

## Professional Studies Courses available at The Bartlett

**Lecture Only course** The full lecture course or the full day themed sessions are available to registered architects for CPD. EEA Registered Architects wishing to register their existing qualification with ARB in order to practise in the UK may also take the Lecture Only course without participating in any of the taught course. This is also available to those EEA citizens who intend to register with ARB under Section 5 of the Architects Act 1997.

**Continuing Professional Development (CPD)** We offer themed lecture days on topics such as Practice and Management, Client Management and Briefing, Partnering and JCT Contracts. Please contact the Professional Studies Office for dates and venues.

**ARB Examination Guidance** Workshops offering guidance on the ARB Prescribed Examination and cover topic such as the application process, European qualifications, portfolios, coursework and interviews. Please contact the Professional Studies Office for dates and venues.

**Stage 2 PEDR Monitoring** Following their Part 2 qualification, Architecture students must complete 12 months of work experience before they take their final ARB/RIBA Part 3 examination. The Stage 2 Professional Experience and Development Record (PEDR) monitoring course provides the work experience supervision and monitoring to meet that requirement. Candidates are entitled to have their quarterly PEDR sheets signed by The Bartlett's Stage 2 Professional Studies Advisor.

**Year Out course** We offer a part-time short course for Part 1 graduates undertaking Stage 1 practical training experience. It provides a framework for candidates to record and analyse this first period of work experience that is signed off by the Bartlett Professional Studies Advisor and will therefore count towards 24 months' experience required for professional qualification. Assessment: completion of one assignment and attendance at a minimum of two Year Out lecture days, recall evenings, talks and/or social events.

## Applications for the Part 3 Courses

Applicants should return the appropriate application form available from the Bartlett Professional Studies website ([www.ucl.ac.uk/bartlett/architecture/programmes/professional-studies](http://www.ucl.ac.uk/bartlett/architecture/programmes/professional-studies)) to be received by the School before the commencement of the course.

- All applications for the Part 3 pathways must be accompanied by a CV, a 1000-word reflective resumé and a 300-word case study proposal (1000 words for fast-track applicants). A £50 non-refundable application fee is payable. Places are limited so early application is advised.
- Eligible applicants will be notified in writing and asked to attend a preliminary meeting and introductory lecture.
- Applicants for the seven-month Pathway 1 should also submit a letter of active support from their practice and are advised to submit their application in good time and be available for a preliminary meeting in December prior to the year of entry.

## Language Requirement

Examiners expect candidates to have a high standard of written and spoken English. Applicants whose first language is not English may be requested to provide recent evidence that their command of spoken and written English is adequate for the courses for which they have applied.

## Fees

The fee for the Bartlett Part 3 course (all pathways) is £3000, which can be paid in up to three installments (28 February, 30 June and 31 October) subject to agreement during the year of registration.

Candidates can choose to pay a reduced full fee of £2900 if settled by 28 February of the year of entry to the course. Note that candidates on Pathway 1 (7 months) will be required to pay the full fee by 31 March on the year of registration.

The fee for the **Bartlett Part 3 Lecture Only** course is £800, payable by 28 February. The application form can be accessed at [www.ucl.ac.uk/bartlett/architecture/programmes/professional-studies](http://www.ucl.ac.uk/bartlett/architecture/programmes/professional-studies)

