# Quality Review

Minor changes have been made to External Examining and Student Representation to clarify and improve the regulations and the Core Programme Information has been updated in line with the revised regulations (Internal Quality Review is currently under review):

1. Clarification on the criteria for appointment of External Examiners and their prior or current involvement with UCL and additional text to ensure consistency in guidance for UG and PG External Examiners.
2. Clarification on the rules for payment of External Examiners and on the process for this via Portico. Payment is subject to submission of the reports within one month of the Board of Examiners meeting.
3. Clarification of the rules for External Examiner reviews of samples of student work and additional points on the treatment of any confidential information therein, to ensure compliance with the General Data Protection Regulation (GDPR).
4. Re-ordering of the External Examiner nomination process text and clarification of the Faculty level approval process and when External Examiners' can undertake duties (after appointment confirmed).
5. Clarification of the existing External Examiners' processes for requesting extensions to their terms of service, their reconfirmation (including a dedicated date after which they will be automatically confirmed) and on interruption to their terms of service.
6. Revised guidance on External Examiner reports including an updated annex outlining the main steps, clarity on the associated departmental and faculty tasks and additional text to clarify that External Examiners should complete all sections of the report (i.e. not leave sections blank or enter "not applicable").
7. Additional text outlining the new Faculty Academic Representative forums, making clear which student representatives may attend them.
8. Revised text in the Core Programme Information to reflect the changes to the 2018-19 regulations.