

The Bartlett School  
of Architecture  
Professional Studies  
Courses



# Professional Studies 2023/24

## A guide for applicants



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### The Bartlett School of Architecture Professional Studies Courses 2023/24

- **Part 3 (ARB/RIBA)**
- **Part 3 Lecture Series**
- **Continuing Professional Development (CPD)**

### About The Bartlett

The Bartlett School of Architecture is internationally renowned for award-winning, innovative research and teaching that is academically rigorous, critically informed, design-led and interdisciplinary.

The school is a key part of UCL, a top-world-ranking university where architecture has been taught for over 175 years. The school has also been voted the best school of architecture by the Architects' Journal AJ100 for fifteen consecutive years.

# The Bartlett School of Architecture Professional Studies courses 2023/24



Low Speed One,  
James Ford, MArch 2022

## Introducing our Courses Part 3 (ARB/RIBA)

We have prepared hundreds of candidates for their Part 3 qualification and enjoy an established reputation for outstanding results and excellent employment opportunities. Candidates are taught by experts and practitioners, with a choice of teaching pathways to suit their learning styles and experience:

**Pathway 1** is a 10-month course with written examination assessments. Candidates need to have undertaken their Parts 1 and 2 in the UK to be eligible for this route.

**Pathway 2** is an 11, 17 or 23-month course offering flexibility with mostly essay coursework assessment.

We also offer candidates networking opportunities with some of the capital's top architecture practices and support them throughout their development with career advice.

### Course Format

Teaching is hybrid with a core online lecture series, covering UK practice and the ARB/RIBA professional criteria, running from January to June given by leading professionals and experts in their field. The lectures are normally scheduled to begin at 18.30 on Tuesday evenings with occasional in-person full-day themed sessions.

Assessments are varied, ranging from short essays, group presentations, and office-based coursework to short answer open-book online assessments. This depends on the candidate's Pathway choice supported by Units/Modules, in-person tutorials and group work assessed by essays, presentations and open-book exams. A full timetable of lectures, workshops and assessments will be sent to candidates in advance of the beginning of the lecture series.

On passing the Units/Modules, candidates submit a Portfolio comprised of a Critical Analysis Report, a Professional Development Appraisal and Records of Work Experience/RIBA Professional Education Development Records (PEDRs). Candidates have a final oral examination with two professional examiners, in either July or December.

All candidates on the Part 3 course receive four one-to-one tutorials with a dedicated Professional Studies Advisor to guide them through the preparation of the Portfolio. Candidates are expected to undertake self-directed learning, participate in group work, peer learning and reviews.

The courses commence in either September (Pathway 1) or January (Pathway 2) each year, and applications open in July for Pathway 1 and October for Pathway 2.

### Part 3 Lecture Series

The lecture series focusing on UK and International practice and offering a certificate of attendance, is available to International/EU-registered architects and suitably qualified applicants wishing to register their existing qualifications with the ARB to practice in the UK.

The lecture series can be taken as a standalone CPD course for registered architects, those returning to the profession and others in allied construction or creative arts industries who are keen to expand or update their professional knowledge. Further details are available online at [www.ucl.ac.uk/bartlett/architecture/programmes/professional-studies](http://www.ucl.ac.uk/bartlett/architecture/programmes/professional-studies)

### Continuing Professional Development (CPD)

In addition to the evening lecture series, we offer themed lectures on subjects such as planning and contracts (e.g., RIBA, JCT, NEC). Fees vary according to the particular event. Please contact the Professional Studies Office for further details.

**All applicants should be aware that our courses are professional, and not academic courses, and therefore do not confer UCL student status.**

## Eligibility and the Application Process

The Part 3 course is available to:

- Applicants with Architecture Parts 1 and 2 from a UK institution or with equivalent overseas qualifications.
- Applicants who have not yet obtained Part 1 and/or Part 2 through the ARB Prescribed Examination but wish to register in the future. Many candidates undertake Part 3 whilst preparing for the ARB Prescribed Examinations using material prepared for the Part 3 examination as evidence of meeting some of the Prescribed Examination Criteria, e.g. Unit/Module submissions. Successful candidates have 24 months from the date they pass their Part 3 examination in which to complete their Part 1 and/or 2 Prescribed Examinations to register with ARB, otherwise, the validity of the knowledge tested may be deemed to have lapsed.

The application form for Pathway 1 and 2 features a 300-word case study (CAR) proposal plus a 500-word proposal which is the basis of the PDA.

Applicants are strongly advised to carefully consult the ARB website for further information [arb.org.uk/architect-information/applying-for-registration-for-the-first-time](http://arb.org.uk/architect-information/applying-for-registration-for-the-first-time)

At the time of taking the oral examination, candidates must have a minimum of 24 months recorded professional experience, of which the 12 months before the oral examination MUST be UK-based.

Part 3 applicants should be aware that applications must be accompanied by a CV, passport and evidence of their qualifications. Application forms for the Part 3, Lecture Only, Stage 2 PEDR monitoring and Year Out courses are available on The Bartlett's website. Further details are available online at [www.ucl.ac.uk/bartlett/architecture/programmes/professional-studies](http://www.ucl.ac.uk/bartlett/architecture/programmes/professional-studies)

Applicants will need to provide evidence of their right to work in the UK for the duration of the course. Candidates must have a right to work visa with a minimum of 12 months remaining at the start of the course/date of the introductory lecture. We do not accept student visas.

See the UK Government website for further Information [www.gov.uk/government/organisations/uk-visas-and-immigration](http://www.gov.uk/government/organisations/uk-visas-and-immigration)

## Fees

The fee for **Pathway 1** is £3,750.

The fee for **Pathway 2** is £4,000.

The fee for the **Lecture Only** is £1,500.

Bartlett alumni (Part 1, Part 2 or PhD) will receive a 10% discount on the above fees.

Fees can be paid in two instalments before 31 December 2023 (Pathway 1) or 30 June 2024 (Pathway 2), by agreement.

Fees must be paid via the UCL online store. Details are available from the Professional Studies Office. Fees are VAT exempt.

Candidates should inform Professional Studies Administration if all or part of the fees will be paid by their practices and the procedure for payment will be provided.

Candidates who fail a Unit/Module or other assessed elements (including non-submission) will need to resit. This will incur a cost of £300 per Unit/Module element.

The fee for retrospectively signing additional PEDRs for any period outside of the Part 3 course is £75 per PEDR.

### Language Requirement

Examiners expect candidates to have a high standard of written and spoken English.