**CPD** varies according to event. Please check with the Professional Studies Office.

**ARB Examination Guidance:** £50. Please check with the Professional Studies Office for dates and details.

**Stage 2 PEDR Monitoring:** the annual fee is £250

**Year Out course:** the annual fee is £250.

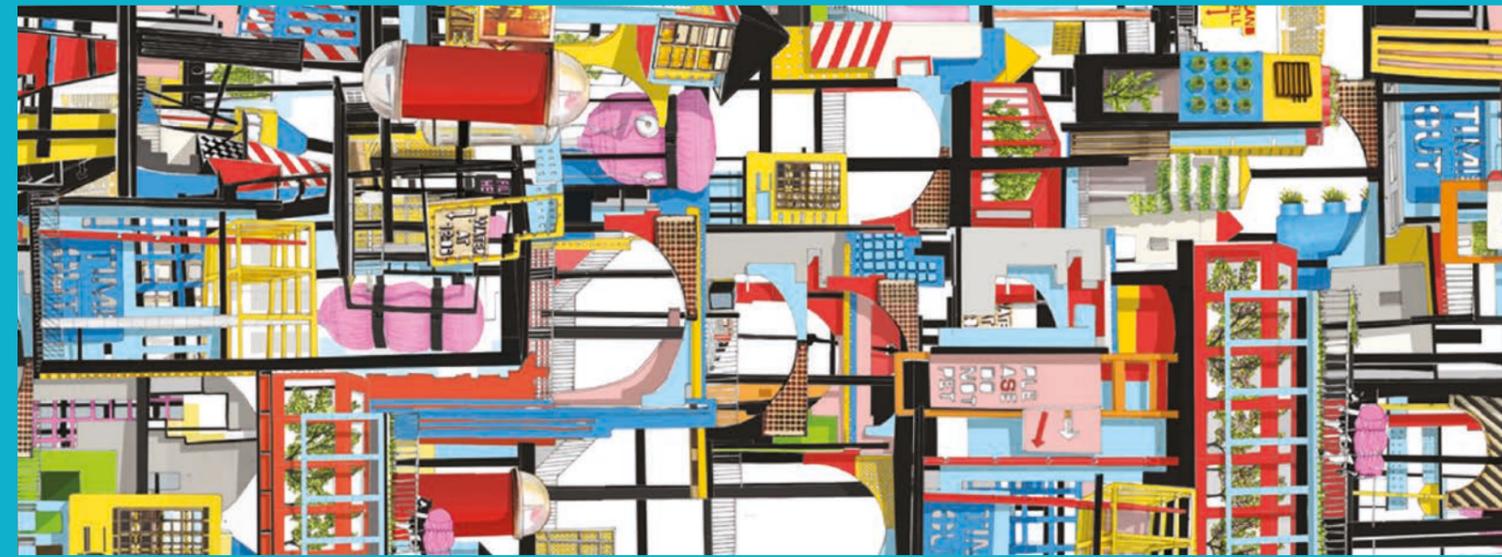
## Contact

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Further details, including the Bartlett Professional Studies Handbook are available on the website at [www.ucl.ac.uk/bartlett/architecture/programmes/professional-studies](http://www.ucl.ac.uk/bartlett/architecture/programmes/professional-studies)

## The Bartlett School of Architecture Professional Studies Courses 2018



### Why take your Part 3 at The Bartlett?

The Bartlett has provided the Professional Practice Part 3 examinations for over 70 years, during which time the course has evolved to meet the changing needs of the profession in respect of examinations for registration to practise. Teaching and research at The Bartlett is internationally recognised for its excellence and UCL is consistently placed in the top UK universities.

The Bartlett Part 3 courses are well respected by practitioners and examiners, the former valuing the skills that candidates bring to practice, the latter consistently praising the high standard of the candidates. Leading practices support their staff on our courses. Pass rates average between 85-90%.

The Bartlett School of Architecture Examination in Professional Practice in Architecture Part 3 prepares candidates for the Part 3 examination which is recognised by the Architects' Registration Board of the United Kingdom (ARB) as the final qualifying test to achieve statutory registered status as a UK architect.

The Part 3 course cycle commences in January each year. Applications should be made between September and December in the year prior to the start of the course.

Applicants should note that the Bartlett Part 3 is a professional and not an academic course and does not confer UCL student status.

### Bartlett Part 3 Courses and Pathways

- **The Bartlett School of Architecture Examination in Professional Practice in Architecture - Part 3 (ARB/RIBA)** - for those applicants who have ARB / RIBA Part 1 and 2.
- **The Bartlett School of Architecture Examination in Professional Practice in Architecture - Part 3 (ARB)** - for those applicants with overseas qualifications and who have not yet obtained ARB/RIBA Part 1 and/or Part 2. Applicants with EU qualifications/EEA Registered Architects wishing to take the course may do so at the discretion of the Director of Professional Studies.

Guidance will be provided regarding the selection of the appropriate Part 3 pathway. (Candidates from EEA countries are strongly urged to obtain written confirmation from ARB and from the RIBA that their qualifications are recognised under the Directive EEC851384 before commencing the Part 3 course).

