involved. **You can also influence who takes on these roles by voting in rep elections** →

Student Surveys

You will take a number of different surveys during your time at The Bartlett. These will vary by programme, department and your level of study. Surveys are another way for you to voice your experiences, negative and positive, about all aspects of your studies. Results help to drive changes for current and future students, so it's important that you are as honest and detailed as you can be when you respond. **More detail on the different surveys you will be asked to take is available on central UCL webpages** →



Supporting you and your studies

UCL Student Support and Wellbeing

UCL has an extensive team of wellbeing, mental health and disability experts on hand to ensure you have access to compassionate, confidential and non-judgemental support and guidance. **More information about the different services available can be found on the UCL Student Support and Wellbeing webpages** →

In response to the Covid-19 crisis, UCL is offering additional support to students in the UK and overseas. **You can find more information about the different services that are available on the designated covid-19 support webpages** →

UCL works hard to support all students, no matter who you are or what may be going on for you. **You can find details about groups and initiatives that help to support different groups and demographics here** →

Support within The Bartlett

There is also a network of support available within The Bartlett. If you are an Undergraduate or Masters student, you will be allocated a personal tutor who can support you with academic or pastoral enquiries. If you are a PhD student, your supervisor can help to answer any queries or issues you might have around support.

In addition to your personal tutor, you can approach your Year Coordinator or Department Tutor within the Department. Your programme administrator will be able to tell you who this is.

If you wish to speak to someone outside your Department at Faculty level, we have Faculty Graduate Tutors for Taught and Research Students.



If you are a Masters student, our Faculty Graduate Tutor for taught postgraduate students is Peter McLennan. Peter is available by appointment to see students, and can provide advice on academic administration (e.g. visas), academic policy (e.g. extenuating circumstances) and pastoral issues including mental health and bereavement.

@ p.mclennan@ucl.ac.uk

If you are a PhD student, our Faculty Graduate Tutor for research students is Professor Stephen Marshall. Stephen is available by appointment to see students and can provide support with study-related issues that have not been resolved at departmental level.

@ s.marshall@ucl.ac.uk

Professor Aeli Roberts is The Bartlett's Senior Tutor, and is available by appointment to see students who wish to speak to someone outside their home department. You can discuss any issues impacting on you and your studies with Aeli.

@ a.roberts@ucl.ac.uk

If you are seeking advice or assistance in relation to a complaint, and feel unable to contact any of the above, you can contact Dr Ruth Siddal, The UCL Student Mediator →

Academic writing and English language support

Undergraduate and Masters students at The Bartlett can access the UCL Writing Lab, who offer workshops, tutorials and support sessions to enhance academic writing and research skills →

A range of other support is available to assist you with your academic writing, including Library Skills workshops, English language workshops and online courses on academic integrity. **You can view a full range of services and options here →**

'My experience of studying here has been that of meeting new and interesting people from all over the world, including many people I am happy to now call some of my closest friends. This includes people from my course, from within the CASA and the Bartlett, and from the wider UCL campus through getting involved in different societies and opportunities.'

Philip – MSc Smart Cities & Urban Analytics

Supporting you and your studies

Continued

All students can take advantage of the UCL Self-Access Centre, which contains a huge volume of books, films, documentaries, course videos and audio recordings in a wide range of languages →

Support with studying online

The 2020-2021 academic year will see more teaching delivered online. UCL has prepared extensive advice and guidance to support you with this, including tutorials on the use of different platforms, digital skills and tips on studying from home. **The following webpage provides many links to helpful information sources →**

Academic regulations and policies

There are several documents and information sources for you to be aware of. You may never need to consult these directly, but it is helpful to know they exist.

The Academic Manual outlines all the university's academic regulations, policies and procedures applicable to all UCL taught and research students →

If you are a PhD student, the Doctoral School contains information relating to PhD study and policies →



'The Bartlett School has been supportive during my studies and I found the people at UCL very genuine. I have also enjoyed being part of one of the societies and met great friends there.'

Marta – MSc Construction Economics & Management

Research ethics

The Bartlett and UCL have rigorous ethics procedures and principles in place for all students and staff conducting research on (or using data from) living participants. You must adhere to these when conducting any research of this kind.

The Bartlett's Research Ethics webpage contains information and regulations on ethics, which includes guidance notes for Undergraduate, Postgraduate and PhD students →

For more UCL-wide information, the UCL Research Ethics webpage contains details on policy and procedures across the university →

If you are interested, you can read more about UCL's code of ethical principles here →



Life after The Bartlett

It's likely that your time at The Bartlett will fly by very quickly. Our alumni go on to become academics, film-makers, transport planners, policy-makers, and politicians, amongst founding and leading internationally-renowned built environment businesses.

You can read about different directions our alumni have taken after The Bartlett on our alumni webpages →

UCL Alumni Services

The UCL Alumni Community is a global network of more than 250,000 former students. Through it, alumni can take advantage of a wide range of benefits – on campus, across the UK and globally – including the Alumni Card, access to thousands of e-journals and library services, and a free UCL-branded email for life.

All students and alumni can connect through the UCL Alumni Online Community, an exclusive mentoring platform with sector based and international networks and get involved through events, reunions, and the UCL Connect professional development series. **You can find out more here** →

UCL Careers services

UCL has a specialist team of career professionals who are able to support current students and recent graduates with planning the next step. Their services include everything from helping evaluate what type of role might be right for you, to mock interviews and assessment centres.

You can access these services on the UCL Careers webpage →





‘I am reminded daily of why The Bartlett is the best place to do what I do and that is a) an academic fearlessness to cross disciplinary boundaries and question existing paradigms and b) providing its students to a resource base of researchers of the highest academic calibre, who act not only as your professors, but as mentors and colleagues.’

Vendela – MArch Urban Design

**‘During my two
years of study,
The Bartlett
was fun, diverse,
intense, and
enjoyable’**

Nhut – MArch Architecture

Acknowledgements

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Disclaimer

This handbook is not meant to be exhaustive or to be a substitute for the various formal statements of UCL, University of London or other regulations. However, some of the most relevant materials from these documents have been reproduced in this handbook for ease of reference. Students are therefore strongly advised to read this handbook in conjunction with the college regulations <http://www.ucl.ac.uk/srs/academic-manual/overview> which take precedence and should be consulted for officially approved information. Every effort has been made to ensure the information contained is accurate at the time of publication but The Bartlett Faculty of the Built Environment reserves the right to change the stated contents or arrangements of a course or facility for example, or to withdraw them before or during the session. Therefore, although the information in this booklet is correct to the best of our knowledge and belief at the time of publishing, changes can and probably will occur.

ucl.ac.uk/bartlett