



UCL Academic Manual 2015-16

Chapter 8: Derogations and Variations

BA (Hons) English Derogations

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The following regulations apply to students enrolled on Bachelor of Arts (BA) English programmes at UCL **in addition to** the main taught programme regulations detailed in the UCL Academic Manual and in particular in Chapter 1: Admissions, Registration and Student Conduct and Chapter 4: Assessment Framework for Taught Programmes.

1. The Bachelor of Arts with Honours (BA (Hons)) in English holds a derogation from the standard UCL course unit system.
2. Students are required to complete fourteen course units over three years, with the award of honours based on the course units from the second and third year only.
3. The award of honours is based on the following ten components:
 - i. All students take a maximum of eight written examinations;
 - ii. In addition all students must write a Research Essay relating to one of the Optional course units or Core course units studied;
 - iii. A Course Assessment, derived from the termly tutorial marks awarded in the second and third year, contributes the tenth mark.
4. Students may choose to write one or two Course Essays in place of one or two three-hour written examinations.
5. Some course unit options are assessed by Course Essay in lieu of written examination.

First Year Assessment

1. At the end of the first year, students are required to sit three written examinations and also receive a mark for their tutorial performance over the year. Students therefore receive a total of four marks at the end of the year, but these do not count towards the award of honours.
2. Students are expected to pass all assessments in order to progress to the second year.
3. Failure in any part of the assessment will result in the student being asked to resit immediately (resit examinations are normally held at the end of the term), or being asked to take a year off with the chance of resitting the examination the following summer, or being asked to leave UCL altogether.

Second Year Assessment

1. At the end of their second year, students are expected to undertake two assessments.
2. Students who withdraw from or fail in a paper or papers taken in the second year may re-enter for that paper or papers in their final year.
 - i. Second year students may withdraw from one or both papers by notifying the English Department Office. Students will be required to sit the paper(s) in the final year.
 - ii. Students who do not submit a Course Essay or who do not sit the examination will be required to sit the paper(s) in the final year.
 - iii. Students who sit the examination, but either present a blank script, or cross out their answers before handing their script in, or fail the examination, will be given a fail mark. This mark will be recorded on the student's transcript, but the student will be permitted to re-sit the paper(s) in the final year. If the student re-sits and achieves a pass mark there will be no mention of the previous fail on the student's transcript, but the transcript will state that the pass mark was for a second attempt.

Third Year Assessment

1. Students are required to submit the Research Essay by a specified deadline early in the Spring term of the third year.
2. At the end of their third year, students are required to take six written examinations, as well as any second year assessments which have been deferred.
3. Only in exceptional circumstances may students withdraw from their third year assessments.
4. Unexplained absence from any assessment in the third year, including the failure to hand in a Research Essay, will result in the student being unable to graduate that year.
5. Any student who fails or does not complete any part of their third year assessments will be subject to general UCL regulations on re-entry to examinations or other methods of summative assessment.