#### Additionally The Bartlett offers:

- **Lecture Only Course**
- **Continuing Professional Development (CPD)**
- **ARB Examination Guidance Workshop**
- **Stage 2 PEDR Monitoring**
- **Year Out Course**

## Bartlett Part 3 Pathways

**Pathway 1: 7 Months (Fast Track)** leading to **The Bartlett School of Architecture Examination in Professional Practice in Architecture - Part 3 (ARB/RIBA)** This pathway offers a condensed Part 3 course, taken over 7 months and assessed via written examination, the Professional Practice and Management Portfolio and an oral examination. Eligible candidates will already hold ARB/RIBA Parts 1 and 2 from a UK RIBA validated School of Architecture, meet ARB/RIBA Experience regulations (ie: 24 months of approved and monitored professional experience by the time of their oral examination), demonstrate that they can meet professional competences and ARB/RIBA Criteria, have a ready-to-go case study, can commit to the condensed timeframe involved with active support and engagement from their practice.

**Pathway 2: 12 Months' Pathway** leading to either **The Bartlett School of Architecture Examination in Professional Practice in Architecture - Part 3 (ARB/RIBA)** or **The Bartlett School of Architecture Examination in Professional Practice in Architecture - Part 3 (ARB)** This is a unit-based pathway assessed by coursework and the Professional Practice and Management Portfolio which includes an oral examination.

It is available to applicants who have already obtained UK ARB/RIBA Part 1 and Part 2, or ARB Part 1 and 2 through the ARB Prescribed Examination, including applicants who have obtained Part 1 and/or Part 2 from RIBA-validated overseas schools. It is also available as an ARB only award for candidates who do not have ARB/RIBA Parts 1 and 2.

**Pathway 3: 18 Months' Pathway.** As pathway 2 above but taken over 18 months.

**Pathway 4: 24 Months' Pathway.** As pathway 2 above but taken over a maximum of 24 months.

**Professional Work Experience.** At the time of the oral examination, candidates must have a minimum of two years' (twenty-four months) approved and monitored practical work experience in accordance with the regulations published by the Architects Registration Board (ARB) and Royal Institute of British Architects (RIBA).

## Part 3 Course Structure

Studying on all pathways is part-time and is delivered through an evening lecture course, with workshops and occasional full-day teaching events and supported by seminars. In addition, candidates will attend four one-to-one tutorials, be encouraged to join study groups, and engage in the Moodle Virtual Learning Environment.

For the exam-based Pathway 1 (fast-track 7-month) candidates are assessed through two x 2-hour written examinations and a multiple choice/short answer paper. Candidates are required to submit a Professional Practice and Management Portfolio (Unit 6) made up of their exam responses, Critical Analysis Report, Professional Development Appraisal and Records of Work Experience for examination by two professional examiners in the oral examination.

For the unit-based, coursework-assessed Pathways 2, 3 and 4, five components ("units") are delivered in discrete periods with coursework-based assessment tasks handed in at the end of each unit. The first five units follow the five topic areas identified by ARB/RIBA in their revised criteria. Concurrent with the five units the candidate will prepare a Professional Practice and Management Portfolio (Unit 6), made up of the assessed course work from Units 1 to 5, the Critical Analysis Report (CAR), the Professional Development Appraisal (PDA) and the professional experience record for examination by two professional examiners in the oral examination.

**Preliminary Meeting:** Prior to final acceptance onto the Part 3 course, all eligible applicants will attend a one-to-one preliminary meeting in December or early January with a Bartlett Professional Studies Advisor (PSA). The purpose of the meeting is to check eligibility, review work experience, discuss their Case Study topics, assign a Professional Studies Advisor and agree a timetable for a work programme.

**Lecture Course:** Core to the Bartlett Part 3 is a series of 50+ lectures, given by leading professionals in their field, which takes place on one (and occasionally two) evenings a week from January to May between 18.00 to 21.00. In addition, there are occasional themed full-day sessions. The lecture course not only addresses the core content of the criteria but examines broader current professional issues.

**Tutorials:** Candidates meet their assigned Professional Studies Advisor for up to four tutorials taken over their pathway period to review their work in preparing the Critical Analysis Report, the Professional Development Appraisal and monitor and sign off the candidates experience, usually via the RIBA's Professional Experience and Development Record (PEDR) sheets.

**Study Groups and Peer Review:** Candidates are strongly encouraged to form study groups of 6 or 8 individuals in the first month of the course. Study groups explore topics arising in Units and share knowledge acquired through their differing experience of practice. The fast-track pathway includes peer review of draft submissions and mock exam papers.

**Moodle:** Moodle is a UCL password-accessed virtual learning environment that allows candidates to access course materials, communicate with other candidates, keep up with news and important dates.

