STUDENT BANK ACCOUNT DETAILS form for BACS PAYMENTS Please complete the form clearly and in BLOCK CAPITALS

Student Name:	UCL Department
Bank Name (NatWest, HSBC, Lloyds,):	Bank Branch:
Bank Address:	Bank Sort Code
Postcode of Bank:	Bank Account Number:
T OSCOUL OF Dank.	
Is the account in your name as it is given above?	If you have answered "No", please give us the name of the account or accountholder.
yes no	
Notification of Payment:	
Email	Fax

NOTES:

- 1. By completing this form the student is confirming that they wish their payments to be made to the above bank account.
- 2. It is the responsibility of the student to submit bank account details (or amendments to those details) to their department, no later than 4 weeks before any payment is due.

Please tick/delete below as appropriate.	
This is a first request for bank details to	This is an amendment to bank details
be set up.	already set up.
Recipient Signature	Date
For completion by UCL Department	
Authorised By:	
	Date:
Signature:	
	Recipient UPI No:
Position:	
For completion by UCL Finance Division	
Student Set up:	Student Site: