

**LONDON’S GLOBAL UNIVERSITY**

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| **UCL Alumni – Recent Graduates Network (RGN)****RGN Leads Role Description**  |
| **Role description** | **An RGN Lead will:** Work together with fellow RGN leads to support recent graduates. Briefly, you’ll manage: * Organising at least two activities in your area which bring together alumni to expand their personal and professional networks.
* Promoting the RGN and growing an active recent graduate presence online by posting regularly on social media, including [UCL Bentham Connect](https://uclbenthamconnect.com/) and [LinkedIn](https://www.linkedin.com/company/ucl-alumni-recent-graduates-network/).
* Working closely with the Alumni Relations team to link alumni with the [UCL Connect](https://www.ucl.ac.uk/alumni/lifelong-learning/professional-development-events) professional development programme.

**Who are we looking for?*** Recent graduates who are passionate about facilitating and delivering events and communications to their peers to help them succeed in life after UCL.
* People who can commit to a year in the first instance, with the potential to extend if mutually desired.

**What’s in it for you?*** An opportunity to give back to the UCL alumni community by becoming a volunteer.
* Develop leadership skills.
* Expand your network, both personally and professionally.
* Enhance your professional development.
* Training and support from the UCL Alumni Relations Team.
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| **Criteria** | * Graduated between 2010-2020.
* Reside in either the UK, Mainland China, Hong Kong (SAR), Singapore, Malaysia, India, USA or France.
* Confidence to work collaboratively with others, with support from the Alumni Relations team.
* Excellent organisation skills.
* Event management and communications experience is desirable but not essential.
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| **How will we support you?** | * Guide and training provided on the role.
* Provide overall support for the programme.
* Encourage the sharing of best practice with other RGN Leads.
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| **Interested in taking part?** | * UCL Alumni Relations selects RGN leads every 1-2 years.
* If you are interested in getting involved please email UCL Alumni Relations.
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