**Seminars/Workshops:** Prior to the final oral examination, as part of the Professional Practice and Management Portfolio (Unit 6), a revision seminar takes place to guide candidates on interview technique for the oral examination. In addition there will be an opportunity to meet the examiners informally at an evening "Any Questions" to debate current professional issues event prior to the oral examination.

## Pathway 1 (Fast-Track)

**Delivery and Assessment** Candidates on the intensive 7-month pathway will be assessed at the end of the lecture course by two 2-hour written examinations (scenario provided in advance) plus a multiple choice/short answer paper in lieu of the five units. The written examinations only take place once a year in the summer session. Having attended up to four tutorials they then submit their Professional Practice and Management Portfolio for the Summer examination session.

## Pathways 2, 3, 4

**Delivery and Assessment** For candidates taking coursework-based pathways over 12, 18 or 24 months, the first five units mirror the five components of the core ARB/RIBA criteria. Each unit lasts five weeks. In week one of each unit there is a seminar or class to introduce the unit assessed coursework; the coursework is then submitted at the end of the five week period for internal marking. The units use different forms of coursework-based assessment, including an essay paper, online open-book multi choice questions, a group presentation with short report and open book office-based papers.

For Unit 6, the Professional Practice and Management Portfolio, there are up to four one-to-one tutorials, paced throughout the course.

## Professional Practice and Management Portfolio/Unit 6

For Pathway 1 (fast track), the written and multiple choice examination papers form part of the Professional Practice and Management Portfolio and they are marked by the professional examiners (who also conduct the oral examination) together with the 10,000 word Critical Analysis Report, 5,000 word Professional Development Appraisal and PEDR's. The Oral Examination for Pathway 1 is held in the Summer of the year of registration. The pass mark is 50% for all elements.

For Pathways 2, 3 and 4, the Professional Practice and Management Portfolio forms Unit 6, the final submission, and contains all the coursework from Units 1 to 5, together with the Critical Analysis Report, Professional Development Appraisal, and evidence of practical experience – normally PEDR's. The Portfolio is assessed by the professional examiners who review candidates' previous coursework during an oral examination. The Oral Examination is held twice a year, in July (Summer) and December (Autumn). The pass mark is 50% for all elements.

## Unit Guide

**Unit 1:** Professionalism (addresses ARB/RIBA Professional Criteria 1 [PC1]) - Assessment: 3,000 word essay.

**Unit 2** (ARB/RIBA PC2) Clients, Users and Delivery of Services - Assessment: Group Presentation, report and individual submission.

**Unit 3** (ARB/RIBA PC4) Practice and Management - Assessment: Office based course work.

**Unit 4** Building Procurement (ARB/RIBA PC5) - Assessment: Office based course work.

**Unit 5** Legal Framework (ARB/RIBA PC3)- Assessment: 2 x 1 hour multiple choice/short answer open book assessment taken at UCL.

Portfolio submission dates are in June and the beginning of November for the oral examination sessions in July and December respectively.

	The Bartlett School of Architecture Examination in Professional Practice in Architecture - Part 3 (ARB/RIBA)	The Bartlett School of Architecture Examination in Professional Practice in Architecture - Part 3 (ARB)	The Bartlett Part 3 Lecture Course	Unit 1: Professionalism Assessment: 3000 word essay	Unit 2: Clients, Users and Delivery of Services Assessment: Group Presentation, report and individual submission	Unit 3: Practice Management Assessment: Office based course work	Unit 4: Building Procurement Assessment: Office based course work.	Unit 5: Legal Framework Assessment: 2 x 1 hour multiple choice/short answer open book assessment taken at UCL	2 x Written Examinations (scenario supplied in advance)	1 x Multiple Choice/Short Answer Paper	Unit 6 / Professional Practice and Management Portfolio Exam in Summer (July) or Autumn (December)	Unit 6: Critical Analysis Report (CAR) 10,000 words	Unit 6: Professional Development Appraisal (PDA) 5,000 words	Unit 6: Records of Work Experience (24 months)	Unit 6: Oral Examination
Pathway 1: 7 Months	✓		✓						✓	✓	Summer Year 1	✓	✓	✓	✓
Pathway 2: 12 Months	✓	✓	✓	✓	✓	✓	✓	✓			Autumn Year 1	✓	✓	✓	✓
Pathway 3: 18 Months	✓	✓	✓	✓	✓	✓	✓	✓			Summer Year 2	✓	✓	✓	✓
Pathway 4: 24 Months	✓	✓	✓	✓	✓	✓	✓	✓			Autumn Year 2	✓	✓	✓	✓