



RESEARCH CONSULTANCY
“Bringing Agenda 2030 and the Sustainable Development Goals (SDGs) to Life”
Project

DEPARTMENT: Development Planning Unit
POST: Research Consultant
CONSULTANCY: 50-60 Days between Jan 2019 and July 2019
REPORTS TO: DPU's Dr Andrea Rigon
CONTRACT: consultancy contract fee £170-250 per day, depending on experience

CAFOD's Public Policy Team and the Bartlett Development Planning Unit (DPU) at University College London.

Introduction:

CAFOD and UCL are looking for a Researcher to conduct participatory research on Agenda 2030 and the Sustainable Development Goals (SDGs) in Africa. Please apply if you are passionate about development and giving voice to people living in poverty and marginalisation. You will be confident in conducting high-level research with communities in Africa, understanding the UN Agenda 2030 and the Sustainable Development Goals, have experience of working in the global South, particularly Africa, and able to produce participatory research that is innovative and inspiring.

CAFOD:

CAFOD is the official overseas aid agency for the Catholic Church in England and Wales. CAFOD works through partners in more than 40 countries seeking local solutions to end poverty and injustice, providing people with the skills and opportunities to live with dignity, support their families and flourish. As part of the local Church, CAFOD can reach people and places that others can't. This post will be coordinated with CAFOD's Public Policy Team and is part of the work around both Agenda 2030 and Pope Francis' encyclical Laudato Si, which together can be a tool to shift development thinking and refocus discussions on progress towards sustainable human development.

DPU:

The Bartlett Development Planning Unit (DPU) at University College London (UCL) is an international centre specialising in academic teaching, practical training, research and consultancy in the fields of urban and regional development and planning. It is concerned with promoting sustainable forms of development, understanding rapid urbanisation and encouraging innovation in the policy, planning and management responses to the economic, social and environmental development of cities and regions, especially in Asia, Africa, Latin America and the Middle East. The post holder will join an active research environment in DPU of PhD students, research associates and academic staff members. The post holder will be invited to contribute to the DPU's research clusters, particularly the urban transformations cluster and the diversity, social complexity and planned intervention cluster. The post holder's research will be supported by Dr Camillo Boano, Dr Cassidy Johnson and Dr Andrea Rigon. The latter will also coordinate the DPU's side of the partnership.

Job summary:

In coordination with Diego Martinez-Schutt, CAFOD's Policy Lead on Agenda 2030 and under the management of DPU Lecturer Dr Andrea Rigon, s/he will be responsible for designing and carrying out research, mentor local researchers, and facilitate participatory learning workshops with key stakeholders and write up high quality research reports for a variety of stakeholders.

Responsibilities:

The role will include the following responsibilities:

- Design and deliver a 4-country participatory research project, working with CAFOD and partners and engaging with national actors, including people living in poverty, in Kenya, Liberia, Sierra Leone and Zambia.
 - Development an appropriate participatory research methodology.
 - Establish clear interview questions and support the interview process in collaboration with CAFOD in-country partners.
 - Prepare research tools and analyse data.
 - Contribute to or prepare literature reviews, project publications as well as other outputs where necessary.
 - Design, organise and co-facilitate workshops with CAFOD partners in all 4 countries and support including relevant outcomes in the final project reports. Including being the main facilitator for some of these.
 - Assist in the everyday management of the research under the guidance of DPU and CAFOD.
- Support conducting and facilitating a regional African workshop to share experience, create learning opportunities and identify salient issues

Outputs

Expected outputs as main or co-author will include:

- Participatory research methodology
- Participatory research interview questions
- Co-organisation and co-facilitation of four workshops in Kenya, Liberia, Sierra Leone and Zambia
- Produce four written national reports on the implementation of Agenda 2030 in all four countries
- Co-organise and participate at a regional Africa workshop
- Produce final report with findings from across Africa for a policy audience.

General

- The post holder will carry out any other duties as are within the scope, spirit and purpose of the job as requested by line managers.
- Travel expenses and other agreed costs will be covered or reimbursed by the DPU. The post holder will also be covered by UCL insurance for the overseas travel.
- The post holder will actively follow UCL and CAFOD codes of behaviour and safeguarding policies including equal opportunities and race equality. The postholder will maintain an awareness and observation of Fire and Health & Safety Regulations.
- The post holder will show a commitment to UCL's policy of equal opportunity and the ability to work harmoniously with colleagues and students of all cultures and backgrounds.

Note: this job description reflects the present requirements of the post. As duties and responsibilities change and develop, the job description will be reviewed and be subject to amendment in consultation with the postholder.

Interviews will take place on January 3rd by Skype.

The consultant must be available to start the work from January 7th.

The consultant must be available for travel to Sierra Leone and Liberia 3-14 March, Kenya Zambia (25 March-4 April), Ethiopia (9-15 June). These dates may be subject to some changes.

PERSON SPECIFICATION:

Essential:

- Master's or PhD degree in a relevant discipline
- A deep understanding of social development
- Ability to facilitate and coordinate research processes with partners in the global South, including remotely
- Proven knowledge of participatory and qualitative research methods
- Self-motivation and proven experience of working under own initiative
- Strong interdisciplinary analytical skills and capacity in managing and organising information

- A capacity for critical thinking and commitment to producing original and challenging ideas to improve development policy and practice
- Excellent writing and communication skills in English to a variety of audiences (particularly policy and research audiences), including attention to detail
- Experience in organising and facilitating meetings, participatory learning processes, workshops and policy discussions
- Excellent organisational skills and a flexible approach to working as part of a team that is interdisciplinary and include practitioners
- Ability to travel as required by the project

Desirable:

- Proven ability to complete research projects
- Experience in the management of research or development projects, including budget management.
- Knowledge or experience of Agenda 2030 and the SDGs
- Experience of researching and/or working with INGOs, faith-based organisations and/or UN agencies.
- Experience of research in Sub-Saharan Africa

Contractual details

Consultancy contract with the DPU. Travel and subsistence expenses paid.

Further information and applications

To apply please email (1) your CV, (2) a letter explaining how you meet the person specification, (3) the most relevant sample of your written work for the proposed consultancy to andrea.rigon@ucl.ac.uk

The subject of the email MUST BE: SDGs research consultancy application.

The deadline to send your application is **26 December 2018**.

Interviews will take place on **Thursday 3rd January 2019** via Skype.

Informal enquires about the post may be made to Dr Andrea Rigon, Development Planning Unit by email: andrea.rigon@ucl.ac.uk. The subject of the email must be SDGs Research query.

Applicants may also wish to look at the DPU web site at www.bartlett.ucl.ac.uk/dpu

UCL Taking Action for Equality