**UCL INSTITUTE OF ARCHAEOLOGY DISSERTATION SUBMISSION COVER SHEET 2023**

*This form should be used as the first page of the electronic submission.*

|  |  |
| --- | --- |
| **Student’s 5-digit code** |  |
| **Degree Title** |  |
| **Exact Dissertation Title** |  |
| **Dissertation Supervisor/s** |  |
| **Submission Deadline** |  |
| **Date Submitted** |  |
| **Your adjusted deadline if you have a SORA/extension** |  |
| **Word count (see below for advice)** |  |

**If your project required ethical approval, who approved the project?**

IoA Ethics Committee/ UCL REC committee (delete as appropriate)

**Ethics Reference number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**I consent to my dissertation being made available electronically for consultation by future Master’s students (Please delete if you do not consent).**

**Student Declaration:**By submitting this coursework, I confirm that the attached essay is my own work and any references made to other authors and the use of **text generation software** (e.g. **ChatGPT, Grammarly, etc.**) are properly acknowledged. I have read and understand:

- UCL’s guidance on academic integrity (<https://www.ucl.ac.uk/students/exams-and-assessments/academic-integrity>),

- UCL’s guidance on how to acknowledge the use of text generation software

<https://www.ucl.ac.uk/students/exams-and-assessments/assessment-success-guide/engaging-ai-your-education-and-assessment#how%20to%20acknowledge>

- guidance in the IoA student handbook, sections 13.12 to 13.14 (<https://www.ucl.ac.uk/archaeology/current-students/ioa-student-handbook/13-information-assessment>).

If you have used **text generation software**, please complete this section:

 *I acknowledge the use of the following text generation software*:

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| \*\*expand as necessary\*\*  |   | \*\*expand as necessary\*\*  |

**PLEASE CHECK THE FOLLOWING BEFORE YOU SUBMIT IN ORDER TO AVOID PENALTIES**

1. Make sure you have avoided overdependence on sources/plagiarism by ***running your work through Turnitin*** here *before* submitting **:** <https://moodle.ucl.ac.uk/enrol/index.php?id=34> (>Student help/Plagiarism>)
2. Be sure to submit ***before midnight*** on the day of the deadline – otherwise penalties will apply.  If you need additional time and have a good reason which you can document, you have 7 days after the deadline to submit a request for an extension (although requests should normally be submitted in advance).  Check here for the acceptable grounds for extensions <https://www.ucl.ac.uk/academic-manual/chapters/chapter-4-assessment-framework-taught-programmes/6-extenuating-circumstances/extenuating>. If you want to apply for an extension, submit a request via Portico (<https://www.ucl.ac.uk/academic-manual/chapters/chapter-2-student-support-framework/2-short-term-illness-and-other-extenuating-1>).
3. Ensure your word count **does not exceed the limit** indicated in your handbook as overlength work will be penalised. *Exclude:* coversheet,title page, contents pages, lists of figure and tables, captions and contents of tables and figures, acknowledgements, bibliography, appendices. *Include*: in-text citations. For penalties see

     <https://www.ucl.ac.uk/archaeology/current-students/ioa-student-handbook/13-information-assessment>.

4 If you have a SORA or other extension, please submit your work to the *separate container* provided in Moodle

5 If you need support, contact UCL Student Support and Wellbeing:

 <https://www.ucl.ac.uk/students/support-and-wellbeing-0>.

Here is the link to the UCL Student Support Structure

<https://www.ucl.ac.uk/academic-manual/chapters/chapter-2-student-support-framework>