

Bartlett Policy Support Fund 2024

Small grants available for creating new relationships with policy partners or to build on existing partnerships

Deadline: 12pm, Wednesday 21st February 2024

The **Bartlett Policy Support Fund** provides small amounts of funding for Bartlett staff working to influence public policy with their insights and research. The fund supports staff to create new relationships with policy partners and to add new dimensions to existing policy projects.

The Bartlett Policy Support Fund offers £3,000 to £5,000 per applicant (we have a total of £16,000 to distribute) which must be spent or transferred to an external partner by **31st July 2024**. Successful applicants will be asked to complete a short evaluation form, and to discuss your project with other funded projects, and the Bartlett Public Policy Board. Funded projects may contribute to a future thought piece on policy impact, REF Impact Case Studies, or REF Environment Statement drafting.

This funding is supplied by UCL Public Policy and the UCL Research Impact Curation & Support team via support from Research England.

Eligibility and criteria

Proposals must be led by a member of academic / teaching staff (including Research Associates and Teaching Fellows) based in The Bartlett Faculty. Proposals can include multiple colleagues across The Bartlett, and those based in other UCL Faculties or HEIs.

The scheme is not intended to fund projects where research itself is the primary aim/outcome of the work, and instead focuses on:

- Creating new relationships with policy makers at any level
- Building on existing partnerships with policy makers (such as including new policy partners or funding new activities)

Applicants may look for funding for:

- Venues and catering for meetings or roundtable events
- Visits to partners, paying costs for partners to make visits
- The writing and presentation of policy briefs
- Any other cost that establishes or develops new policy relationships

Application process

Applications should be made using the enclosed application form.

Completed application forms should be emailed to the Bartlett Faculty Impact Manager, Dr Julie Hipperson (j.hipperson@ucl.ac.uk)

Deadline for applications: 12pm , **Wednesday 21st February 2024**

Panel meeting: W/c 4th March 2024

Decisions communicated: our intention is to notify applicants by Friday 15th March 2024

Assessment Criteria

Applications for funding will be assessed by a panel convened by the Faculty Leads for Impact and Policy, and past project leads.

Priority will be given to proposals that:

- fit the above eligibility criteria
- demonstrate value for money with appropriate resourcing
- are realistic given the time constraints

Terms and Conditions

- Proposals must be led by a member of academic / teaching staff (including Research Associates and Teaching Fellows) based in The Bartlett Faculty.
- Funds cannot be used to meet contracted staff salaries.
- Funds can be used for casual payments (including PhD students) and additional payments to existing staff, in accordance with UCL HR policies.
- Estates and indirect costs cannot be funded.
- External partners may qualify as subcontractors – contact us with queries on this matter.
- Funds for this round must be spent by 31 July 2024. This means all casual payments must be submitted to HR by 10 July 2024, and all goods and services received and invoices paid by 31 July 2024. This constraint includes staff time where costed, which will need to be processed in June 2024.
- Individual Schools/Units are expected to manage the finance and HR administration for grants.

If you have any questions about the fund, please contact the Faculty Impact Manager, Dr Julie Hipperson (j.hipperson@ucl.ac.uk)